



Performance Evaluation Advisory Council Training Committee
1-5 p.m. on Monday, February 27, 2023

Location:

IEA Office in Bloomington
304 South Eldorado Road, Suite 2, Bloomington

Agenda for In-Person Meeting

a. Call to order and roll

Kay Dugan called the meeting to order; Kate Schumacher seconded the motion. It was passed by a roll call vote at 1:17 p.m.

Amy Alsop (IFT)	here
Kate Schumacher (IFT)	here
Courtney Orzel (IASA)	absent
Kay Dugan (IPA)	here
Karen Triezenberg (IPA)	absent
Anna Mae Grams-Pullappally (CPS)	here
Jodi Scott (IARSS)	absent
Mark Klaisner (IARSS)	here
Sonya Spaulding (IARSS)	absent
Larry Frank (IEA)	absent
Carrie Hruby (IESA)	Absent

Others in attendance:

Meagan Budke - ISBE

Katie Algrim - Kane County ROE

Craig Collins - Kane County ROE

Ms. Budke stated that a quorum was not met; therefore, no voting decisions can be made.

b. Approval of minutes from past meetings

The members agreed to move this agenda item to Tuesday since a quorum was not met

January 20 - Minutes

January 30-31- Minutes

February 8 - Minutes

Amy Alsop (IFT)	
Kate Schumacher (IFT)	
Courtney Orzel (IASA)	

Kay Dugan (IPA)	
Karen Triezenberg (IPA)	
Anna Mae Grams-Pullappally (CPS)	
Jodi Scott (IARSS)	
Mark Klaisner (IARSS)	
Sonya Spaulding (IARSS)	
Larry Frank (IEA)	
Carrie Hruby (IESA)	

c. Review of our work for this meeting

Kay Dugan reviewed what the subcommittee has been doing and reported that the training committee was updating slide decks for the expiring Administrator Academies. Also adding in a crosswalk to the new Danielson model. Requesting that Kane and DuPage update their Academies.

d. Review revisions to AA 1801 with Kane ROE trainers

Ms. Algrim stated that she and Mr. Collins got together and updated the 1801 Academy. She walked through the slide deck and how they updated the information to make it more relevant. She mentioned the 2022 Danielson model was considered and included some information on how it would be applicable in the field. Ms. Algrim and Mr. Collins mentioned the goals of the Danielson update and how it relates to the goals of the Academy. Ms. Algrim previewed how they link the Danielson 2013 Domain 2 and 3 to the Danielson 2022 Domain 2 and 3 and included a Jigsaw activity to get educators familiar with the new framework. They also noted that reflections are included throughout the Administrator Academy to give educators a chance to discuss what they are learning.

Ms. Dugan reiterated that their thoughts mirrored those of the committee in the activity about the new versus old frameworks. Ms. Algrim and Mr. Collins also noted that they updated their resources to reflect the most updated information within the last five years.

Ms. Dugan complimented Ms. Algrim and Mr. Collins on the resource guide and on their conscious thought regarding the updating of the resources. Ms. Dugan asked if notes for trainers were going to be reviewed for inclusivity. She shared an anecdote on being cognizant during training and making sure that notes are inclusive and non-discriminatory. Ms. Alsop noted that the committee should look back at the reviewed Academies and check for inclusive language.

Mr. Klaisner asked for the next steps in the updating process. Ms. Alsop stated that Ms. Algrim and Mr. Collins would need to send the updated information to Vince Camille at Illinois State Board of Education so he could update it in the Illinois Administrators' Academy Management System.

Larry Frank logged into the GoTo Meeting; a quorum was then met.

Mr. Frank made a motion to approve the 1801 changes presented by Kane County ROE. Ms. Schumacher seconded the motion.

Amy Alsop (IFT)	yes
Kate Schumacher (IFT)	yes
Courtney Orzel (IASA)	absent
Kay Dugan (IPA)	yes
Karen Triezenberg (IPA)	absent
Anna Mae Grams-Pullappally (CPS)	yes
Jodi Scott (IARSS)	Absent
Mark Klaisner (IARSS)	yes

Sonya Spaulding (IARSS)	absent
Larry Frank (IEA)	yes
Carrie Hruby (IESA)	Absent

Updates were approved by a roll call vote.

Ms. Grams-Pullappally shared her screen with the group to explain how members are updating the refresh slides to reflect changes in the Academies. This will be presented at the upcoming Train the Trainer workshop in April. Mr. Collins suggested sending the deck to them and they could review and send feedback on what has remained the same and what has changed. Members expressed their appreciation for the work that the Kane County representatives have put in to update the 1801 AA. Ms. Grams-Pullappally explained how the committee thought process was in updating the prior slides. Mr. Collins asked if trainers have the opportunity to ask questions throughout the training in a parking lot instead of in the chat -- using a Jamboard and having the questions being asked sorted out by Academy number so then it was organized.

Ms. Dugan asked when they would be able to have the retraining PowerPoint and would additional documents be ready by April 1. Mr. Collins and Ms. Algrim agreed to the date. Ms. Grams-Pullappally previewed the Train the Trainer save the date that is taking place at the end of April. Mr. Collins suggested that having access to handouts during training would be helpful. Members discussed how best to navigate that without giving all of the handouts to the trainers at the training just in case there are changes. It was decided to share a screen instead of share documents in case changes were made. Ms. Algrim and Mr. Collins logged off of the call.

e. Review revisions to AA 1451 and 1452 with DuPage ROE trainers

Ms. Alsop sent out the information for 1451 and 1452 to review in preparation for the meeting with Cathy Berning Tuesday. There was discussion about adding in a crosswalk for 1452, potentially not as in depth as the other. It was noted that professional development should be relevant to what teachers need and reflect what their students need. It was decided that introducing the Danielson 2022 framework changes will be introduced and that this change is important and will be coming down the line. The information would be best reflected in the slides between 8 and 11. The group asked if Mr. Frank could send an email to Ms. Berning asking if she could put together a document stating what will remain the same and what the changes are for 1451 and 1452. Mr. Frank logged off of the call.

Members reviewed the deck for 1451 and compared it to the deck in the PEAC documents that are posted on the ISBE website. The members formulated questions for clarification as well as feedback on proposed slides.

f. Plan next work we need to complete for Train the Trainers session on April 24 and 25

Group decided to move this agenda item to Tuesday's meeting.

g. New business

Members broke into groups to review the language and images in 1448 and 3000 to assure inclusivity and diversity.

h. Public comment

None

i. Adjourn

Ms. Pullappally made a motion to adjourn and Ms. Dugan seconded the motion.

Amy Alsop (IFT)	yes
Kate Schumacher (IFT)	yes
Courtney Orzel (IASA)	absent
Kay Dugan (IPA)	yes
Karen Triezenberg (IPA)	absent
Anna Mae Grams-Pullappally (CPS)	yes

Jodi Scott (IARSS)	Absent
Mark Klaisner (IARSS)	yes
Sonya Spaulding (IARSS)	absent
Larry Frank (IEA)	absent
Carrie Hruby (IESA)	Absent

Motion passed by a roll call vote and the meeting was adjourned at 4:53 p.m.

Performance Evaluation Advisory Council Training Committee 9 a.m.-1 p.m. on Tuesday, February 28, 2023

Location:

IEA Office in Bloomington
304 South Eldorado Road, Suite 2, Bloomington

Agenda for In-Person Meeting

j. Call to order and roll

Ms. Dugan made a motion to call the PEAC Training Committee to order, and Ms. Alsop seconded the motion.

Amy Alsop (IFT)	here
Kate Schumacher (IFT)	here
Courtney Orzel (IASA)	absent
Kay Dugan (IPA)	here
Karen Triezenberg (IPA)	Here-virtually
Anna Mae Grams-Pullappally (CPS)	Here-virtually
Jodi Scott (IARSS)	Here-virtually
Mark Klaisner (IARSS)	here
Sonya Spaulding (IARSS)	absent
Larry Frank (IEA)	absent
Carrie Hruby (IESA)	absent

A quorum was met. The meeting was called to order at 9:11 a.m.

Others in attendance:

Meagan Budke - ISBE

Cathy Berning - DuPage ROE

k. Approval of minutes from past meetings

Mr. Klaisner made a motion to approve minutes from the January 17, January 30 and 31, and February 8 meetings; Ms. Schumacher seconded the motion.

Amy Alsop (IFT)	yes
Kate Schumacher (IFT)	yes
Courtney Orzel (IASA)	absent

Kay Dugan (IPA)	yes
Karen Triezenberg (IPA)	yes
Anna Mae Grams-Pullappally (CPS)	yes
Jodi Scott (IARSS)	yes
Mark Klaisner (IARSS)	yes
Sonya Spaulding (IARSS)	absent
Larry Frank (IEA)	absent
Carrie Hruby (IESA)	absent

Motion passed by roll call vote.

l. Review of our work for this meeting

Members previewed and discussed the content of future calendar items. It was decided that there would not be a need for a March meeting after the regularly scheduled PEAC meeting. The members also planned a prep and planning meeting for April 19 from 11 a.m. to 2 p.m. that would occur virtually. Larry Frank logged into the GoTo Meeting at 9:26 a.m. In regard to the Train the Trainer meetings in April, members agreed to arrive at 6 p.m. on Sunday April 23, and meet at the Illinois Education Association office at 7:30 a.m. on the morning of April 24.

Carrie Hruby joined virtually at 9:32 a.m. Cathy Berning logged in at 9:32 a.m.

m. Review revisions to AA 1801 with Kane ROE trainers

Agenda item was completed in the previous meeting.

n. Review revisions to AA 1451 and 1452 with DuPage ROE trainers

Ms. Berning shared her screen and presented the slide deck for the 1451 Administrator Academy and noted her edits for the Academy course. Members thanked Ms. Berning for the work she put in for the update to the Academy. Ms. Schumacher reviewed the feedback that the committee formulated in the previous meeting. Ms. Berning made edits with the guidance from the committee members. She also provided clarification on questions the committee had presented. Ms. Triezenberg left the meeting at 10:05 a.m. The committee and Ms. Berning discussed and clarified multiple components of the AA. Members discussed the dates for the 1451 and 1452 trainings for Train the Trainer in April as well the refresh.

Ms. Berning noted that she has not completed the revisions for 1452 but shared her progress in the revising process. Members complimented Ms. Berning on her revisions and shared their thoughts on enhancing the slides to best serve educators. The committee and Ms. Berning worked together to edit the slides. Ms. Hruby logged off at 10:53 a.m. Ms. Alsop invited Ms. Berning to do the training on April 24 and 25 to walk trainers through the new deck. She also invited Ms. Berning to the April 19 virtual meeting as well as in person on April 24 and 25 for the training. Members noted that they would like the Academies completed and ready to be submitted for official ISBE approval by April 1.

Ms. Schumacher motioned to recommend approval of 1451 and 1452 with the requested revisions. Mr. Klaisner seconded the motion.

Amy Alsop (IFT)	yes
Kate Schumacher (IFT)	yes
Courtney Orzel (IASA)	absent
Kay Dugan (IPA)	yes
Karen Triezenberg (IPA)	absent
Anna Mae Grams-Pullappally (CPS)	yes

Jodi Scott (IARSS)	yes
Mark Klaisner (IARSS)	yes
Sonya Spaulding (IARSS)	absent
Larry Frank (IEA)	yes
Carrie Hruby (IESA)	absent

Motion has passed to approve the changes to 1451 and 1452

- o. Plan next work we need to complete for Train the Trainers session on April 24 and 25

Ms. Alsop started the conversation of revising the refresh deck for the April 25 afternoon session. Members discussed elements of the decks that would be best fitted for the group they would be presenting to. Members discussed what types of questions and slides to include in the AA refresh training. The content of slides, links, and questions were updated throughout the conversation. The Train the Trainer sessions were assigned amongst the committee members. Conversation pivoted to who the trainers are for each provider and how to register them all. It was requested that each of the Academies have a different registration link.

- p. New business

No new business.

- q. Public comment

No public comment.

- r. Adjourn

Mr. Klaisner motioned to adjourn, and Ms. Dugan seconded the motion.

Amy Alsop (IFT)	yes
Kate Schumacher (IFT)	yes
Courtney Orzel (IASA)	absent
Kay Dugan (IPA)	yes
Karen Triezenberg (IPA)	absent
Anna Mae Grams-Pullappally (CPS)	yes
Jodi Scott (IARSS)	absent
Mark Klaisner (IARSS)	yes
Sonya Spaulding (IARSS)	absent
Larry Frank (IEA)	yes
Carrie Hruby (IESA)	absent

The meeting was adjourned by a roll call vote at 12:23 p.m.

