

THE OUTLOOK



Your Guide to School-Based Child Nutrition Programs

January 2015

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Meal Service Mandates

There are **two meal service requirements** that may impact your school building this summer and/or the next school year.

Summer Breakfast and/or Lunch Program

Per Public Act 096-0734, a school district must implement and operate a summer breakfast and/or lunch program during the 2015 summer school program in all schools that a) had 50 percent or more of the student population eligible for free or reduced-price meals in October 2014, AND b) operate a summer school program in that building. The school must feed the children in the summer school program and open the doors to the community for children 18 years of age and under. ISBE administers two federal nutrition programs, the National School Lunch Program's Seamless Summer Option and the Summer Food Service Program to assist you in implementing a successful program and to supplement the cost of providing the program. For additional information on this legislation, including general questions regarding implementation and the opt-out provision, go to http://www.isbe.net/nutrition/htmls/summer_regs_policies.htm.

School Breakfast Program

Per Public Act 96-0158, a school district must implement and operate a School Breakfast Program by the first day of the 2015-2016 school year in each school building within its district in which 40 percent or more of the students were eligible for free or reduced-price lunches in October 2014. ISBE administers the federally-funded School Breakfast Program and the state-funded IL Free Breakfast Program to assist you in implementing a successful program and to supplement the cost of providing the program. For additional information on this legislation, including the opt-out provision, go to http://www.isbe.net/nutrition/htmls/hb_756.htm.

To determine whether or not your school is required to operate the Summer and/or School Breakfast Program, FY2015 (October 2014) free and reduced-price eligibility percentages will be posted at http://www.isbe.net/nutrition/htmls/eligibility_listings.htm in January once October claims are finalized.

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Preparing for a School Meals Administrative Review

To see if your school district is tentatively scheduled for a School Meals Administrative Review this school year, go to <http://isbe.net/nutrition/htmls/monitoring-review.htm> and click on [Tentative List of SFAs to receive an Administrative Review in School Year 2014-2015](#).

Also on this website are materials to assist you in preparing for a review:

- *Administrative Review Checklist*
- *School Meals Administrative Review Q&A*
- *Administrative Review Training Modules* (averaging 11-40 minutes each)

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Smart Snacks and USDA Foods Workshops – Jan/Feb 2015

Staff with the Illinois State Board of Education, Nutrition and Wellness Program Division will host ½ day workshops on the USDA Smart Snack Regulations (first two hours of session time) and the USDA Foods Program (second two hours of session time). Please feel free to come to the entire ½ day workshop or the part applicable to your job. Registration is available online at <http://www.isbe.net/nutrition/> under *Upcoming Workshops*. Registration space at each location is limited, so please register now.

Dates and Locations

- **January 22, 2015** - Peoria (morning session)
- **January 29, 2015** - Edwardsville (morning session)
- **February 3, 2015** – Palatine (Afternoon session)
- **February 4, 2015** - Kankakee (morning session)

Register today! If you have any questions, please do not hesitate to contact our staff at (800) 545-7892 or via email at cnp@isbe.net.

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Equipment Grant for School Nutrition Association Members Baxter Equipment for Education Grant

The Baxter Equipment for Education Grant will award equipment to one school in need of improving its school meal kitchen facilities through a competitive grant process.

What equipment does the winner receive?

Equipment received from this award will consist of one (1) OV310 Mini Rotating Rack Convection Oven (Electric or Gas), as well as:

- Stand base
- 2-year parts & labor warranty
- Delivery & installation by Hobart Service
- Training/demonstration with sales representative

Baxter Manufacturing will work closely with the grant winner to ensure the proper unit is supplied for the utilities available, arrange delivery of the equipment to the district and ensure staff are trained to use the equipment.

Who can apply?

To apply, you must:

- Be an active School Nutrition Association member, who has been a member of SNA for at least one year, as of December 16, 2014 (since at least December 16, 2013)
- Be the person responsible for directing the school nutrition program of the school district

How can I apply?

The online application for this equipment grant will open on January 6, 2015. When available, please preview the form before creating an account and completing the form. Please note that only the first 50 applicants will be considered for this equipment grant. For more information, visit

<http://www.schoolnutrition.org/EquipmentGrants/>

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Two Illinois School Nutrition Directors to Receive Prestigious National Awards

The Illinois State Board of Education and Nutrition and Wellness Programs Division staff would like to acknowledge and congratulate Sandra Voss and Coletta Hines-Newell on the recent announcement of their national awards in the school nutrition industry.

The first award is the Foodservice Achievement Management Excellence (FAME) awards. The FAME awards are the most prestigious acknowledgement of success in the school nutrition industry. Each year the awards are presented to outstanding leaders, recognizing them for achievement, innovation and service. The 2015 FAME Silver Special Achievement Award will be awarded to **Sandra Voss**, MS, RD, SNS, food and nutrition services director for Marquardt School District 15 in Glendale Heights. The award will be presented to Voss on Jan. 11 in Scottsdale, Ariz., in conjunction with the School Nutrition Association School Nutrition Industry Conference. Complete information about the FAME awards is available at <http://fameawards.net/>.

The second award is the School Nutrition Foundation's School Nutrition Hero Award, which was established in 2014 in conjunction with the foundation's 50th anniversary celebration. The SNF School Nutrition Hero Award is presented to five individuals nationally to recognize school nutrition professionals who are passionate about their nutrition operations and go above and beyond their daily job responsibilities in the service to children and their communities. **Coletta Hines-Newell**, SNS, director of food services for Arlington Heights School District 25, will be one of the recipients. This award will be presented to Hines-Newell on March 2 in conjunction with SNA's Annual Legislative Action Conference in Washington, D.C. Complete information about the SNF School Nutrition Hero Award is available at <http://schoolnutrition.org/SNF/SpecialEvents/>.

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Illinois School Breakfast Week Held this February



Helping connect hungry students with the meal most critical to their success: Breakfast.

Celebrate Illinois School Breakfast Week in conjunction with the Rise & Shine Illinois Campaign during the week of February 23-27, 2015. Learn about the growth in the program, Free Breakfast Fridays, Community Eligibility Program, Universal Breakfast and Nontraditional Breakfasts. Visit the following URL for further information. <http://www.riseandshineillinois.org/>.

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Celebrate National Nutrition Month in March

National Nutrition Month



Bite into a Healthy Lifestyle is the 2015 National Nutrition Month® (NNM) theme this March. What began as a week-long celebration as National Nutrition Week in 1973, grew into a monthly recognition as NNM in 1980, by the Academy of Nutrition and Dietetics. Visit <http://www.eatright.org/nnm/#.VJLprsjnbbg> for further information on NNM.

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USDA FOODS PRODUCT SAMPLING

On behalf of PFG-Fox River Foods we would like to invite you to a sampling of USDA Foods products.



WHERE: Carterville High School-1415 W Grand Ave, Carterville, IL

WHEN: Wednesday, January 28, 2015 2:30-5:00 pm

This is a FREE food show and no registration is required!

Come and see what USDA Foods is offering that is new and will be great for your menus.

Come meet Julie Flentji from ISBE and get your questions about USDA Foods answered.

Anyone in K-12 that wants to know more about USDA Foods is welcome to attend.

You do not need to be a customer of PFG-Fox River

Special thanks to Jeannie Ellis and Carterville High School for opening their kitchen and school for us



www.performancefoodservice.com/foxriver

630-896-1991



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WINS Savvy

Happy New Year! Let's start 2015 off by checking the Web-based Illinois Nutrition System (WINS) to ensure that all of the contact information that is in the WINS system is correct. It is very important that we have accurate contact information in our system so that we can get important information to you as soon as possible.

Authorized Representative Information – this is the person that is legally and financially responsible for the Sponsor, this is usually the District Superintendent for public school districts or for non-public schools it maybe the person that is legally and financially responsible for the church, the school or the sponsoring organization. The information about the Authorized Representative comes from the Entity Profile System (EPS) which is maintained by the Data Analysis and Progress Reporting Division of the Illinois State Board of Education. The EPS system is used by many divisions at the Illinois State Board of Education and is not used just for the meal programs, therefore the Authorized Representative must be the individual that is legally and financially responsible for the entire sponsor, not just the meal programs. If you have a change to the authorized representative or their contact information has changed, you will need to make those changes through EPS and once they are approved they will show up in the WINS system. For detailed instructions, when in the WINS system, click on the blue and yellow question mark at the top of the screen and you will want the instructions for updating the Authorized Representative.

Contact Person Information – this is the staff person that we should send correspondence to regarding the meal/milk programs. This can be any staff member that is the point person for communications, reminders and outreach for the meal/milk programs. Please ensure that we have the accurate name of the contact person along with the email and phone number. This information can be updated right on your WINS application. When in WINS, click on the tab that says Applications & Participation, then click on the Questionnaire. Once the questionnaire opens up, you will find a link under the contact person that says “contact change” – just click on that link and input the updated information and save it. You may notice that there is a contact person and there is a claim contact person, this can be the same person or different people. Updates to the claim contact person can be made on the same screen as the contact person.

Thank you for checking to ensure that we have the most current contact information, this will help to ensure that you don't miss any important due dates, changes or upcoming events in 2015!



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Summer Food Service Program



The Summer Food Service Program (SFSP) is designed to provide nutritious meals during the summer months to children from areas where at least 50 percent are eligible for free or reduced-priced meals during the school year through the National School Lunch and School Breakfast Programs. **Does your area meet this criterion?** If so, consider becoming a sponsor to help bridge the gap for the children in your community. All sponsors will be required to submit the program application and monthly claims for reimbursement via the internet.

SFSP is a much underutilized program throughout the United States; so we hope your school will participate and serve up to two meals a day for all children (including community children) during the summer months. Statistics show that out of 100 children who eat lunch during the school year in NSLP; only 13.8 receive a meal in SFSP or Seamless Summer Option (SSO); *FRAC's Summer Nutrition Status Report 2014, Hunger Doesn't Take a Vacation* (http://frac.org/pdf/2014_summer_nutrition_report.pdf).

If the responsibilities of sponsorship of the SFSP are not possible, you can still participate in the program by operating a site, being a vendor, or volunteering your time. Visit our website at <http://www.isbe.net/nutrition/htmls/summer.htm> to learn more about this vital program and how you can help.

Training workshops for the Summer Food Service Program will be held from March through May 2015 for organizations interested in sponsoring the SFSP during the summer of 2015. Workshop information; including dates, locations, and times will be posted to the web site at <http://www.isbe.net/nutrition/htmls/summer.htm> by mid-January and will be included in the February Outlook.

For additional information, contact Amy Bianco or Naomi Greene at 800/545-7892 or email abianco@isbe.net or ngreene@isbe.net.

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Healthy Schools Raise Healthy Kids Infographic

Are you planning a PTA presentation?

Do you want to spruce up a bare hallway or office wall?

Then, download this colorful Healthy Schools Raise Healthy Kids info graphic from the Academy of Nutrition and Dietetics.

The infographic supports implementation of the Healthy, Hunger-Free Kids Act of 2010 at

<http://www.eatright.org/Public/content.aspx?id=6442482994>.



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Number of HealthierUS School Challenge Certified Schools Grows in 2014

Team Nutrition Schools participating in the National School Lunch and School Breakfast Program HealthierUS School Challenge continue to become certified in the USDA's voluntary certification program, HealthierUS School Challenge (HUSSC). Illinois now boasts over 240 certified schools, according to the USDA's Healthy Access Locator. There are four levels of recognition: bronze, silver, gold, and gold award of Distinction. Schools must meet certain criteria for each of the different levels. For example, the Average Daily Participation (ADP) at breakfast and lunch is reviewed. For ADP at breakfast, ranges from 15-35% are needed depending on the level of award and grades served. For ADP at lunch, the range begins at 45% for High School, silver level up to 75% or higher for Gold and Gold Award of Distinction.

Average Daily Participation

	Bronze	Silver	Gold	Gold Award of Distinction
Breakfast				
Elementary	No criteria	20%	35%	35%
Middle	No criteria	20%	35%	35%
High	No criteria	15%	25%	25%
Lunch				
Elementary	No criteria	60%	75%	75%
Middle	No criteria	60%	75%	75%
High	No criteria	45%	65%	65%

The criteria were revamped recently to reflect current regulations, which include Smarter Lunchrooms and Smart Snacks. Applicants are required to complete a Smarter Lunchrooms Self-Assessment developed through the Behavioral Economic Laboratory Network at Cornell University. Menu information including worksheets, documentation and 6-cents certification has been removed. The title of this voluntary initiative changed to HealthierUS School Challenge: Smarter Lunchrooms.

Applications may be submitted anytime to the Nutrition and Wellness Programs Division. For application resources, criteria guides, snack calculator, healthy access locator and more resources on HUSSC, go to <http://www.fns.usda.gov/hussc/healthierus-school-challenge-smarter-lunchrooms>. Please contact cnp@isbe.net if you are interested in applying for the HUSSC: SL challenge.

Kudos to all of the Illinois HUSSC Certified Schools!

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2015 Farm to School Networking Conferences

Southern Illinois University (SIU) will be partnering with the Illinois Farmers Market Association (IFMA), University of Illinois Extension (UIE) and the Illinois State Board of Education (ISBE) to host three regional Farm to School conferences in 2015. The conferences will speak to two key stakeholders in the Farm to School movement: farmers and school foodservice managers. The topics that will be presented will include:

- Farm to School Snapshot of Illinois Schools
- A cooking demonstration
- Procuring Local Foods for Child Nutrition Programs
- Information from Distributors
- Farm to School Safely

Dates and Locations:

- February 9, 2015 - Lincoln Land Community College - Springfield
- February 23, 2015 - Southern Illinois University - Carbondale
- March 9, 2015 – Joliet Junior College – Joliet

- And time for networking and Questions & Answers
- *some locations will include a high tunnel tour

Registration is free, but space is limited and you must pre-register. For more information and/or to register, go to <https://web.extension.illinois.edu/registration/default.cfm?RegistrationID=11101&preview=yes>



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Calendar of Events

January 2015

- 1 ISBE Offices Closed – New Year’s Day
- 10 Begin submitting last month’s child nutrition claims for reimbursement in WINS through IWAS. ALL child nutrition program claims (original and revised) must be received by ISBE no later than 60 days from the last day of the month you are claiming. Due dates for reimbursement claims are listed at http://www.isbe.net/funding/pdf/nutrition_claim_due_dates.pdf
- 13-20 Make changes to next month’s USDA Foods order
- 19 ISBE Offices Closed – Martin Luther King Jr. Day
- 21-22 ISBE Board Meeting - 4th Floor Board Room at 100 North First Street, Springfield <http://www.isbe.net/board/default.htm>
- 28 USDA Foods Product Sampling – Carterville High School (see related article)



Nutrition and Wellness Programs

Illinois State Board of Education
 100 North First Street, W-270
 Springfield, IL 62777
 Phone: 800/545-7892 or 217/782-2491
 Fax: 217/524-6124
 Email: cnp@isbe.net

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Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

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