

SAFETY PLAN OVERVIEW:

What is a safety plan?

A Safety Plan is designed to provide special supervision to individual students. The plan should include specific interventions which target dangerous or potentially dangerous behavior. The goal is to minimize the risk of harm to the student or others. A Safety Plan should specifically address issues of safety; behavioral concerns should be addressed in a Functional Analysis/Behavior Intervention Plan. A Safety Plan should be developed after the FA/BIP.

Who creates the plan?

Ideally, the School Team, the student, and the parent/guardian will all be involved in the creation of the plan. In certain cases, it may be necessary to involve a representative from Safety and Security. It is important that all members responsible for enacting the plan are involved in its creation.

Recommendations:

- * Please, be as specific as possible. When information is not immediately available, please complete the form to the best of your abilities.
- * Typically, a Safety Plan will be implemented in conjunction with a Functional Assessment/Behavior Intervention Plan (FA/BIP).
- * A Safety Plan is a living document that needs to be revised, at least quarterly, to update all participants on the child's progress.
- * The Safety Plan and all of its relevant components may be shared with any adult in the building who plays an active role in the student's education. List the names of adults who will be given access to the Safety Plan.

Sample plan:

The following plans should be used as a guide. Please adjust them as necessary to meet the specific needs of the student and your school.

- * Sample Safety Plan: General
- * Sample Safety Plan: Sexualized Behaviors
- * Sample Safety Plan: Bullying Behaviors

Student Safety Plan

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IDENTIFYING INFORMATION:

Student Name: Last, First	
Student ID:	
Age:	
Grade:	
School:	
Delinquency/Criminal History:	
School Suspensions/Expulsion History:	
School Activities:	
Extracurricular Activities:	
Treatment:	
Medications:	
Special Education Services:	
Incident Report Number:	

Brief description of behavior(s):

Functional Assessment/Behavior Intervention Plan Available:

- ☐ Yes
☐ No

If yes, attach document to Safety Plan. If no, develop FA/BIP.

ARRIVAL & DISMISSAL:

Check In & Out Requirement:

- ☐ Yes
☐ No

If yes, indicate arrival times and staff member assigned to checks.

Arrival Time:	Staff :
Dismissal Time:	Staff Member:

TRANSITIONS: Fill out the time, location, and staff member assigned (if applicable) for all transitions which are potentially problematic. Examples of transitions include time between classes and restroom breaks.

LUNCH:

Time:	Location:	Staff Assigned:
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Specific Activity:

RESTROOM BREAKS:

Time:	Location:	Staff Assigned:
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Specific Activity:

TIME BETWEEN CLASSES:

Time:	Location:	Staff Assigned:
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Specific Activity:

OTHER:

Time:	Location:	Staff Assigned:
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Specific Activity:

OTHER:

Time:	Location:	Staff Assigned:
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Specific Activity:

EXTRACURRICULAR ACTIVITIES/AFTER-SCHOOL:

Time:	Location:	Staff Assigned:
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Specific Activity:

TRANSPORTATION:*Specific Activity: detail mode of transportation, concerns, and intervention strategies:*

GENERAL RESTRICTIONS:

Restriction:	Rationale:

Student

Parent or Legal Guardian

Parent or Legal Guardian

School Clinician, Title

School Administrator, Title

Student Safety Plan: Sexualized Behaviors

IDENTIFYING INFORMATION:

Student Name: Last, First	
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Functional Assessment/Behavior Intervention Plan Available:

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- ☐ No

If yes, attach document to Safety Plan. If no, develop FA/BIP.

SCHOOL SAFETY CONTRACT:

I, (student’s name/parent/guardian)_____, agree to follow the terms of this School Safety Contract, which is designed to protect individuals at my school and at school-related activities. I am fully aware that following these rules is not a guarantee that the Illinois Department of Children and Family Services will not investigate or take action if a risk of harm or other abuse exists. I also recognize that some of the recommendations may not actually be of concern right now, but may become of concern in the future. Finally, I realize that victim sensitivity and the safety of all students will be considered the top priority any time this contract is amended. Victim sensitivity and student safety are paramount concerns.

Please, check all applicable items:

- ☐ If the student with sexual behavioral problems (SBP) rides a school bus, s/he will have an assigned seat by herself/himself -- the front seat located diagonally from the bus driver. The bus driver (name of person) _____ will be an informed supervisor and will be aware that s/he is taking on the role of an informed and trained supervisor.
- ☐ The student with SBP will have informed and trained supervision (name of person) _____ at his/her bus stop if other students share the bus stop.
- ☐ The student with SBP will not wait for the school bus at the same stop as his/her victim(s) (name of victim/s) _____.
- ☐ The student with SBP will not ride the same bus as his/her victim(s) _____.
- ☐ The student with SBP will check in by _____ time each morning with (name of person) _____, and out at _____ time with (name of person) _____ each afternoon.
- ☐ The student with SBP will arrive and depart from school by means of: _____.
- ☐ The student with SBP will arrive and depart from school at a designated location _____ that will be monitored by an informed and trained supervisor (name of person) _____.
- ☐ The student with SBP will not be allowed to wander the hallways of the school unattended when s/he is scheduled to be in class. An approved school pass is required if the student with SBP is to travel from one location of the school to another during instructional times.
- ☐ The student with SBP is not permitted to be in the same location as any on-site day care center.
- ☐ The student with SBP is not permitted to have contact with severe needs special education students.
- ☐ The student with SBP who is in grades K - 9 will not be allowed in areas of the school where children three or more years younger than him/her are present.

- ☐ The student with frottage problems (touching others in a sexual manner without permission) will need to have an escort from an informed and trained supervisor (name of person) _____ when traveling from one location of the school to another.
- ☐ The student with SBP who is deemed highly impulsive will need to have an escort (name of person) _____ from an informed and trained supervisor when traveling from one location of the school to another.
- ☐ The student with SBP who is deemed highly impulsive and/or who has frottage problems will not attend school dances.
- ☐ Kindergarten through eighth grade students with SBP should not volunteer or supervise other students who are three or more years younger than they are.
- ☐ High school students who have SBP should not volunteer or supervise other students who attend middle or grade schools.
- ☐ High school students who have SBP should not work at middle or grade schools.
- ☐ Middle school students who have SBP should not work at grade schools.
- ☐ The student with SBP will not be allowed to assume any position of authority (e.g., crossing guard, class monitor, peer tutor, aide for younger kids, or referee for games).
- ☐ Every effort should be made to try to ensure that the student victim(s) and the student with SBP will not attend field trips together. If both must attend the same field trip, they should be transported on different buses and participate in different tour groups. An informed and trained supervisor will accompany the student with SBP on the field trip to promote safety.
- ☐ If the student with SBP is involved in extracurricular activities that would require travel, an informed and trained supervisor (usually a coach or teacher) (name of person) _____ will visually monitor the student. If the coach or teacher cannot devote proper attention at all times, another informed and trained supervisor must be assigned.
- ☐ The student with SBP will not be in the same class(es) as his/her victim(s). The student victim(s) should be given first priority in attending the desired class.
- ☐ If the student victim(s) and the student with SBP are in the same section of a class, they will not be paired together (e.g. lab or project partners, members of the same small group), and will be assigned to sit in separate locations.

- ☐ The student victim(s) and the student with SBP will not participate in the same sports or academic teams, or other extracurricular organizations affiliated with the school system. The student victim(s) should be given first priority in participating in the desired sports or academic teams, or other extracurricular organizations.
- ☐ If the student victim(s) and student with SBP are serving detentions or in-school suspensions at the same time, they should be assigned to separate locations.
- ☐ The student with SBP will attend breakfast at _____ and lunch at _____. Every effort should be made to ensure that the student with SBP has different meals periods than his/her victim(s). If this is not possible, an informed supervisor (name of person) _____ will visually monitor the SBP, who will sit separately from his/her victim(s) during meal periods.
- ☐ The student with SBP will be required to sit separately from the student victim(s) at school assemblies, sporting events, and other school-sponsored activities.
- ☐ The student with SBP will be able to access restrooms only from _____ (location).
- ☐ An informed and trained supervisor is/is not (circle one) required for the student with SBP to access the restroom. The informed supervisor(s) will be _____.
- ☐ The student victim and the student with SBP will not be in the same physical education class, nor will they share the same time for showering or undressing in the presence of others.
- ☐ If the student with SBP has problems with frottage (sexualized touch without consent or authorization), s/he will be restricted from contact sports.
- ☐ The student with SBP who is deemed highly impulsive will be restricted from contact sports.
- ☐ If the student with SBP is in a physical education or extracurricular activity that would require showering or the usage of a therapeutic whirlpool, sauna, or steam room, an informed supervisor will provide visual monitoring.
- ☐ If the student with SBP is involved in activities that required him/her to change clothing in locker rooms, an informed supervisor will be present.
- ☐ The student with SBP may not access the inter/intranet while on school grounds.
- ☐ A student with SBP who drives to school will not be allowed to give car rides to other students.

- ☐ The student with SBP will attend each scheduled class daily.
- ☐ The student with SBP will not attend school or any other school-related event under the influence of any mind/mood altering chemicals.
- ☐ The student with SBP will not attend school or any other school-related event with any material that could be used as a weapon or is related to a weapon (e.g., knife, box cutter, mace, gun, ammunition).
- ☐ The student with SBP has been notified that s/he may be directed to leave a special event at school if his/her behavior poses a risk to any person, animal or property, or if any informed supervisor or other school employee has a reason to believe that s/he is violating his/her safety plan or other supervision and management agreement.
- ☐ The student with SBP will follow district protocol on excused absences.
- ☐ The student with SBP will be required to comply with all terms and conditions set forth by any court, social service or other supervising agency while on school property or at any school event s/he is permitted to attend.
- ☐ The student with SBP will be able to access personnel in the building for assistance in coping with risk behavior or other support system issues. Those persons are:
_____.
- ☐ If a large student gathering occurs (e.g., play times, recess, school assemblies, etc.), an adequate school staff-to-student ratio will be implemented to ensure visual monitoring of the student with SBP.
- ☐ Library materials will be scanned for sexual objectification material.
- ☐ Substitute teachers must be made aware of general safety plans for the school and specific safety plans for students with SBP.
- ☐ Additional rules and/or amendments to the above-mentioned school safety contract:

_____.
- ☐ Possible consequences for violating this contract will include, but may not be limited to the following:

_____.

Please attach a current copy of the student's class and extracurricular activities schedules. In the event the student transfers from the current school, the principal will be responsible for ensuring that this contract is forwarded to the principal at the next school.

The principal understands that this contract will need to be updated when events in the student's life and circumstances change. The multidisciplinary team (MDT) can make written modifications to the terms of this contract. All participants who are affected by this contract will receive timely notice of any change to the contract.

The confidentiality of this contract is crucial. Each participant agrees that s/he will not disclose the nature of the student's adjudication of delinquency or the terms of this contract to any other person. A violation of the confidentiality of this contract is cause for discharge under the Chicago Board of Education's Employee Discipline Code. Each participant also agrees that s/he will make every effort to ensure that students who are affected by this contract are not stigmatized.

Any violation of this contract will be reported immediately to the principal and the other members of MDT. The principal has advised all school personnel who are participating in this contract of their obligation as mandated reporters of child abuse. By signing this contract, each school employee acknowledges that s/he is an informed and trained supervisor, who is willing to comply with its terms. All participants are aware that an overly restrictive safety contract may be detrimental by creating a negative self-fulfilling prophecy that could increase risk. Participants have reviewed the results of a current sex offense specific evaluation/risk assessment to ensure that the appropriate level of supervision has been implemented for the student's level of risk.

I, (student's name) _____, have read the terms of this School Safety Contract and I fully comprehend what is being asked of me. By signing this school safety contract, I understand that I am agreeing to abide by all of its conditions.

Student

Parent or Legal Guardian

Parent or Legal Guardian

School Clinician, Title

School Administrator, Title

Student Safety Plan: *Bullying Behaviors*

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Incident Report Number:	

Brief description of behavior(s):

Functional Assessment/Behavior Intervention Plan Available:

☐ Yes

☐ No

If yes, attach document to Safety Plan. If no, develop FA/BIP.

SAFETY PLAN:

Please, check all applicable items:

- ☐ At the beginning of the school day, _____ will walk through the main entrance and will report to the main office. A school staff member (name of person) _____ will escort _____ to class.
- ☐ _____ will not discuss _____ with any other student, in her presence or outside of her presence, on school grounds or off school grounds.

- ☐ _____ will not attempt to contact _____ in person, by phone, using the internet, or any social network.
- ☐ _____ will not direct, encourage or advise anyone to verbally or physically harass _____ in person, by phone, text message, using the internet, or social networks, including, but not limited to, having anyone call her/him to ask for sexual favors or calling her/him a derogatory name.
- ☐ If any student discusses _____ in her/his presence, _____ will take all reasonable steps to go somewhere else so as not to participate in discussions regarding her/him.
- ☐ _____ will go to the lunchroom only during her/his assigned, _____ period lunch. The victim will not go to the lunchroom during _____'s lunch period.
- ☐ After school, _____ will wait in the classroom until a Security Officer (name of person) _____ comes to escort her/him from the building.
- ☐ _____ may be disciplined under the Student Code of Conduct for use of intimidation or persistent severe bullying (Act of Misconduct 5-4) or persistent or severe acts of sexual harassment (Act of Misconduct 5-9), if she violates this School Safety Plan.

Student

Parent or Legal Guardian

Parent or Legal Guardian

School Clinician, Title

School Administrator, Title