I. Procedural Business

Chair Sharon Slover called the meeting to order at 9:00 a.m. A quorum was present.

ISAC Members Present

Diane Blair-Sherlock
Stephen Breese
Beth Conran
Tiffany Gholson
Ron Kubalanza
Suzanne Lee
Kimberly McClellan
Jennifer Naddeo
Mike Otte
Lauri Phillips
Rick Ramirez
Sharon Slover
Carrie Snyder via phone
Susy Woods

ISAC Members Absent

Heath Brosseau
Tiffany Cole
Gloria Davis
Joanna Graham
Kris Hohulin
Ancel Montenelli
Serena Preston
Beth Purvis

ISBE Staff Present

Dave Andel
Jodi Fleck
Melanie Fleenor
Mary Long

Guests Present

None
Introductions
Chair Slover welcomed ISAC members and staff and asked that they introduce themselves.

Adoption of Agenda
Motion #1 – Susy Woods moved to “adopt the agenda as is.” Rick Ramirez seconded the motion. The motion carried.

Approval of Business Meeting Minutes from December 11, 2014.
Motion #2 – Susy Woods moved to that “ISAC approve the minutes of December 11, 2014 as presented.” Kimberly McClellan seconded the motion. The motion carried.

II. Public Participation
None

III. Illinois State Board of Education Update
Update on Various Topics – Dave Andel, Division Administrator, Special Education Services Division

Annual Performance Report (APR) – Was submitted to OSEP on Feb. 2, 2015, meeting the required timeline for submission.

The IDEA Part B application will be posted on the agency website on March 2nd for the required 60 days, and accept public comment from March 2nd through April 1st for the required 30 day comment period. The application is due to the federal government on May 12, 2015.

Focused Monitoring
• 5 out of 18 districts have received their monitoring visits to date.
• 4 out of 14 CPS buildings have received their monitoring visits.

LRE Data Cohort –
• Cohort IV was completed in January, there has been a 3% cumulative increase in EE 01 for the districts that participated.
  • Cohort V began in January for 4 south/central districts. They will meet in late February for their second seminar.
Indicator 13 (Transition) A data error was uncovered on original non-compliance; the following is the revised data.

- IL 2013*: 91.9%  IL 2014*: 93.7% increase of 1.8%  
  *excludes the city of Chicago

- 2013 CPS: 55.6%  2014 CPS: 66.1% increase of 10.5%

- 20 districts were chosen October 31, 2014 for a Desk Verification Audit. These selected districts had self-reported 100% compliance for Indicator 13. Of the 20 selected districts, 4 of the 20 were 100% compliant. The remaining 16 had at least one area of deficiency as measured by utilizing the Indicator 13 rubric (http://www.isbe.net/spec-ed/pdfs/indicator13_checklist_rubric.pdf). The following were the deficiencies noted by their occurrences and overall percentages:

<table>
<thead>
<tr>
<th>Rubric item</th>
<th>Area Addressed</th>
<th>Deficiency</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rubric item #1</td>
<td>Post-secondary goals</td>
<td>79/300</td>
<td>26%</td>
</tr>
<tr>
<td>Rubric item #5</td>
<td>Course of study</td>
<td>77/300</td>
<td>25.6%</td>
</tr>
<tr>
<td>Rubric item #3</td>
<td>Transition assessments</td>
<td>73/300</td>
<td>24%</td>
</tr>
<tr>
<td>Rubric item #8</td>
<td>Outside agencies</td>
<td>48/300</td>
<td>16%</td>
</tr>
<tr>
<td>Rubric item #4</td>
<td>Transition services</td>
<td>44/300</td>
<td>15%</td>
</tr>
<tr>
<td>Rubric item #6</td>
<td>Annual goals</td>
<td>29/300</td>
<td>10%</td>
</tr>
<tr>
<td>Rubric item #2</td>
<td>Annual update</td>
<td>10/300</td>
<td>3%</td>
</tr>
<tr>
<td>Rubric item #7</td>
<td>Student invited</td>
<td>3/300</td>
<td>1%</td>
</tr>
</tbody>
</table>

- 23 other districts were issued a finding for Indicator 13 on December 19, 2014 for not reaching the measurable and rigorous target (100%). These districts were required to correct each area of non-compliance, complete a district improvement plan and submit additional IEP/transition plans to ensure that a systemic change has occurred.

- New transition forms available on ISBE’s website:
  - Indicator 13 one page reference chart
  - Indicator 13 Required Evidence of Correction

Save the Date: Directors’ Conference 2015 will be held here in Springfield, on August 5-7, 2015. We are working on keynote and currently developing workshops and inviting presenters. ISAC members are welcome to attend the conference.
Committee Reports

Committee reports can be found at the end of the minutes. No meeting was held so there is no report at this time.

Executive – Beth Conran, Chair – No meeting was held so there is no report at this time.

Access – Kris Hohulin, Chair – No meeting was held so there is no report at this time.

Bilingual – Jennifer Naddeo and Ancel Montenelli, Co-Chairs – see report at the end of these minutes.

Comprehensive State Plan – Susy Woods, Chair – see report at the end of these minutes.

Family Communications – Beth Purvis, Chair – No meeting was held so there is no report at this time.

Finance – Mike Otte, Chair – No meeting was held so there is no report at this time.

General Supervision/Due Process – Rick Ramirez, Chair – see report at the end of these minutes.

Legislation – Susy Woods, Chair – see report at the end of these minutes.

Personnel Development – Suzanne Lee, Chair – No meeting was held so there is no report at this time.

Rules and Regulations – Suzanne Lee, Chair – No meeting was held so there is no report at this time.

Transition – Beth Conran, Chair – see report at the end of these minutes.

Amended Motion #3 – Susy Woods moved that “ISAC recommends that ISBE approve the comprehensive withdrawal plan of Stevenson HSD #125, Lincolnshire-Prairie View #103 and Kildeer Countryside #96. While ISAC feels the majority of their plan is strong and sufficient, we request that they provide more information concerning the Transition program at the High School specifically: 1) Current practices for competitive employment are aligned with the Department of Labor laws and 2) How students moving from high school to employment will be supported in securing such employment long-term.” Diane Blair Sherlock seconded the motion. A discussion was held. The motion carried.
Motion #4 – Kimberly McClelan moved that “ISAC recommends we approve the creation and submission of the introduction letter of ISAC to the governor’s office as presented with the corrections that were made.” Rick Ramirez seconded the motion. The motion carried

IV. Old Business

V. New Business

Jennifer will be drafting the 2013-2014 Annual Report for review at our next ISAC meeting.

Motion #5 – Susy Woods moved that “ISAC adjourn the meeting.” Rick Ramirez seconded the motion. The motion carried.

The meeting was adjourned at 11:30 a.m.
Present:  Susy Woods

Absent:  Suzanne Lee, Sharon Slover and Lauri Phillips

We discussed the upcoming withdrawal and added some concerns to the one on the plan that has been sent to all members, particularly concerns about LRE at Stevenson High School.
Bilingual Committee
Tuesday, February 17, 2015
1:30 p.m. -via phone

Present: Ancel Montenelli and Jennifer Nadeeo

Members Present: Carrie Snyder

1. Bilingual conference on May 2, 2015, 9:00-2:00pm at Hope Institute, Chicago, IL.
   a. Ancel shared information about the 1st annual conference.
   b. The purpose of the conference is to connect families who are EL with children with disabilities, community supports.
   c. Participants will have an opportunity to develop a plan for the future using the workshops to do so (inclusive housing, work and education workshops).
   d. The committee is working to identify speakers for the events, and funding sources.

2. BSE updates/meetings
   a. Jennifer will call in to the February 20, 2015 meeting, and Ancel will call in for the March meeting.

3. Concerns from the group
   a. Ancel also shared information about a group who works to assist parents with understanding the IEP process, called Charlie’s Gift Foundation. They are having a conference on Sunday, March 8, 2015, from 1:30-3:30 in Hinsdale.
   b. In response to the concern about students who are DHH taking the ACCESS, the guidance from ISBE is:
   "Since ACCESS measures English proficiency, signing is not allowed. Federal Law currently does not allow us to substitute proficiency with ASL. Just submit whatever they are able to do.”
      • A further question from the committee is how are students able to demonstrate proficiency on these assessments if they are not administered two sections because of their disability.
      • Further information was requested on how accommodations are developed to ensure appropriate access to the assessments (PARCC, DLM, ACCESS, and Alternate ACCESS). Are these determined by the testing consortium or through state level groups, or both?
   c. PA-87-995: There were concerns brought forth from the Bilingual Special Education Subcommittee in regards to status of implementation of this Public Act. Specifically, how is the data collected and made accessible to understand trends in the education of students who are EL and have disabilities.
Legislative/Interagency Communication Committee  
Wednesday, February 18, 2105  
12:00 p.m. – Board Conference Room

Present:  Susy Woods, Chair

Members Present:  Lauri Phillips, Diane Blair Sherlock, Sharon Slover, Beth Conran and Carrie Snyder

The committee was able to come up with a list of items/roles that need filled to make the legislative breakfast a success:

- Menta will provide the food.
- Beth will get the invite to Mary
- Jennifer will bring the card table
- Beth will have the newsletters.
- Mary will send out the invites to legislators. Susy will provide names to Mary.
- Beth has table clothes
- Jennifer will take care of the coffee.
- Banner is at IATP.
- Mary will check about funding for parents.
Transition Committee
Wednesday, February 18, 2015
Immediately following the Committee of the Whole Meeting

Present: Beth Conran, Chair

Members Present: Lauri Phillips, Sharon Slover, Diane Blair Sherlock, Kimberly McClellan, Rick Ramirez

Discussion:

1. Old Business:
   a. ICC/ISAC meeting cancelled. Discussion regarding the changes politically and how Code Agency changes have prompted some of the meeting cancellations and changes to Code Agency.
   b. No further discussion on Equip for Equality’s Employment First recommendations given the cancellation of ICC/ISAC cancellation.

2. New Business:
   a. Discussion on ISAC letter to Governor introducing ISAC’s mission and Federal Mandates.
   b. Discussion regarding how we need to figure out we communicate the push to continue moving forward with Employment First in Illinois. Looking at Talking Points and how to approach legislators and the governor’s office.
Andy Eulass provided an update on conflict resolution data. 232 due process have been filed in this school year. 22 were filed in January. He noted that there has been an increase in mediation requests probably related to the number of due process filed to date. Mr. Eulass also noted that there have been more resolution settlements than in previous years. The Due Process Screening Committee will be provided shortly with the first set of hearing officer performance evaluations.

The Facilitated IEP training entity has been selected but not yet announced as of this date. Mr. Eulass informed the group that the training entity will run a training and orientation program to help select potential Facilitators.