The ITIOOK

Nutrition Programs

Illinois State Board of Education

Meal Service During H1N1 Outbreak Related School Closure

ecent guidance from the United States Department of Agriculture (USDA) documents Nhow schools closed due to an H1N1 outbreak may continue to service students' meal benefits. The Richard B. Russell National School Lunch Act authorizes the provision of meal service to children who are not in school during non-summer months due to an unanticipated school closure. The requirement for serving meals in a congregate setting will be waived for H1N1 related school closures due to a declaration of a public health emergency under Section 319 of the Public Health Service Act. Meals served during schools closures should be targeted OCTOBER 2009 — THE OUTLOOK

toward low-income students, but all students are able to participate. During a school closure, meals may be claimed through the Summer Food Service Program (SFSP) or the National School Lunch Program's Seamless Summer Option (SSO). Further information regarding meal service during school closures is available through our website at www.isbe.net/nutrition.

Illinois Awarded Team Nutrition **Training Grant**

The USDA has notified the Illinois State ■ Board of Education (ISBE) that Illinois has been selected as one of the 18 states awarded the 2009 Team Nutrition Training Grant. Illinois will receive approximately \$350,000 for a two-year grant. Addressing the overall health and well-being of Illinois children, the grant's three approved initiatives are:

Important Dates

- October 17–20—American Dietetic Association's Food & Nutrition Conference and Expo—Denver, Colorado (http://www.eatright.org/)
- November 1—Youth Garden grants application deadline
- November 4, 2009—Reprocessing Commodity Taste Test— Bloomington, Illinois
- November 16–20—Illinois School Breakfast Week, American Education Week, Great Public Schools: A Basic Right and Our Responsibility (www.nea.org)

In this issue
Meal Service During H1N1 Outbreak Related School Closure
Illinois Awarded Team Nutrition Training Grant
Important Dates

ADMINISTRATION

ways Local Laucadonal regeneres way resist rannies During	an
Economic Downturn	2
Bridging the Gap in School Meal Service Procurement	2
Verification Deadlines	
IMPORTANT! Updating Your Sponsor and Site Information	
New Legislation Regarding Food Allergies	
Final Rule on Fluid Milk Substitutions in the School Nutrition	
Program	4
Know Your Farmer, Know Your Food Initiative	
Claim Common Cent\$	

FOOD DISTRIBUTION

Chited States Department of Defense Fresh Fruit and
Vegetable Program Contact Change
Update Your Contact Information on the Illinois Commodity
System
Register for United States Department of Agriculture Foods and
Illinois Commodity System Training

FOOD SERVICE AND NUTRITION

National School Lunch Week 2009 Has Arrived	6
Spanish Allergy Awareness Training Materials Available	6
Helping Youth Make Better Food Choices	6

GRANTS, AWARDS, and HONORS

2009–2010 Grant Opportunities	6
Funding Available through loans and grants for Community F	
Program including Schools with Populations of 20,000	

TRAINING TIPS, and TOOLS

New Loan Library Materials Focus on Breakfast, Beverage	
Choices, and Whole Grains	7
Test Your Nutrition Knowledge!	7
Illinois School Wellness From A to Z Conference	
The Outlook Newsletter List Serve Access	8
	0
Calendar of Events	9

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination,- write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call 800/795-3272 or 202/720-6382 (TTY). USDA is an equal opportunity provider and employer.

- 1. Whole grains for breakfast initiative—Training at three Breakfast Summits, webpages, and technical assistance,
- 2. Healthy US School Challenge (HUSSC) initiative—20 mini-grants of \$3,500 each; applications due November 30, 2009. Visit www.kidseatwell.org for further information.
- 3. After-school Wellness Activities—Ten mini-grants of \$2,000 each will be awarded

The Illinois Nutrition Education and Training Program staff fulfills the grant responsibilities through the Illinois State Board of Education. Watch for upcoming grant opportunities in the *Grants, Awards, and Honors* section of future *The Outlook* newsletters.

administration

Ways Local Educational Agencies May Assist Families During an Economic Downturn

As the school year begins, our office has been contacted by many families and local educational agencies (LEAs) with questions related to qualifying for meal benefits at school. Please take time to review the following list of general information about ways that you, as an LEA, can assist families during economic downturns.

- A child's eligibility from the previous school year must be carried over for up to 30 operating days into the current school year or until a new eligibility determination has been made, whichever comes first.
- Household Eligibility Applications should be reviewed upon receipt. An eligibility determination MUST be made within ten working days of receipt of the application.
- Household Eligibility Applications should be processed as quickly as possible for students who were not enrolled in your school the year before since there is not an eligibility that may be carried over for them from the prior school year.
- Households are not required to report changes in circumstances during the school year. If a household contacts you to report any changes, a new application is not required. Document any necessary changes on the existing application, noting whom you spoke to and when. When a change increases the level of benefits (reduced-price to free or adding additional members to the house-

hold), LEAs are encouraged to put the change into effect within three operating days.

- Access the Electronic Direct Certification System to certify as many children as you can. Utilize the Annual Report, Sponsor Report, and the Single Child Lookup frequently to ease the application process for families receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) benefits.
- If a child is directly certified for the current school year, meal benefits should be extended to all children within the same family. This is a new requirement for school year 2009–2010. A sample form for this purpose will soon be available online.
- Households may apply at any time during the school year, even if an earlier application was denied. However, households reapplying because they did not complete the verification process are subject to verification requirements prior to the approval of the application.
- For transfer students, contact the former school district to obtain a copy of the completed Household Eligibility Application. The new LEA must ensure the application was approved properly, and if so, benefits may be provided to all children on the application without the completion of a new application. **NOTE:** Direct certification eligibility may not be shared across LEAs.
- In rare instances when a household fails to apply for benefits, local school officials may complete an application for a child known to be eligible. When exercising this option, the school official must complete an application on behalf of the child based on the best household size and income information. The source of the information MUST be noted on the application. The household must be notified that the child has been certified for meal benefits.

We encourage you to work with your families to ensure all children receive the meal benefits they are eligible for during the 2009–2010 school year and beyond. Thank you for your continued commitment to the Child Nutrition Programs.

Bridging the Gap in School Meal Service Procurement

The Bridging the Gap in School Meal Service
Procurement training is designed to assist school food

authorities (SFAs) who contract or are seeking to contract for meal services with a food service management company or meal vendor in meeting all requirements associated with the Invitation for Bid and Contract process. Attendees will better understand the three-step document submission and review process and receive hands-on training in developing Invitation for Bid and Contract documents that will meet federal and state regulations and statutes.

All SFAs conducting a new procurement or considering contracting for school meal services for the 2010–2011 school year are highly encouraged to attend. Attendees must be employees of the SFA (school or district). Registration begins at 8 a.m. and training is held from 8:30 a.m.–3 p.m. Complimentary lunch and beverages provided.

Pre-registration is required. There is no registration fee. You can register for these and other ISBE trainings at http://www.isbe.net/nutrition/htmls/workshops.htm.

November 18—Schaumburg, Radisson Hotel November 19—Alsip, DoubleTree Hotel December 4—O'Fallon, Hilton Garden Inn and The Regency Conference Center December 11—Bloomington, Eastland Suites

Verification Deadlines

Verification is the process of confirming student eligibility for free and reduced-price meals in the National School Lunch and School Breakfast Programs. Annually, each local educational agency must select and verify a sample of applications approved for benefits as of October 1. (This does not include applications from the previous year for which a child's eligibility is being carried over.) The LEA must complete the verification process by November 15. Once the verification process is done, the LEA must then electronically submit a Verification Summary Report (VSR) to the Illinois State Board of Education by December 15. The VSR, along with instructions, will be available at the end of November through IWAS/Application and Claim Entry System (ACES). For a listing of steps to complete the verification process and sample letters to households, go to http://www.isbe.net/nutrition/htmls/forms sbn.htm.

IMPORTANT: Updating Your Sponsor and Site Information

Settling in to a new school year, you may realize that you have updates and changes to make to your

address, contact information, or new sites to add to the National School Lunch Program (NSLP). This information is extremely important to ISBE and we can quickly and efficiently get the information into the hands of those who need it.

To help you with this, here are instructions to update your Sponsor and Site Applications. For all of the following updates, login to IWAS, choose *System Listing*, click on *Child Nutrition ACES*, and then on the left-hand side of the screen, change *Claim* to *Application*, select the dot for *Sponsor*, for Program Type choose *NSL*, and the Program Year will be *2010*.

Address Changes—Go to the Select a *Link* box. If you are updating your sponsor address, select *Sponsor Application* from the Select a Link box and then click on the *Request Change* button next to the current address. There will be a pop-up box to enter the new address information. Once completed, ISBE will be notified that you have requested an address change. We then match your request to state records. As long as these records match, we will approve the change and your application will be updated. However, if the records do not match, you will receive an email providing you with instructions on how to update the state records so we can proceed with the updates.

If it is a site you want to update, go to the Select a Link box and click on *View Sites*. The screen will show the site number, site name, and a Select a Link box for each site. Go to the Select a Link box for the site you wish to update and click on *Site Application*. The Site Application will appear, go to the address and click on *Request Change*, and input the new address. This will be sent to ISBE for approval as discussed above with the sponsor address request.

Contact Changes—Keeping your contact information current on your Sponsor and Site Applications is very important. ISBE often provides important information, updates, and upcoming due dates to contacts listed on applications. The online Sponsor Application can only hold information for the authorized representative and one contact person. In addition, each Site Application can have one contact person. You can update this information at anytime through IWAS. Go to the Select a Link box. If you are updating your sponsor contact information, select *Sponsor Application* from the Select a Link box. Type in the new contact information, scroll to the bottom of the screen, and click on *Submit to ISBE*. The new contact information has now been saved.

If you need to update the contact information for one or

multiple sites, go to the Select a Link box, and click on *View Sites*. The screen will show the site number, site name, and a Select a Link box for each of your sites. Go to the Select a Link box for the site you wish to update and click on *Site Application*. The Site Application will appear. Go to Contact Information and type in your update, scroll to the bottom of the application and click on *Submit to ISBE*. The new contact information has now been saved.

Adding a New Site—After logging into IWAS and pulling up your sponsor application, go to the Select a Link box and choose *Add a New Site*. Complete the online application for the new site and click on *Submit*. ISBE will then receive notification that you added a new site and we will verify all information on the application. As long as all information is accurate, we will approve the new site. If you have any questions regarding this process, please contact ISBE at cnp@isbe.net or 800/545-7892.

New Legislation Regarding Food Allergies

House Bill 281 was signed into law on August 13, 2009. The new law requires school boards to implement a policy for the management of students with lifethreatening food allergies by January 1, 2011. The Illinois State Board of Education in conjunction with the Illinois Department of Public Health will establish a committee to develop guidelines for the school boards no later than July 1, 2010. To view the complete bill, visit http://www.ilga.gov/legislation/publicacts/96/PDF/096-0349.pdf.

Final Rule on Fluid Milk Substitutions in the School Nutrition Program

The United States Department of Agriculture Food and Nutrition Service (FNS) issued the final rule *Fluid Milk Substitutions in the School Nutrition Program* (73 FR 52903 September 12, 2008). This final rule addresses the substitution of fluid milk for children whose non-disabling allergies, culture, religion, or ethical beliefs preclude the consumption of cow's milk. The final rule is available at http://www.fns.usda.gov/cga/Federal-

Register/2008/091208.pdf#xml=http://65.216.150.153/texis/search/pdfhi.txt?query=7+CFR+Parts+210+and+220+52903&pr=FNS&prox=page&rorder=500&rprox=500&rdfreq=500&rwfreq=500&rlead=500&rdepth=0&sufs=0&order=r&mode=&opts=&cq=&sr=&id=4aa0349632.

In summary, this rule:

• Continues the current requirements on meal variations

- for students with disabilities in the National School Lunch Program and School Breakfast Program
- Allows school food authorities discretion to offer fluid milk substitutes to students with medical or other special dietary needs that do not rise to the level of a disability
- Requires nondairy beverages offered as fluid milk substitutes be nutritionally equivalent to fluid milk and provide specific levels of calcium, protein, vitamins A and D, magnesium, phosphorus, potassium, riboflavin, and vitamin B-12 (see chart below). The nutrients cited in this rule are not required to be present in milk substitutes offered to students with disabilities who must be provided a beverage as specified by a physician.
- Allows SFAs to accept a written statement from a parent/guardian or from a recognized medical authority. The supporting statement must identify the student's medical or special dietary need that precludes cow's milk
- This rule has no effect on a school's ability to offer lactose-free milk to a student with a medical or special dietary need such as lactose intolerance. Lactose-free milk continues to be allowed as part of the reimbursable meal.

Nutrient	Per Cup
Calcium	276 mg
Protein	8 g
Vitamin A	500 IU
Vitamin D	100 IU
Magnesium	24 mg
Phosphorus	222 mg
Potassium	349 mg
Riboflavin	0.44 mg
Vitamin B-12	1.1 mcg

Know Your Farmer, Know Your Food Initiative

The United States Department of Agriculture (USDA) recently announced a new initiative to better connect children to their food and create opportunities for local farmers to provide their harvest to schools in their communities as part of the USDA's *Know Your Farmer*, *Know Your Food* initiative. The USDA will form *Farm-to-School Tactical Teams* to assist school administrators as they transition to purchasing more locally grown foods. The USDA will also issue updated common-sense pur-

chasing guidance to schools so they can buy fresh, locally grown produce for students eating through the USDA's school nutrition programs. Visit http://www.fns.usda.gov/fns/ for the most current information.



Claim Common Cent\$

Funding & Disbursement Services Division Phone 217/782-5256 Fax 217/782-3910

Updated Instructions

The instructions for submitting your Claims for Reimbursement online through the Application and Claim Entry System have been updated. We have included a new *Question and Answer* section at the end of the instructions as well as information on how to calculate statistical information reported on the claim. You can access the claim instructions at http://www.isbe.net/funding/pdf/cnp_online_claim_instruct.pdf.

Additionally, the instructions are available directly within ACES. On each of the claim entry screens there is a ? in the upper-right corner of the screen. If you click on that symbol, you can access the same instructions. We recommend you print a copy of the instructions and keep them handy when submitting your claim each month.

REMINDER: October is the start of a new federal/program fiscal year (FY). October claims are part of FY2010. September and prior claims are still FY2009. Be sure you are in the correct program year when filing your claims in ACES.

If you have any questions regarding claims, please contact Carol Curto or Gladys Rothenberg at 217/782-5256 or via email at ccurto@isbe.net or grothenb@isbe.net.

Food Distribution

United States Department of Defense Fresh Fruit and Vegetable Program Contact Change

Our contact person with the United States Department of Defense (DoD) has changed. Our new contact person is Jane Boyle; her phone number is 215/737-5573 and her email address is Jane.Boyle@dla.mil. If you experience difficulties with your login or password to the Fresh Fruit and Vegetable Order Receipt System (FFAVORS), please contact Jane and she will help you.

Also, be sure to spend the funds allocated to you or other schools will. Schools can see how much money has been allocated to them by selecting *Fresh Fruits and Vegetables Participation* on the *Annual Order Forms* menu option on the Illinois Commodity System (ICS). Those schools that have funds allocated to them and do not have a login and password to FFAVORS are advised to contact DoD at the contact information above to begin placing orders. Other questions related to the DoD program can be addressed with Food Distribution Program staff at 217/782-2491.

Update Your Contact information on the Illinois Commodity System

Recently we had issues related to inaccurate contact information on the Illinois Commodity System. Please verify your contact information by selecting Agency Info from the Annual Order Forms main menu option in the ICS. If the information is inaccurate, change to the correct contact information. We use this information in a variety of ways and would like to use this information for sending emails. Update your contact information on the ICS to ensure we have accurate information.

Register for United States Department of Agriculture Foods and Illinois Commodity System Training

Nutrition Programs staff is providing a United States Department of Agriculture (USDA) Foods and Illinois Commodity System Trainings at seven sites in November and December. The training focus on the Illinois Commodity System, placing annual commodity orders, diversions to processors, DoD's Fresh Fruit and Vegetable Program, and additional monthly processes to teach better management of USDA. Preregistration is required. You can register for these and other ISBE trainings at http://www.isbe.net/nutrition/htmls/workshops.htm. Trainings are half-day sessions (except Bloomington) and morning and afternoon sessions are offered based on location. Space is limited, so do not hesitate and register today!

- November 3—Galesburg
- November 4—Bloomington (One-hour session after Taste Test)
- November 12—Schaumburg
- November 13—Tinley Park
- November 17—Marion
- November 18—Fairview Heights
- December 2—Springfield

Food Service and Nutrition

National School Lunch Week 2009 Has Arrived

Mational School Lunch Week (NSLW) is October 12–16, 2009, and the

theme is *All-Star School Lunch*. Kudos to the over 4,200 Illinois schools, which participate in the NSLP each school day. We applaud your efforts and wish you continued success in providing nutritious, balanced, and tasty meals helping your students perform in and outside of the classroom.



SpanishAllergy Awareness Training Materials Available

Have you been looking for Spanish food allergy awareness materials? The National Restaurant Association Educational Foundation (NRAEF) has training materials online for food service establishments. Access these resources at www.restaurant.org/pressroom/pressrelease.cfm?ID=1670.

Helping Youth Make Better Food Choices

This one page flyer provides 16 tips for Helping Youth Make Better Food Choices. It is available in Spanish and English. Download the colorful resource at www.ActionForHealthyKids.org and share it with parents and caregivers at open houses, orientations, the first day of school, invite parents to school day, and special nutrition events such as National Nutrition Month.

Grants, Owards, and Honors

2009-2010 Grant Opportunities

While not exhaustive; the following chart captures some current health, wellness, and nutrition grant opportunities for Illinois schools this school year. Why not consider applying for one or more of these.

2009–2010 Grant Opportunities			
Due Date	Grant Litle		Amount
10/15/09	Jump Rope for Heart (www.iahperd.org)	Elementary	\$2,500
11/6/09	Love Your Veggies (www.loveyourveggies.com)	Elementary	\$10,000
11/30/09	HealthierUS School Challenge Mini-Grant (www.KidsEatWell.org)	Elementary	\$3,500
12/1/09	Saucony Run for Good Grant Program (www.sauconyrunforgood.com)	K-12 Schools	up to \$1,000
12/1/09	The Silent Hero Grant (<u>www.gotbreakfast.org</u>)	School Breakfast Program Sponsors	\$2,500- \$10,000
12/31/09	Captain Planet School Gardens Grant (www.captainplanetfoundation.org)	K-12 Schools	\$250- \$2,500
1/15/10	Champions for Healthy Kids (General Mills, ADA) (www.generalmills.com)	K-12 Schools	\$10,000
3/1/10	Zero Waste Schools Grant Program (www.commerce.state.il.us/deceo/)	K-12 Schools	\$10,000
5/1/10	Nutrition Education Program, free curriculum (www.KidsEatWell.org)	K-12 Schools	
Varies	Grants for School and Youth Garden (www.kidsgardening.com/grants.asp)	K-12 Schools	varies
TBA	Students Taking Charge (<u>www.actionforhealthykids.org</u> , click on IL)	Chicago and DuPage County	TBD
TBA Fuel Up to Play (<u>www.actionforhealthykids.org</u> , click on IL)		8 Schools	\$500

For additional grant opportunities, visit the USDA's Nutrition Education Grants WebPages at http://healthymeals.nal.usda.gov/nal_display/index.php?infocenter=14&tax_level=2&tax_subject=526&level3_id=0&level3_id=0&topic_id=2129&placement_default=0 for further information on grant opportunities.

Funding Available through loans and grants for Community Facilities Program including Schools with Populations of 20,000

ATTN: Communities with populations of 20,000 or less.

Are you aware of a program that provides loans and grants for the construction, acquisition, or renovation of community facilities or for the purchase of equipment for community projects? It is the USDA's Rural Development Community Facilities Program. It recently received over \$930 million in Recover Act loan funds, and over \$31 million for grants. Communities working with schools are eligible to participate. The average community facilities direct loan was over \$650,000 in 2008.

One suggestion is to access this program for creation or expansion to support local and regional foods in schools. Examples of some of the funded projects include:

- Farmers markets
- Community kitchens and food processing centers
- Facilities and equipment used by not-for-profit food distribution networks
- · Cooking schools
- · Community Food Banks

If you are interested, visit www.rurdev.usda.gov/recd_map.html, as well as www.rurdev.usda.gov/rhs/cf/cp.htm.

Training, Tips, and Tools

New Loan Library Materials Focus on Breakfast, Beverage Choices, and Whole Grains

To better serve SFAs in Illinois, the Nutrition Programs Division is expanding the holdings in the Nutrition Education Loan Library. Specifically, we are adding resources related to breakfast consumption, healthful choices of beverages and comparing beverages nutritionally,

and resources to help school food service and nutrition personnel identify whole grains as well as to incorporate more whole grains into the school's menu plans.

Test Your Nutrition Knowledge!

- 1. Q. True or false? Often, the *daily* contribution of nutrients and minerals doubles when children and adults eat breakfast.
 - A. True. According to the Breakfast Research Institute, this is a fact. Breakfast consumption helps children to meet otherwise nutrient shortfalls in calcium, potassium, fiber, magnesium, and Vitamin E. View www.breakfastresearchinstitute.org for more information.
- 2. Match the beverages with their respective contents of caffeine (mg) of caffeine in them.

E	Beverage	Size	Caffeine Content
1. [Diet Coke	12 oz	✓
2. N	Mt. Dew Live Wire	12 oz	✓
3. 0	Chocolate Milk	16 oz	\checkmark
4. 8	Starbucks DoubleShot	6.5 oz	\checkmark
5. 0	Coffee, decaf	8 oz	\checkmark

Choices: a) 0 mg, b) 10 mg, c) 47 mg, d) 54 mg, and e) 130 mg $\,$

Answers: (1 = c, 2 = d, 3 = b, 4 = e, 5 = a)

Source: Caffeine content obtained from the Periodic Table of Caffeine Beverages, Learning Zone Express.

- 3. Q. True or false? Brown rice and oatmeal are whole grains.
 - A. True.
- 4. Q. True or false? The rule of thumb to increase whole grains when making meatballs, burgers, or meatloaf is to add ¼ cup of cooked oats for each pound of ground beef or turkey when you make meatballs, burgers, or meatloaf.
 - A. False. You can add up to ¾ cup of uncooked oats for each pound of ground beef or turkey when you prepare meatballs, burgers, or meat loaf.

So how did you do? If you would like to expand your nutrition knowledge as well as your student's, then USE THE NUTRITION EDUCATION LOAN LIBRARY. It is free with the exception of return postage.

Read it and return it! Or RI(2) is the new outreach message for the Nutrition Programs Nutrition Education Loan

Library. Help your students engage in healthful habits such as eating breakfast, making smart drink decisions, and increasing their whole grain consumption. Visit www.kidseatwell.org, and click on NET Services to reach the Nutrition Education Loan Library site.

Illinois School Wellness from A to Z Conference

May 4, 2010

SAVE THE DATE





Mark Tuesday, May 4, 2010, on your calendar and plan to attend the third annual Illinois School Wellness Conference sponsored by the Illinois State Board of Education with the Illinois Nutrition Education and Training Program and the Illinois Action for Healthy Kids Team. Last year's conference was attended by approximately 150 educators, food service and nutrition personnel, administrators, dietitians, and nurses. Special this year was the recognition of Illinois' first HealthierUS School Challenge recipients, Ridgley Elementary School in Ridgley, and Bushnell-Prairie City in Bushnell.

This one-of-a kind conference in Illinois offers special exhibits, keynote speakers addressing timely topics, and multiple breakout sessions. Like last May, 2010's conference will highlight successful implementation of school wellness programs involving nutrition, nutrition education, physical activity, and physical education. In addition, to help meet Public Act 094-0190 School Health Recognition Program, the conference will recognize and celebrate schools having success with their wellness efforts.

School year (SY) 2009 attendees strongly indicated the presenters were knowledgeable, the conference objectives were met, and they increased their knowledge and skills to conduct their own job responsibilities. So, mark May 4 on your calendar and watch for further information on our website (www.isbe.net/nutrition) or the Action for Healthy Kids[®] (www.actionforhealthykids.org) website, and visit the Illinois state page.

Right: 2009 conference speaker Samia Hamdan (Midwest USDA Chicago office) informs attendees about the HealthierUS School Challenge Initiative.





Left: Recognition plaques acknowledge the numerous Illinois schools with wellness and health programs

Below: Mark Haller, ISBE, recognizing staff from Bushnell-Prairie City School District, one of two Illinois' HealthierUS School Challenge silver-level Awardees. (left to right, Shauna Birdsell, food service manager; JoEllen Pensinger, principal; and Nancy Heron, school nurse)



The Outlook Newsletter ListServe Access

If you would like monthly notices of *The Outlook* newsletter link emailed to you and are not presently receiving them as the approved representative on the School-Based National School Lunch Program sponsor and/or site applications, then join The Outlook ListServe. Send an email to Outlook10-join@list.isbe.net and type in your email address in the message section. You will receive confirmation and that is all that is necessary. If you have any questions, please email Joan Love at jlove@isbe.net or call 800/545-7892 or 217/782-2491.



Share this newsletter link with staff in your school. www.isbe.net/nutrition/htmls/newsletters.htm.

Calendar of Events-NOVEMBER

Complete the meal count edit prior to submission of the Claim for Reimbursement

1 Reminder to fall back one hour



- 3 USDA Food Distribution Program and Illinois Commodity System Training—Galesburg, Best Western Prairie Inn
- 4 USDA Food Distribution Program and Illinois Commodity System Training—Bloomington, Parke Hotel and Conference Center
- 4 Reprocessed Commodity Taste Tests—Bloomington, Parke Hotel and Conference Center
- 6 Illinois NET Advisory Council Meeting—Elgin
- 6 Love Your Veggies Grant due date (<u>www.loveyourveggies.com/guidelines.php</u>)
- 10 Submit October Claim for Reimbursement
- 11 Veteran's Day—ISBE office closed
- 12 USDA Food Distribution Program and Illinois Commodity System Training—Schaumburg, Radisson Inn Hotel
- 13 USDA Food Distribution Program and Illinois Commodity System Training—Tinley Park Hilton
- 13–20 Make changes, if needed, for December commodity deliveries
- 15 Verification process should be completed, report due by December 15
- 16-20 Illinois School Breakfast Week/American Education Week and Educate Your School Week (SNA)
- 17 USDA Food Distribution Program and Illinois Commodity System Training—Marion, Williamson County Pavilion
- USDA Food Distribution Program and Illinois Commodity System Training—Fairview Heights, Four Points by Sheraton
- 20–22 Illinois Association of School Boards (IASB)/Illinois Association of School Administrators (IASA)/Illinois Association of School Board Officials (IASBO) 77th Joint Annual Conference—Chicago, Hyatt Regency
- 26-27 Thanksgiving—ISBE office closed

www.isbe.net/nutrition
Your link to the Child Nutrition
Programs in Illinois



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001 www.isbe.net

> Pat Quin Governor

Jesse H. Ruiz Chairman Dr. Christopher Koch, Ed.D. State Superintendent of Education