

Pike

GRIGGSVILLE-PERRY COMMUNITY UNIT SCHOOL DISTRICT #4

Elementary/High School

202 N. Stanford Street
P.O. Box 439
Griggsville, IL 62340
(217) 833-2352
Principal: Keppen Clanton
"Home of the Tornadoes"

District Office

202 N. Stanford Street
P.O. Box 439
Griggsville, IL 62340
(217) 833-2353
Fax: (217) 833-2354
Superintendent: Andrea Allen

Middle School

201 E. North Street
P.O. Box 98
Perry, IL 62362
(217) 236-9161
Principal: Pollee Craven
"Home of the Eagles"

FAX COVER SHEET

RECEIVED

DATE: Sept 5 2009

SEP 5 2009

EDUCATOR AND
SCHOOL DEVELOPMENT

TO: Patrick Murphy

FROM: Andrea Allen

MESSAGE: Sorry - we thought we
already sent this to you in July.
You didn't receive?

NUMBER OF PAGES(including cover): 9



GRIGGSVILLE-PERRY C. II S.D. #4
P.O. BOX 439
STANFORD & LIBERTY STS.
GRIGGSVILLE, IL. 62340

October 2007

RECEIVED 7:180

Students

SEP 5 2009

Preventing Bullying, Intimidation, and Harassment¹

EDUCATOR AND
SCHOOL DEVELOPMENT

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors is an important District goal. The Superintendent or designee shall develop and maintain a program that:

1. Fully implements and enforces each of the following Board policies:
 - a. 7:190, *Student Discipline*. This policy prohibits students from engaging in hazing or any kind of aggressive behavior that does physical or psychological harm to another or any urging of other students to engage in such conduct; prohibited conduct includes any use of violence, force, noise, coercion, threats, intimidation, fear, harassment, bullying, hazing, or other comparable conduct.
 - b. 7:310, *Restrictions on Publications and Written or Electronic Material*. This policy prohibits students from: (i) accessing and/or distributing at school any written or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (ii) creating and/or distributing written or electronic material, including Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.³
 - c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing or intimidating a student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ All districts must have a policy on bullying (105 ILCS 5/27-23.7, as amended by P.A. 95-349). The policy must be filed with ISBE; it must be updated every 2 years and again filed with ISBE.

State law does not specify the content of the bullying policy. This sample policy's first paragraph and the numbered paragraphs allow a school board to consider its goals for eliminating and preventing bullying; a board should amend the sample policy accordingly.

State law requires that boards annually communicate their bullying policy to students and their parents/guardians (see item 8 in the policy). This may be accomplished, in part, by including excerpts from this policy, such as the following, in the student handbook:

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. These behaviors will be taken seriously and are not acceptable in any form. Preventing students from engaging in these disruptive behaviors is achieved by fully enforcing these Board policies: [insert titles and summaries of applicable policies, e.g., a through c in the sample policy]

Full implementation of these policies includes providing each student who violates one or more of them with appropriate consequences and remedial action as well as protecting students against retaliation for reporting such conduct.

² Be sure the referenced board policies, as adopted locally, contain the language paraphrased in this policy. If not, either substitute similar language from the locally adopted board policies on the same topics, or just insert the titles from relevant locally adopted policies.

³ School officials must proceed carefully before disciplining a student for out-of-school conduct. A school's authority over off-campus expression is much more limited than expression on school grounds. However, school officials may generally: (1) remove a student from extracurricular activities when the conduct code for participation requires students to conduct themselves at all times as good citizens and exemplars of the school (see 7:240, *Conduct Code for Participants in Extracurricular Activities*); and (2) suspend or expel a student from school attendance when the student's expression causes substantial disruption to school operations.

7:180

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Full implementation of the above policies includes: (a) conducting a prompt and thorough investigation of alleged incidents of bullying, intimidation, or harassing behavior; (b) providing each student who violates one or more of these policies with appropriate consequences and remedial action, and (c) protecting students against retaliation for reporting such conduct.

2. Examines the appropriate steps to understand and rectify conditions that foster bullying, intimidation, and harassment; this contemplates taking action to eliminate or prevent these disruptive behaviors beyond traditional punitive disciplinary actions.
3. Includes bullying prevention and character instruction in all grades in accordance with State law and Board policy 6:60, *Curriculum Content*.⁴ This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.⁵
4. Fully informs staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes: (a) communicating the District's expectation – and the State law requirement – that teachers and other certificated employees maintain discipline,⁶ and (b) establishing a process for staff members to fulfill their obligation to report alleged acts of bullying, intimidation, harassment, and other acts of actual or threatened violence.
5. Encourages all members of the school community, including students, parents, volunteers, and visitors, to report alleged acts of bullying, intimidation, harassment, and other acts of actual or threatened violence.
6. Actively involves students' parents/guardians in the remediation of the behavior(s) of concern. This includes ensuring that all parents/guardians are notified, as required by State law, whenever their child engages in aggressive behavior.⁷
7. Communicates the District's expectation that all students conduct themselves with a proper regard for the rights and welfare of other students. This includes a process for commending or acknowledging students for demonstrating appropriate behavior.
8. Annually communicates this policy to students and their parents/guardians.⁸ This includes annually disseminating information to all students and parents/guardians explaining the serious disruption caused by bullying, intimidation, or harassment and that these behaviors will be taken seriously and are not acceptable in any form.
9. Engages in ongoing monitoring that includes collecting and analyzing appropriate data on the nature and extent of bullying in the District's schools and, after identifying appropriate indicators, assesses the effectiveness of the various strategies, programs, and procedures and reports the results of this assessment to the Board along with recommendations to enhance effectiveness.
10. Complies with State and federal law and is in alignment with Board policies. This includes prompting the Board to update the policy beginning every 2 years after its initial adoption.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁴ 105 ILCS 5/27-23.7.

⁵ 405 ILCS 49/1 et seq.

⁶ Required by 105 ILCS 5/24-24.

⁷ 105 ILCS 5/10-20.14; see 7:190-E, *Aggressive Behavior Reporting Letter and Form*.

⁸ Required by 105 ILCS 5/27-23.7(d), as added by P.A. 95-349.

and filing this policy with the Illinois State Board of Education after the Board adopts or updates it.⁹

LEGAL REF.: 405 ILS 49/1 et seq.
105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:190 (Student Discipline), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:310 (Restrictions on Publications and Written or Electronic Material)

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⁹ Id.

**Griggsville-Perry CUSD 4
Student Code of Conduct**

2009-10

STUDENTS

Prohibition of Harassment, Intimidation, and Bullying

The Griggsville-Perry School District is committed to a safe and civil educational environment for all students, employees, volunteer and patrons, free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentional written, verbal, or physical act, when the intentional written, verbal, or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Nothing in this policy requires the affected student to possess a characteristic that is a perceived basis for the harassment, intimidation, or bullying, or other distinguishing characteristic.

Harassment, intimidation or bullying can take many forms including: slurs, rumors, jokes, innuendo's, demeaning comments, drawing cartoons, pranks, gestures, physical attacks, threats, or other written, oral or physical actions. "Intentional acts" refers to the individual's choice to engage in the act rather than the ultimate impact of the action(s).

This policy is not intended to prohibit expression of religious, philosophical, or political views, provided that the expression does not substantially disrupt the education environment. Many behaviors that do not rise to the level of harassment, intimidation,

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or bullying may still be prohibited by other district policies or building, classroom, or program rules.

Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator and remediate the impact on the victim. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the violation. False reports or retaliation for harassment, intimidation or bullying also constitutes violations of this policy.

Adopted: October, 2007

STUDENTS

Prohibition of Harassment, Intimidation, and Bullying

Informal Complaint Process: Anyone may use informal procedures to report and resolve complaints of harassment, intimidation, or bullying. At the building level, programs may be established for receiving anonymous complaints. Such complaints must be appropriately investigated and handled consistent with due process requirements. Informal reports may be made to any staff member, although staff shall always inform complaints of their right to, and the process for, filing a formal complaint. Staff shall also direct potential complaints to an appropriate staff member who can explain the informal and formal complaint process and what a complaint can expect. Staff shall also inform an appropriate supervisor or designated staff person when they receive complaints of harassment, intimidation, or bullying, especially when the

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complaint is beyond their training to resolve or alleges serious misconduct.

Informal remedies include an opportunity for the complainant(s) to explain to the alleged perpetrator that the conduct is unwelcome, disruptive, or inappropriate either in writing or face-to-face; a statement from a staff member to the alleged perpetrator that the alleged conduct is not appropriate and could lead to discipline if proven or repeated; or a general public statement from an administrator in a building reviewing the district harassment, intimidation and bullying policy without identifying the complainant, parent, guardian, or because the district believes the complaint needs to be more thoroughly investigated.

Formal Complaint Process: Anyone may initiate a formal complaint of harassment, intimidation or bullying, even if the informal complaint process is being utilized. Complainant(s) should not be promised confidentiality at the onset of an investigation. It cannot be predicted what will be discovered or what kind of hearing may result. Efforts should be made to increase the confidence and trust of the person making the complaint. The district will fully implement the anti-retaliation provisions of this policy to protect complainant(s) and witness(es). Student complainants and witnesses may have a parent or trusted adult with them, if requested, during any district initiated investigatory activities. The superintendent or designated compliance officer (hereinafter referred to as the compliance officer) may conclude that the district needs to conduct an investigation based on information in their possession regardless of the complainant's interest in filing a formal complaint. The following process shall be followed:

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A. All informal complaints shall be in writing. Formal complaints shall set forth the specific acts, conditions or circumstances alleged to have occurred that may constitute harassment, intimidation or bullying. The compliance officer may draft the complaint based on the report of the complainant, for the complainant to review and sign.

B. Regardless of the complainant's interest in filing a formal complaint, the compliance officer may conclude that the district needs to draft a formal complaint based on the information in the officer's possession.

C. The compliance officer shall investigate all formal, written complaints of harassment, intimidation or bullying, and other information in the compliance officer's possession that the officer believes requires further investigation.

D. When the investigation is completed the compliance officer shall compile a full written report of the complaint and the result of the investigation. If the matter has not been resolved to the complainant's satisfaction, the superintendent shall take further action on the report.

E. The superintendent or designee, who is not the compliance officer, shall respond in writing to the complainant and the accused within thirty days, stating:

1. That the district intends to take corrective action; or
2. That the investigation is incomplete to date and will be continuing; or
3. That the district does not have adequate evidence to conclude that bullying, harassment or intimidation occurred.

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F. Corrective measures deemed necessary will be instituted as quickly as possible, but in no event more than thirty days after the superintendent's written response, unless the accused is appealing the imposition of discipline and the district is barred by due process considerations or a lawful order from imposing the discipline until the appeal process is concluded.

G. If a student remains aggrieved by the superintendent's designee's response, the student may pursue the complaint as one of discrimination pursuant to the Nondiscrimination Policy.

Students will be provided with age-appropriate information on the recognition and prevention harassment, intimidation or bullying, and their rights and responsibilities under this and other district policies and rule at student orientation sessions and on other appropriate occasions, which may include parents. Parents shall be provided with copies of this policy and procedure and appropriate materials on the recognition and prevention of harassment, intimidation and bullying.

Adopted: October 2007

**Griggsville-Perry CUSD 4
Student Code of Conduct**

2009-10

7.180-R

PROHIBITION OF HARASSMENT, INTIMIDATION & BULLYING

Please print:

Name _____

Date _____

Address _____

Telephone _____ or number where you may be contacted during the hours of 8:00 a.m.

until 4:00 p.m. Monday through Friday. _____

I wish to register a complaint against:

Name of person, school (give department, program activity, etc.)

Specify your complaint by stating the problem as you see it. Describe the incident, participants, background to the incident, and any attempts you have made to resolve the problem. Please note relevant dates, times and places.

Indicate if there are other people who could provide more information regarding your complaint:

Name Address Telephone Number

Proposed Solution:

Indicate your opinion on how this problem might be resolved. Be as specific as possible.

I certify that there is no falsification of the above information and events are accurately depicted to the best of my knowledge.

Signature of Complainant

Date

Please return the original completed form to the building principal or superintendent of the district. A copy of this will be provided to the complainant.

Students***Student Handbook - Hazing Prohibited*** ¹

Soliciting, encouraging, aiding, or engaging in hazing, no matter when or where it occurs, is prohibited. "Hazing" means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students. ²

Students engaging in hazing will be subject to one or more of the following disciplinary actions:

1. Removal from the extracurricular activities,
2. Conference with parents/guardians, and/or
3. Referral to appropriate law enforcement agency.

Students engaging in hazing that endangers the mental or physical health or safety of another person may also be subject to:

1. Suspension for up to 10 days, and/or
2. Expulsion for the remainder of the school term.

¹ State or federal law controls this policy's content. This policy concerns an area in which the law is unsettled in that a school's authority to discipline a student for off-campus hazing is unclear and highly fact-sensitive.

The district itself may be liable for a civil rights violation when school officials participate in hazing rituals. Hilton v. Lincoln-Way High School, 1998 WL 26174 (N.D. Ill., 1998)(female band member, who was hazed during a required retreat, stated a cause of action under §1983).

A district must identify a connection between a student's off-campus misconduct and the school before it may suspend or expel a student. In a case involving an off-campus "powder puff" football game that evolved into senior girls physically hazing junior girls, the federal judge upheld a school's authority to discipline students saying: "When one set of students sets to prey upon another set of students in a ritualistic exercise, the consequences of which will necessarily effect the students' relationships while they are all in attendance at the same school, the ability of school officials to act in the area and discipline those who went beyond the pale of tolerable student behavior is manifest." Gendelman v. Glenbrook North High School and Northfield Township School District 225, 2003 WL 21209880 (N.D.Ill., 5-21-03). In that case, the school handbook expressly prohibited hazing and harassment; this prohibition was not limited to school sponsored events.

Schools have greater latitude to remove students from extracurricular participation than to suspend or expel them from school. See sample policy 7:240, *Conduct Code for Participation in Extracurricular Activities*.

² According to Illinois criminal law, a person commits hazing who knowingly requires the performance of any act by a student or other person in a school, college, university, or other educational institution of this State, for the purpose of induction or admission into any group, organization, or society associated or connected with that institution if: (a) the act is not sanctioned or authorized by that educational institution; and (b) the act results in bodily harm to any person (720 ILCS 120/5 and 10). Hazing is a Class A misdemeanor, except hazing that results in death or great bodily harm is a Class 4 felony. People v. Rokita, 591 N.E.2d 461 (Ill., 1992)(hazing statute was not overbroad by punishing constitutionally protected speech because it reached only conduct that recklessly, knowing, or intentionally results in bodily injury). The handbook definition here is significantly broader and assumes that school districts have very broad authority to discipline students. Districts that desire to state a more limited scope of authority may substitute the following sentence:

"Hazing" means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any school-sponsored or school-recognized organization, club, or athletic team.

Students

Harassment of Students Prohibited ¹

No person, including a District employee or agent, or student, shall harass or intimidate another student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status. The District will not tolerate harassing or intimidating conduct, whether verbal, physical, or visual, that affects tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. ²

Complaints of harassment or intimidation are handled according to the provisions on sexual harassment below. The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate harassment, such as by including this policy in the appropriate handbooks.

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. ³ Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:

¹ State or federal law controls this policy's content.

² This paragraph is optional. While "hate speech" is not specifically mentioned in this paragraph, any hate speech used to harass or intimidate is banned. Hate speech without accompanying misconduct may be prohibited in response to actual incidences when hate speech interfered with the educational environment. West v. Derby Unified School District No. 260, 206 F.3d 1358 (10th Cir., 2000). The following addition is based on this case; absent documentation of hate speech occurrences, this option's inclusion will probably violate the First Amendment:

District employees and students shall not at school, on school property, or at school activities, wear or have in their possession any material, either printed or in their own handwriting, that is divisive or creates ill will or hatred based on race, religion, or sexual orientation. (Examples: clothing, articles, material, publications or any item that denotes Ku Klux Klan, Aryan Nation-White Supremacy, Black Power, Neo-nazi, or any other "hate" group. This list is not intended to be all-inclusive.)

Note that "sexual orientation" is the only included characteristic that is not a protected status, except in Cook County. Accordingly, it may be eliminated from this policy in non-Cook County districts.

³ Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in any educational program or activity receiving federal financial assistance (42 U.S.C. §2000h). The sample policy's definition of sexual harassment does not distinguish between welcome and unwelcome behaviors - each is prohibited if it has a result described in sub-paragraph 1 or 2. See Mary M. v. North Lawrence Community School Corp., 131 F.3d 1220 (7th Cir., 1997) (An eighth grade student did not need to show that a school employee's sexual advances were "unwelcome" in order to prove sexual harassment.).

School districts are liable for damage awards for an employee's sexual harassment of a student in limited situations. Liability occurs only when a district official who, at a minimum, has authority to institute corrective action, has actual notice of and is deliberately indifferent to the employee's misconduct. Gebser v. Lago Vista Independent School District, 118 S.Ct. 1989 (1998). Schools are liable in student-to-student sexual harassment cases when school agents are deliberately indifferent to sexual harassment, of which they have actual knowledge, that is so severe, pervasive, and objectively offensive that it can be said to deprive the victims of access to the educational opportunities or benefits provided by the school. Davis v. Monroe County Board of Education, 119 S.Ct. 1661 (1999).

Students have a legitimate expectation of privacy in lockers, desks, or other school property used for the storage of school supplies. However, the lockers, desks, and other areas are the property of the school, and school authorities have the right to pursue evidence of violation of rules or laws based on reasonable suspicion.

A student's personal effects, purse, pockets, gym bag, etc. may be searched if there are reasonable grounds to believe that such a search will uncover evidence of a violation of the law or school rules. The measured used must be reasonably related to the objectives of the search and not excessively intrusive in light of the student's age, sex, and nature of the infraction.

The Pleasant Hill Schools will make every effort to insure that both students and staff have a drug-free school and work place. The School Board and administration will invite the Illinois State Police to conduct K-9 criminal searches of school property at unannounced times throughout the year.

Gun Free School Act: Students possessing firearms/weapons on school property or being responsible for the availability or access to firearms/weapons on school property may be expelled from school for one year.

Discriminatory Harassment: Discriminatory harassment or mistreatment of others based on race, ethnicity, religion, sex, creed, national origin, ancestry, age, handicap, disability, or other improper consideration is not acceptable and will be subject to disciplinary or other appropriate action. Without limiting the scope of this rule, sexual harassment is any activity of a sexual nature that is unwanted or unwelcome, including but not limited to, unwanted touching, pinching, patting, verbal comments of a sexual nature, sexual name-calling, pressure to engage in sexual activity, repeated propositions, and unwanted body contact. The school's normal disciplinary procedure will be followed in determining the appropriate consequences for the harassment. Students, parents and staff are encouraged to bring to the attention of the Principal and Superintendent any instances believed to involve discriminatory harassment. These instances will be investigated.

Threats: Any student who makes a threat (whether verbal, written or any other form) toward a teacher, administrator, staff member, or any other student will face suspension from school and possible expulsion by the Board of Education. If in the judgment of the principal a threat poses a physical danger to anyone, the police will be immediately notified. Pleasant Hill Unit #3 will not tolerate any known threat to our safe school environment. Teachers, staff members, students, parents, and others are encouraged to inform the administration of any threat. Bullying will not be tolerated.

Bus Rules and Regulations:

1. Be on time at the designated school bus stop. Help keep the bus on schedule. If a student does not intend to ride, it is the parent's responsibility to call the driver and/or the school.
2. Stay off the road at all times while waiting for the bus.
3. Be careful in approaching the place where the bus stops. Do not move toward the bus until the bus has been brought to a complete stop.
4. Do not leave your seat while the bus is in motion.
5. Profane language will not be tolerated.

7:180
RECEIVED

AUG 24 2009

EDUCATOR AND
SCHOOL DEVELOPMENT

Students

Preventing Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors is an important District goal. The Superintendent or designee shall develop and maintain a program that:

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 - b. 7:310, *Restrictions on Publications and Written or Electronic Material*. This policy prohibits students from: (i) accessing and/or distributing at school any written or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (ii) creating and/or distributing written or electronic material, including Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.
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2. Examines the appropriate steps to understand and rectify conditions that foster bullying, intimidation, and harassment; this contemplates taking action to eliminate or prevent these disruptive behaviors beyond traditional punitive disciplinary actions.
3. Includes bullying prevention and character instruction in all grades in accordance with State law and Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
4. Fully informs staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes: (a) communicating the District's expectation – and the State law requirement – that teachers and other certificated employees maintain discipline, and (b) establishing a process for staff members to fulfill their obligation to report alleged acts of bullying, intimidation, harassment, and other acts of actual or threatened violence.
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6. Actively involves students' parents/guardians in the remediation of the behavior(s) of concern. This includes ensuring that all parents/guardians are notified, as required by State law, whenever their child engages in aggressive behavior.
7. Communicates the District's expectation that all students conduct themselves with a proper regard for the rights and welfare of other students. This includes a process for commending or acknowledging students for demonstrating appropriate behavior.
8. Annually communicates this policy to students and their parents/guardians. This includes annually disseminating information to all students and parents/guardians explaining the serious disruption caused by bullying, intimidation, or harassment and that these behaviors will be taken seriously and are not acceptable in any form.
9. Engages in ongoing monitoring that includes collecting and analyzing appropriate data on the nature and extent of bullying in the District's schools and, after identifying appropriate indicators, assesses the effectiveness of the various strategies, programs, and procedures and reports the results of this assessment to the Board along with recommendations to enhance effectiveness.
10. Complies with State and federal law and is in alignment with Board policies. This includes prompting the Board to update the policy beginning every 2 years after its initial adoption and filing this policy with the Illinois State Board of Education after the Board adopts or updates it.

LEGAL REF.: 405 ILS 49/1 et seq.
105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:190 (Student Discipline), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:310 (Restrictions on Publications and Written or Electronic Material)

ADOPTED: December 13, 2007

FONVILLE HENRI A

From: MURPHY PATRICK
Sent: Monday, August 24, 2009 9:01 AM
To: FONVILLE HENRI A
Subject: FW: Bullying policy
Attachments: 7180.doc

Another policy

Patrick Murphy
Division Administrator
Educator and School Development
Illinois State Board of Education
217.782.2948

From: Brett Robinson [mailto:robinsonb@cerrogordo.k12.il.us]
Sent: Friday, August 21, 2009 1:59 PM
To: MURPHY PATRICK
Subject: Bullying policy

I have been made aware that we are required to submit our bullying policy to ISBE and have not done so. I have attached what I hope you are looking for. Please advise if we have provided what you need or not. Thank you.

Brett Robinson
Cerro Gordo CUSD #100

8/24/2009

Piatt

June 2007

DeLand Weldon 7:20

Students

CUSD57

Harassment of Students Prohibited

No person, including a District employee or agent, or student, shall harass or intimidate another student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status. The District will not tolerate harassing or intimidating conduct, whether verbal, physical, or visual, that affects tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Complaints of harassment or intimidation are handled according to the provisions on sexual harassment below. The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate harassment, such as by including this policy in the appropriate handbooks.

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment, are encouraged to discuss the matter with the student Nondiscrimination Coordinator, Building Principal, or a Complaint Manager. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

An allegation that one student was sexually harassed by another student shall be referred to the Building Principal for appropriate action.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. At least one of these individuals will be female, and at least one will be male.

RECEIVED

AUG 27 2009

EDUCATOR AND
SCHOOL DEVELOPMENT

Nondiscrimination Coordinator:

Name Mr. Russell Corey
Address Either School Building

Telephone No. 217-736-2311

Complaint Managers:

Name	<u>Sara Schilawski</u>	<u>Ryan Pray</u>
Address	<u></u>	<u></u>
Telephone No.	<u>217-736-2311</u>	<u>217-736-2311</u>

The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate sexual harassment, such as by including this policy in the appropriate handbooks.

Any District employee who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any District student who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the discipline policy. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

Students

Administrative Procedure - Harassment of Students Prohibited

Actor	Action
Building Principal or Designee	Distribute and publicize Board policy 7:20, <i>Harassment of Students Prohibited</i> , and Board policy 2:260, <i>Uniform Grievance Procedure</i> using various methods, including annually publishing them in the student and staff handbooks.
Building Principal or Designee	<p>Take measures to prevent harassment of students, including:</p> <ol style="list-style-type: none"> 1. Conducting periodic harassment awareness training for all school staff, including administrators, teachers, and guidance counselors; 2. Conducting periodic age-appropriate harassment awareness training for students; 3. Establishing discussion groups in which students can discuss what constitutes harassment and how to respond to it in the school setting; 4. Surveying students to find out whether harassment is occurring at the school; 5. Conducting periodic harassment awareness training for parent(s)/guardian(s); and 6. Working with parent(s)/guardian(s) and students to develop and implement age-appropriate, effective measures for addressing harassment.
Nondiscrimination Coordinator or Grievance Complaint Manager	<p>Take measures to thoroughly and promptly investigate allegations of harassment, including:</p> <ol style="list-style-type: none"> 1. Distributing Board policy 2:260, <i>Uniform Grievance Procedure</i>, to any person upon request; 2. Following Board policy 2:260, <i>Uniform Grievance Procedure</i>; 3. Notifying a student's parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is present; and 4. Keeping a complaining parent(s)/guardian(s) informed of any investigation's progress.
All District Staff Members	<p>Shall comply with the child abuse reporting laws.</p> <p>Keep the harassment investigation's progress, as well as students' oral or written statements, confidential, except that the Superintendent will be kept informed of the investigation's progress.</p>

Administrative Procedure for Threats of Violence

Engaging in any kind of threatening behavior that does psychological harm to another or any urging of other students to engage in such conduct is prohibited. Prohibited conduct includes any threats of violence, force, intimidation, bullying, harassment, or other comparable conduct.

If after investigation a threat of violence is founded these steps will be followed:

1. The student responsible for making the threat will be suspended from school for 10 days.
2. During the duration of the 10 day suspension the student will be required to meet with a councilor from Piatt County Mental Health. If the student/parents fail to cooperate with, or refuse to see the councilor, the principal may recommend, to the DeLand-Weldon Board of Education punishment beyond the 10 day suspension.
3. After evaluation from the councilor a recommendation will be made jointly by the councilor and the Principal to the DeLand-Weldon School Board as to allowing the student back to school immediately, at the end of the 10 day suspension, if more counseling is necessary or if further punishment is necessary.
4. Punishment may range from the time served from the suspension to expulsion for a period not to exceed the legal limit as set by the Illinois School Code.

Students**Exhibit - Aggressive Behavior Reporting Letter and Form**

Date _____

Dear _____:
Parent(s)/Guardian(s)

A staff member reported that your child or ward engaged in aggressive behavior (*see attached reporting form*).

Illinois law requires a school district to notify the parent or guardian of a child who engages in aggressive behavior, including bullying. 105 ILCS 5/10-20.14.

This early notification is intended to help all of us work together to avoid repetition of the behavior.

I recommend:

- ☐ We discuss *next steps* in person or over the telephone. I will telephone you to schedule a face-to-face or telephone conference.
- ☐ Counseling services, specifically: _____
- ☐ Non-District affiliated psychological services.
- ☐ Alternative school assignment, specifically: _____
- ☐ Community agency services, specifically: _____

Together, I am confident we can help your child or ward understand that aggressive behavior is not allowed at school.

Building Principal***Describe follow-up*** _____

_____**Aggressive Behavior Reporting Form**

State law requires a school district to notify the parent or guardian of a child who uses aggressive behavior, including bullying, at school. 105 ILCS 5/10-20.14. School board policy prohibits student's using aggressive behavior while at school that does physical or psychological harm to someone else and/or urging other students to engage in such conduct. Prohibited aggressive behavior includes, without limitation, the use of violence, force, noise, coercion, threats, intimidation, fear, bullying, or other comparable conduct.

Please complete this form if you witness or hear about a student engaging in aggressive behavior and give it to the Building Principal. The Building Principal will notify the parent(s)/guardian(s) and provide suggestions for early intervention, if appropriate.

FONVILLE HENRI A

From: Brashear, Gary [BrashearG@delwel.k12.il.us]
Sent: Thursday, August 27, 2009 3:08 PM
To: SHELBY RICHARD; FONVILLE HENRI A
Subject: RE: Bullying Policy
Attachments: bullying policy for DW57.pdf

Gentlemen, Here is what DeLand-Weldon has for a bullying policy.

Gary L. Brashear,
Superintendent
DeLand-Weldon CUSD #57
DeLand, IL 61839
fax: 217-736-2654
Phone: 217-736-2311 x22

From: Shelby, Richard
Sent: Thursday, August 27, 2009 2:27 PM
To: Brashear, Gary
Subject: FW: Bullying Policy

Here is what ISBE told me Gary.

Dick

From: FONVILLE HENRI A [mailto:HFONVILL@isbe.net]
Sent: Thursday, August 27, 2009 1:08 PM
To: Shelby, Richard
Subject: RE: Bullying Policy

Hi Dick,

How you doing? We only want the ones that have never filed anything but will want any that have had revisions since the original submission.

Henri Fonville
Educator and School Development
Illinois State Board of Education
hfonvill@isbe.net
217.782.2948

From: Shelby, Richard [mailto:dshelby@roe39.k12.il.us]
Sent: Thursday, August 27, 2009 1:03 PM
To: FONVILLE HENRI A
Subject: Bullying Policy

Henri:
Do you want school's bullying policy if they sent it to you a few years ago?

Dick Shelby

8/28/2009



Picott

MONTICELLO COMMUNITY UNIT SCHOOL

DISTRICT NO. 25

VICTOR E. ZIMMERMAN, Ed.D.
Superintendent of Schools

#2 Sage Drive
Monticello, Illinois 61856
Telephone: 217.762.8511
Fax: 217.762.8534

July 2, 2009

RECEIVED

JUL 6 2009

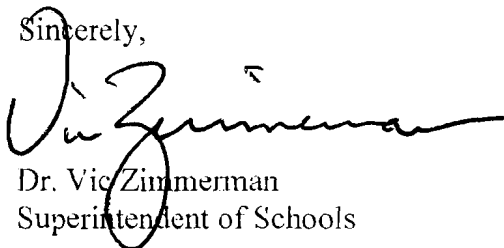
EDUCATOR AND
SCHOOL DEVELOPMENT

Patrick Murphy
Illinois State Board of Education
Educator and School Development Division
100 N. First Street (W-270)
Springfield, Illinois 62777-0001

Dear ISBE:

Enclosed please find our anti-bullying policy as required by 105 ILCS 5/27-23.7(d).

Sincerely,



Dr. Vic Zimmerman
Superintendent of Schools

Students

Preventing Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors is an important District goal. The Superintendent or designee shall develop and maintain a program that:

1. Fully implements and enforces each of the following Board policies:
 - a. 7:190, *Student Discipline*. This policy prohibits students from engaging in hazing or any kind of aggressive behavior that does physical or psychological harm to another or any urging of other students to engage in such conduct; prohibited conduct includes any use of violence, force, noise, coercion, threats, intimidation, fear, harassment, bullying, hazing, or other comparable conduct.
 - b. 7:310, *Restrictions on Publications and Written or Electronic Material*. This policy prohibits students from: (i) accessing and/or distributing at school any written or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (ii) creating and/or distributing written or electronic material, including Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.
 - c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing or intimidating a student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status.

Full implementation of the above policies includes: (a) conducting a prompt and thorough investigation of alleged incidents of bullying, intimidation, or harassing behavior, (b) providing each student who violates one or more of these policies with appropriate consequences and remedial action, and (c) protecting students against retaliation for reporting such conduct.

2. Examines the appropriate steps to understand and rectify conditions that foster bullying, intimidation, and harassment; this contemplates taking action to eliminate or prevent these disruptive behaviors beyond traditional punitive disciplinary actions.
3. Includes bullying prevention and character instruction in all grades in accordance with State law and Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
4. Fully informs staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes: (a) communicating the District's expectation – and the State law requirement – that teachers and other certificated employees maintain discipline, and (b) establishing a process for staff members to fulfill their obligation to report alleged acts of bullying, intimidation, harassment, and other acts of actual or threatened violence.
5. Encourages all members of the school community, including students, parents, volunteers, and visitors, to report alleged acts of bullying, intimidation, harassment, and other acts of actual or threatened violence.

6. Actively involves students' parents/guardians in the remediation of the behavior(s) of concern. This includes ensuring that all parents/guardians are notified, as required by State law, whenever their child engages in aggressive behavior.
7. Communicates the District's expectation that all students conduct themselves with a proper regard for the rights and welfare of other students. This includes a process for commending or acknowledging students for demonstrating appropriate behavior.
8. Annually communicates this policy to students and their parents/guardians. This includes annually disseminating information to all students and parents/guardians explaining the serious disruption caused by bullying, intimidation, or harassment and that these behaviors will be taken seriously and are not acceptable in any form.
9. Engages in ongoing monitoring that includes collecting and analyzing appropriate data on the nature and extent of bullying in the District's schools and, after identifying appropriate indicators, assesses the effectiveness of the various strategies, programs, and procedures and reports the results of this assessment to the Board along with recommendations to enhance effectiveness.

Complies with State and federal law and is in alignment with Board policies. This includes prompting the Board to update the policy beginning every 2 years after its initial adoption and filing this policy with the Illinois State Board of Education after the Board adopts or updates it.

Adopted 1-23-08

Piatt

RECEIVED

Bement CUSD 5

AUG 20 2009

7:20

Students**EDUCATOR AND
SCHOOL DEVELOPMENT****Harassment of Students Prohibited**

No person, including a District employee or agent, or student, shall harass, intimidate or bully another student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, causing psychological harm, threatening or causing physical harm, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Complaints of harassment, intimidation or bullying are handled according to the provisions on sexual harassment below. The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate harassment, intimidation or bullying by including this policy in the appropriate handbooks.

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment, are encouraged to discuss the matter with the student Nondiscrimination Coordinator, Building Principal, or a Complaint Manager. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

An allegation that one student was sexually harassed by another student shall be referred to the Building Principal for appropriate action.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. At least one of these individuals will be female, and at least one will be male.

Nondiscrimination Coordinator:Dr. Darrell StevensName201 S. ChampaignAddressBement, IL 61813217/678-4200Telephone**Complaint Managers:**Doug KepleyName201 S. ChampaignAddressBement, IL 61813217/678-4200, ext. 1TelephoneElaine DayName201 S. ChampaignAddressBement, IL 61813217/678-4200, ext. 2Telephone

The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate sexual harassment, such as by including this policy in the appropriate handbooks.

Any District employee who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any District student who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the discipline policy. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: Title IX of the Educational Amendments, 20 U.S.C. §1681 et seq.
34 C.F.R. Part 106.
105 ILCS 5/10-22.5, 5/27-1, and 5/27-23.7.
23 Ill.Admin.Code §200.10 et seq.
Davis v. Monroe County Board of Education, 119 S.Ct. 1661 (1999).
Franklin v. Gwinnett Co. Public Schools, 112 S.Ct. 1028 (1992).
Gebser v. Lago Vista Independent School District, 118 S.Ct. 1989 (1998).
West v. Derby Unified School District No. 260, 206 F.3d 1358 (10th Cir., 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:20 (Sexual Harassment), 7:10 (Equal Educational Opportunities), 7:190 (Student Discipline)

ADOPTED: April 9, 2008

8/20/09

TO: Patrick

217-557-8392

From: Don Brue

217-678-4200 Ext. 300.

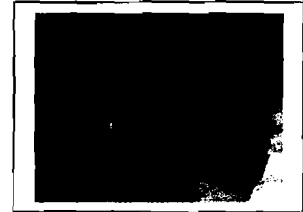
Randolph

Coulterville Unit School District #11

WHERE EDUCATION BECOMES ADVENTURE

101 West Grant Street
Coulterville, Illinois 62237

Dr. Louis E. Obernuefemann, Superintendent
Karyn Albers, Principal
(618) 758-2881 School Phone
(618) 758-2887 School Fax



To: Henri Fonville
Illinois State Board of Education

Per 105 ILCS 5/27-23/7(d) each district in Illinois is required to "...create and maintain a policy on bullying, which policy must be filed with the State Board of Education. Each school district must communicate its policy on bullying to its students and their parent or guardian on an annual basis."

1. Per directive – policy attached as proposed by the Illinois Association of School Boards.
2. Notification to parents/students completed via student handbooks (annual distribution).

Please feel free to contact me should you have any questions.

L. Obernuefemann, Supt.

Students

Harassment of Students Prohibited

No person, including a District employee or agent, or student, shall harass, intimidate or bully another student based upon a student's race, color, national origin, sex, sexual orientation, ancestry, age, religion, creed, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, causing psychological harm, threatening or causing physical harm, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

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1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
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Nondiscrimination Coordinator:

Louis Obermeyer
Name
6014 Midway Circle
Address
Bellerive, IL 62223
618-235-6010
Telephone

Complaint Managers:

Karya Albers
Name
7141 V.V. Rd
Address
Red Bud, IL 62278
618-282-3443
Telephone

Patricia Berry
Name
P.O. Box 275
Address
Coulterville, IL 62237
618-317-6003
Telephone

The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate sexual harassment, such as by including this policy in the appropriate handbooks.

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LEGAL REF.: Title IX of the Educational Amendments, 20 U.S.C. §1681 et seq.
34 C.F.R. Part 106.
105 ILCS 5/10-22.5, 5/27-1, and 5/27-23.7.
775 ILCS 5/1-101 et seq.
23 Ill.Admin.Code §1.240 and Part 200.
Davis v. Monroe County Board of Education, 119 S.Ct. 1661 (1999).
Franklin v. Gwinnett Co. Public Schools, 112 S.Ct. 1028 (1992).
Gebser v. Lago Vista Independent School District, 118 S.Ct. 1989 (1998).
West v. Derby Unified School District No. 260, 206 F.3d 1358 (10th Cir., 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:20 (Sexual Harassment), 7:10 (Equal Educational Opportunities); 7:190 (Student Discipline)


ADOPTED: December 11, 2008

PUTNAM Co.
District 535

PATRICK:

8/24/09

THE SLAT. DID NOT KNOW HOW TO
REMOVE THE DRAFT ON THESE SHEETS.
PLEASE SEE 2ND PAGE - THE POLICY
WAS PASSED BY THE BOARD. 8/17/09



Putnam

RECEIVED

Putnam County Community Unit School District 535

AUG 25 2009

7:180

Students

EDUCATOR AND SCHOOL DEVELOPMENT

Preventing Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors is an important District goal. The Superintendent or designee shall develop and maintain a program that:

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 - a. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing or intimidating a student based upon the student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status.
 - b. 7:190, *Student Discipline*. This policy prohibits students from engaging in hazing or any kind of aggressive behavior that causes physical or psychological harm to another or any urging of other students to engage in such conduct; prohibited conduct includes any use of violence, force, noise, coercion, threats, intimidation, fear, harassment, bullying, hazing, or other comparable conduct.
 - c. 7:310, *Restrictions on Publication and Written or Electronic Material*. This policy prohibits students from: (i) displaying and/or distributing at school any written or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (ii) creating and/or distributing written or electronic material, including Internet material and e-mails, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.
2. Fully implements the above policies, which includes: (a) conducting a prompt and thorough investigation of alleged incidents of bullying, intimidation, or harassing behavior, (b) providing each student who violates one or more of these policies with appropriate consequences and remedial action, and (c) protecting students against retaliation for reporting such conduct.
3. Includes the appropriate steps to understand and rectify conditions that foster bullying, intimidation, and harassment, and contemplates taking action to eliminate or prevent these disruptive behaviors beyond traditional punitive disciplinary actions.
4. Includes character education in all grades in accordance with State law and Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
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6. Actively involves students' parents/guardians in the remediation of the behavior(s) of concern. This includes ensuring that all parents/guardians are notified, as required by State law, whenever their child engages in aggressive behavior.
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9. Engages in ongoing monitoring that includes collecting and analyzing appropriate data on the nature and extent of bullying in the District's schools and, after identifying appropriate indicators, assesses the effectiveness of the various strategies, programs, and procedures and reports the results of this assessment in the Board along with recommendations to enhance effectiveness.
10. Complies with State and federal law and is in alignment with Board policies. This includes prompting the Board to update the policy beginning every 2 years after its initial adoption and filing this policy with the Illinois State Board of Education after the Board adopts or updates it.

LEGAL REF.: 405 ILS 49/1 et seq.
105 ILCS 5/10-20, 5/24-25 and 5/27-28
23 Ill.Admin.Code 5.1280

CROSS REF.: 2:240 (Board Policy Development), 6:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:170 (Social and Emotional Development), 7:20 (Harassment of Students), 7:190 (Student Discipline), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:310 (Restrictions on Publications and Written or Electronic Material)

Second Reading - Aug. 17, 2009

*Passed by
unanimous vote: Aug 17, 2009*

*Putnam County CLSD 535
Board of Education*

*Lay E. Mc Craeher,
Superintendent*

Students

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 - c. 7:310, *Restrictions on Publications and Written or Electronic Material*. This policy prohibits students from: (i) accessing and/or distributing at school any written or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (ii) creating and/or distributing written or electronic material, including Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

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5. Encourages all members of the school community, including students, parents, volunteers, and visitors, to report alleged acts of bullying, intimidation, harassment, and other acts of actual or threatened violence.

6. Actively involves students' parents/guardians in the remediation of the behavior(s) of concern. This includes ensuring that all parents/guardians are notified, as required by State law, whenever their child engages in aggressive behavior.
7. Communicates the District's expectation that all students conduct themselves with a proper regard for the rights and welfare of other students. This includes a process for commending or acknowledging students for demonstrating appropriate behavior.
8. Annually communicates this policy to students and their parents/guardians. This includes annually disseminating information to all students and parents/guardians explaining the serious disruption caused by bullying, intimidation, or harassment and that these behaviors will be taken seriously and are not acceptable in any form.
9. Engages in ongoing monitoring that includes collecting and analyzing appropriate data on the nature and extent of bullying in the District's schools and, after identifying appropriate indicators, assesses the effectiveness of the various strategies, programs, and procedures and reports the results of this assessment to the Board along with recommendations to enhance effectiveness.
10. Complies with State and federal law and is in alignment with Board policies. This includes prompting the Board to update the policy beginning every 2 years after its initial adoption and filing this policy with the Illinois State Board of Education after the Board adopts or updates it.

LEGAL REF.: 405 ILS 49/1 et seq.
105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:190 (Student Discipline), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:310 (Restrictions on Publications and Written or Electronic Material)

ADOPTED:

February 2008

7:190

Students**Student Discipline****Prohibited Student Conduct**

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, or selling:
 - a. Any illegal drug, controlled substance, or cannabis (including marijuana and hashish).
 - b. Any anabolic steroid not administered under a physician's care and supervision.
 - c. Any prescription drug when not prescribed for the student by a licensed physician or when used in a manner inconsistent with the prescription or prescribing physician's instructions.
 - d. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - e. "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance.
 - f. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a weapon in violation of the "weapons" section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

7:190

Page 1 of 5

Confirmed
February 10, 2009
Janet R. Kline
Reg. Supt.

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to another or any urging of other students to engage in such conduct. Prohibited conduct includes any use of violence, force, noise, coercion, threats, intimidation, fear, harassment, hazing, or other comparable conduct.
10. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
11. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
12. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
13. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
14. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, and hazing.
15. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of early intervention and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or physiological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

The grounds for disciplinary action, including those described more thoroughly later in this policy, apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;

2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Disciplinary Measures

Disciplinary measures may include:

1. Disciplinary conference.
2. Withholding of privileges.
3. Seizure of contraband.
4. Suspension from school and all school activities for up to 10 days, provided that appropriate procedures are followed. A suspended student is prohibited from being on school grounds.
5. Suspension of bus riding privileges, provided that appropriate procedures are followed.
6. Expulsion from school and all school-sponsored activities and events for a definite time period not to exceed 2 calendar years, provided that the appropriate procedures are followed. An expelled student is prohibited from being on school grounds.
7. Notifying juvenile authorities or other law enforcement whenever the conduct involves illegal drugs (controlled substances), "look-alikes," alcohol, or weapons.
8. Notifying parents/guardians.
9. Temporary removal from the classroom.
10. In-school suspension for a period not to exceed 5 school days. The Building Principal or designee shall ensure that the student is properly supervised.
11. After-school study or Saturday study, provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
12. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure giving the student and/or parent/guardian the choice.

A student who is subject to suspension or expulsion may be eligible for transfer to an alternative school program.

Corporal punishment shall not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Weapons

A student who uses, possesses, controls, or transfers a weapon, or any other object that can reasonably be considered, or looks like, a weapon, shall be expelled for at least one calendar year, but no more than 2 calendar years. The Superintendent may modify the expulsion period and the Board may modify the Superintendent's determination, on a case-by-case basis. A "weapon" means possession, use, control, or transfer of: (1) any gun, rifle, shotgun, a weapon as defined by Section

921 of Title 18, United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Act, or use of a weapon as defined in Section 24-1 of the Criminal Code; (2) any other object if used or attempted to be used to cause bodily harm, including but not limited to, knives, brass knuckles, billy clubs; or (3) "look-alikes" of any weapon as defined above. Any item, such as a baseball bat, pipe, bottle, lock, stick, pencil, and pen, is considered to be a weapon if used or attempted to be used to cause bodily harm. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and any involved student's parent/guardian. "School grounds" includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

- LEGAL REF.: Gun-Free Schools Act, 20 U.S.C. §7151 et seq.
Pro-Children Act of 1994, 20 U.S.C. §6081.
105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10,
5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.
23 Ill.Admin.Code §1.280.
- CROSS REF.: 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline),
6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out
of School and Graduation Incentives Program), 7:70 (Attendance and Truancy),
7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150
(Agency and Police Interviews), 7:160 (Student Appearance), 7:170
(Vandalism), 7:180 (Preventing Bullying, Intimidation, and Harassment), 7:200
(Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct),
7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for
Participants in Extracurricular Activities), 7:270 (Administering Medicines to
Students), 7:310 (Restrictions on Publications and Written or Electronic
Material), 8:30 (Visitors to and Conduct on School Property)

Pope

Pope County CUSD #1

7:20

Students**Harassment of Students Prohibited**

No person, including a District employee or agent, or student, shall harass, intimidate or bully another student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, causing psychological harm, threatening or causing physical harm, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Complaints of harassment, intimidation or bullying are handled according to the provisions on sexual harassment below. The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate harassment, intimidation or bullying by including this policy in the appropriate handbooks.

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment, are encouraged to discuss the matter with the student Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

An allegation that one student was sexually harassed by another student shall be referred to the Building Principal, Assistant Building Principal, or Dean of Students for appropriate action.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. At least one of these individuals will be female, and at least one will be male.

Nondiscrimination Coordinator:

Name

Address

Telephone

Complaint Managers:

Name

Address

Telephone

Name

Address

Telephone

The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate sexual harassment, such as by including this policy in the appropriate handbooks.

Any District employee who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any District student who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the discipline policy. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: Title IX of the Educational Amendments, 20 U.S.C. §1681 et seq.
34 C.F.R. Part 106.
105 ILCS 5/10-22.5, 5/27-1, and 5/27-23.7.
23 Ill.Admin.Code §200.10 et seq.
Davis v. Monroe County Board of Education, 119 S.Ct. 1661 (1999).
Franklin v. Gwinnett Co. Public Schools, 112 S.Ct. 1028 (1992).
Gebser v. Lago Vista Independent School District, 118 S.Ct. 1989 (1998).
West v. Derby Unified School District No. 260, 206 F.3d 1358 (10th Cir., 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:20 (Sexual Harassment), 7:10 (Equal Educational Opportunities); 7:190 (Student Discipline)

First Reading 2-25-2008

Second Reading 3-18-2008

Adopted 3-18-2008

Pope County Community Unit School District #1
Rt. 2. Box 22
Golconda, IL 62938
(618) 683-2301

Fax Cover Sheet

To: Henri Fonville, ISBE
217-557-8392

From: Joe Yurko, Pope County

Date: 7-13-09

RE: Bullying Policy Submission

Of pages: 3 + cover



Community Consolidated
School District No. 160

St. Clair

JUL 10 2009

Kevin Juhas – Principal
Millstadt Primary Center
105 West Parkview Drive
Millstadt, IL 62260
kjuhas@stclair.k12.il.us
618-476-7100 Fax: 618-476-7182

Allen W. Scharf – Superintendent
District Office
116 North Monroe Street
Millstadt, IL 62260
ascharf@stclair.k12.il.us
618-476-1803 Fax: 618-476-1893

Gary L. Huwer – Principal
Millstadt Consolidated School
211 West Mill Street
Millstadt, IL 62260
ghuwer@stclair.k12.il.us
618-476-1681 Fax: 618-476-3401

RECEIVED
AUG 12 2009
EDUCATOR AND
SCHOOL DEVELOPMENT

TO: Brad Harriman
FR: Allen Scharf
RE: Bullying Policy
DATE: July 9, 2009

Millstadt C. C. School District has addressed the requirement for a bullying policy by utilizing the PRESS policy service of the Illinois Association of School Boards.

Three separate policies outline the district's official position

Board Policy 6:60	Curriculum Content	Adopted February 2009
Board Policy 7:20	Students	Adopted February 2009
Board Policy 7:190	Students	Adopted May 2009

I have included copies of the specific policies for your review.

Please contact me if this information is not sufficient to comply with the Illinois State Board of Education requirements.

Instruction

Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least 8 courses during the previous 2 semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include classroom instruction on distracted driving as a major traffic safety issue. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In grades 4 through 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate instruction for Internet safety. Beginning with the 2009-2010 school year, the curriculum in grades 3 or above shall contain a unit on Internet safety, the scope of which shall be determined by the Superintendent or designee.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. In addition, in all grades, bullying prevention and gang resistance education and training must be taught.
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage daily during the school day in a physical education course. For exemptions and substitutions, see policies 6:310, *Credit for Alternative Courses and Programs*, and *Course Substitution*, and 7:260, *Exemption from Physical Activity*.

9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) other components necessary to develop a sound mind in a healthy body, and (d) dangers and avoidance of abduction.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In grades 9 through 12, consumer education must be taught, including: financial literacy; installment purchasing; budgeting, savings, and investing; banking; simple contracts; income taxes; personal insurance policies; the comparison of prices; homeownership; and the roles of consumers interacting with agriculture, business, labor unions, and government in formulating and achieving the goals of the mixed free enterprise system.
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
13. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics, Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.
14. In all schools, the curriculum includes a unit of instruction on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
15. In all schools, the curriculum includes a unit of instruction on the history, struggles, and contributions of women.
16. In all schools, the curriculum includes a unit of instruction on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
17. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.

LEGAL REF.: 5 ILCS 465/3 and 465/3a.
20 ILCS 2605/2605-480.
Public Law 108-447, Section 111 of Division J.
105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-5, 5/27-6, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-21, 5/27-22, 5/27-23, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-24.2, 435/0.01 et seq., and 110/3.
625 ILCS 5/6-408.5.
23 Ill.Admin.Code §§1.420, 1.430, and 1.440.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 7:190 (Student Discipline); 7:260 (Exemption from Physical Activity)

ADOPTED: February 2009

Students

Harassment of Students Prohibited

No person, including a District employee or agent, or student, shall harass, intimidate or bully another student based upon a student's race, color, national origin, sex, sexual orientation, ancestry, age, religion, creed, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, causing psychological harm, threatening or causing physical harm, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Complaints of harassment, intimidation or bullying are handled according to the provisions on sexual harassment below. The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate harassment, intimidation or bullying by including this policy in the appropriate handbooks.

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment, are encouraged to discuss the matter with the student Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

An allegation that one student was sexually harassed by another student shall be referred to the Building Principal, Assistant Building Principal, or Dean of Students for appropriate action.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. At least one of these individuals will be female, and at least one will be male.

Nondiscrimination Coordinator:_____
Name_____
Address_____
Telephone**Complaint Managers:**_____
Name_____
Name_____
Address_____
Address_____
Telephone_____
Telephone

The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate sexual harassment, such as by including this policy in the appropriate handbooks.

Any District employee who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any District student who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the discipline policy. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.: Title IX of the Educational Amendments, 20 U.S.C. §1681 et seq.
 34 C.F.R. Part 106.
 105 ILCS 5/10-22.5, 5/27-1, and 5/27-23.7.
 775 ILCS 5/1-101 et seq.
 23 Ill.Admin.Code §1.240 and Part 200.
Davis v. Monroe County Board of Education, 119 S.Ct. 1661 (1999).
Franklin v. Gwinnett Co. Public Schools, 112 S.Ct. 1028 (1992).
Gebser v. Lago Vista Independent School District, 118 S.Ct. 1989 (1998).
West v. Derby Unified School District No. 260, 206 F.3d 1358 (10th Cir., 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:20 (Sexual Harassment), 7:10 (Equal Educational Opportunities), 7:190 (Student Discipline)

ADOPTED: February 2009

Students

Student Discipline

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, or selling:
 - a. Any illegal drug, controlled substance, or cannabis (including marijuana and hashish).
 - b. Any anabolic steroid not administered under a physician's care and supervision.
 - c. Any prescription drug when not prescribed for the student by a licensed physician or when used in a manner inconsistent with the prescription or prescribing physician's instructions.
 - d. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - e. "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance.
 - f. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a weapon in violation of the "weapons" section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to another or any urging of other students to engage in such conduct. Prohibited conduct includes any use of violence, force, noise, coercion, threats, intimidation, fear, harassment, hazing, or other comparable conduct.
10. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
11. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
12. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
13. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
14. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, and hazing.
15. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of early intervention and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or physiological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

The grounds for disciplinary action, including those described more thoroughly later in this policy, apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;

3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Disciplinary Measures

Disciplinary measures may include:

1. Disciplinary conference.
2. Withholding of privileges.
3. Seizure of contraband.
4. Suspension from school and all school activities for up to 10 days, provided that appropriate procedures are followed. A suspended student is prohibited from being on school grounds.
5. Suspension of bus riding privileges, provided that appropriate procedures are followed.
6. Expulsion from school and all school-sponsored activities and events for a definite time period not to exceed 2 calendar years, provided that the appropriate procedures are followed. An expelled student is prohibited from being on school grounds.
7. Notifying juvenile authorities or other law enforcement whenever the conduct involves illegal drugs (controlled substances), "look-alikes," alcohol, or weapons.
8. Notifying parents/guardians.
9. Temporary removal from the classroom.
10. In-school suspension for a period not to exceed 5 school days. The Building Principal or designee shall ensure that the student is properly supervised.
11. After-school study or Saturday study, provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
12. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure giving the student and/or parent/guardian the choice.

A student who is subject to suspension or expulsion may be eligible for transfer to an alternative school program.

Corporal punishment shall not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Weapons

A student who uses, possesses, controls, or transfers a weapon, or any other object that can reasonably be considered, or looks like, a weapon, shall be expelled for at least one calendar year, but no more than 2 calendar years. The Superintendent may modify the expulsion period and the Board may modify the Superintendent's determination, on a case-by-case basis. A "weapon" means possession, use, control, or transfer of: (1) any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, United States Code, firearm as defined in Section 1.1 of the Firearm

Owners Identification Act, or use of a weapon as defined in Section 24-1 of the Criminal Code; (2) any other object if used or attempted to be used to cause bodily harm, including but not limited to, knives, brass knuckles, billy clubs; or (3) "look-alikes" of any weapon as defined above. Any item, such as a baseball bat, pipe, bottle, lock, stick, pencil, and pen, is considered to be a weapon if used or attempted to be used to cause bodily harm. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and any involved student's parent/guardian. "School grounds" includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

LEGAL REF.: Gun-Free Schools Act, 20 U.S.C. §7151 et seq.
Pro-Children Act of 1994, 20 U.S.C. §6081.
105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Preventing Bullying, Intimidation, and Harassment), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications and Written or Electronic Material), 8:30 (Visitors to and Conduct on School Property)

REVIEWED: May 2009

RECEIVED

AUG 12 2009

EDUCATOR AND
SCHOOL DEVELOPMENT**STUDENTS****Administrative-At Risk for Aggressive Behavior/Bullying**

It is the school district's position that we will address the needs of students deemed to be "at risk" for aggressive behavior, including bullying. Any behavior that may cause physical or emotional harm to someone else and/or urging other students to engage in such conduct is considered unacceptable. Bullying and aggressive behavior is defined as specifically as possible using the kinds of behavior that will not be allowed. The district will respond to specific actions by a student rather than to personality characteristics (i.e. profiling).

1. The faculty, and staff have identified the following types of behavior as possible early warning signs of potential student aggression:
 - a. Past History of Aggressive or Violent Behavior including patterns of hitting, intimidating and bullying.
 - b. Uncontrolled anger.
 - c. History of numerous discipline problems.
 - d. Serious threats of violence.
 - e. Expression of violence in writings and drawings.
 - f. Affiliation with gangs or acting with one or more persons in concert to engage in behaviors violating the rules in the Student Handbook.
 - g. Expressed prejudicial attitudes and intolerance for differences with regard to the following: race, ethnicity, religion, sexual orientation, ability, or physical appearance might engage in assaults against those who are perceived to be different.

Determining whether a student is "at risk" for engaging in such behavior will depend on the frequency and or intensity of said behavior or behaviors.

2. The school district will first notify parents or guardians when school personnel have determined that a student is "at risk" for aggressive behavior, including bullying and hazing. The school personnel involved in determining that the student is "at risk" shall work with the parents,

guardian, or custodian to formulate an intervention plan to assist the student in overcoming said behavior. If the parents, guardian or custodian fail to cooperate, the School District may move forward with the intervention plan. The plan, in the discretion of School District personnel, may involve and utilize one or more of the following resources:

1. Community based agencies
 2. School personnel who have special training to deal with said behavior
 3. Conduct testing as deemed necessary
 4. Advise families on individuals or agencies that may be able to assist in the treatment of, or counseling with, the student
3. The principal or designee shall act as liaison in working with the parents, guardian, or custodian.

ADOPTED: 02/21/2002

STUDENTS

Student Discipline

Prohibited Student Conduct

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including, but not limited to, the following:

1. Using, possessing, distributing, purchasing, or selling tobacco materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence, including students coming to school with alcohol on his/her breath are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, or selling illegal drugs or controlled substances, look-alike drugs and drug paraphernalia. Students who are under the influence are not permitted to attend school or school functions and are treated as though they had drugs in their possession.
4. Using, possessing, controlling, or transferring a weapon in violation of the "weapons" section of this policy.
5. Using or possessing electronic signaling and cellular radio-telecommunication devices, unless authorized and approved by the Building Principal. Electronic signaling devices include pocket - and all similar - electronic paging devices.
6. Disobeying directives from staff members or school officials and/or rules and regulations governing student conduct.
7. Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct.
8. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
9. Unexcused absenteeism, however, the truancy statutes and Board policy will be utilized for chronic and habitual truants.

10. Being a member of or joining or promising to join, or becoming pledged to become a member of, soliciting any other person to join, promise to join, or be pledged to become a member of any public school fraternity, sorority or secret society.
11. Involvement in gangs or gang-related activities, including the display or use of gang symbols or paraphernalia.
12. Engaging in any activity that constitutes an interference with school purposes or an educational function or any disruptive activity.
13. Unacceptable use of technology (computer) network. Reference 6:235-R "Administrative Procedure-Acceptable Use of the Internet."
14. Sexual Harassment - refer to policy 7:20

These grounds for disciplinary action apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any other time when the school is being used by a school group;
2. Off school grounds at a school-sponsored activity, or event, or any activity or event which bears a reasonable relationship to school;
3. While traveling in school sponsored transportation to or from school or a school activity, function or event; or
4. Anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, interference with the use of, or damage to, the property of a school employee or an interference with school purposes or an educational function.

Disciplinary Measures

Disciplinary measures include:

1. Personal counseling.
2. Withholding of privileges.

3. Seizure of contraband.
4. Suspension from school and all school-sponsored events for up to 10 days, provided that appropriate procedures are followed.
5. Suspension of bus riding privileges, provided that appropriate procedures are followed.
6. Expulsion from school and all school-sponsored activities and events for a definite time period not to exceed two calendar years, provided that the appropriate procedures are followed.
7. Notification of juvenile and law enforcement authorities whenever the conduct involves illegal drugs (controlled substances), look alikes, alcohol, weapons, or where there is violent conduct causing injury to person or damage to property.
8. Notification of parent(s)/guardian(s).
9. Removal from classroom.
10. In-school suspension. The Building Principal or a designee shall ensure that the student is properly supervised.
11. Detention or Saturday school, provided the student's parent(s)/guardian(s) have been notified. If transportation arrangements cannot be agreed upon, alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or a designee.
12. Grade reduction through accumulation of incomplete grades due to absence from school. If the absence is unexcused, no make-up privileges will be allowed.
13. A student on out-of-school suspension will be allowed to make up their work and will receive a maximum score (grade) of 70% on all homework, daily work, quizzes and tests during the period of suspension. The grade may be less than 70% if items are incorrect on any assignment turned in on the day he/she returns to school and arrange to make up quizzes and tests with their instructor. Homework and daily work will not be accepted beyond the first day of returning from the suspension. It is the responsibility of the student to make arrangements for assignments to be picked up.

A student who is subject to suspension or expulsion may be eligible for a transfer to an alternative school program.

Corporal punishment shall not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include the use of reasonable force as needed to maintain safety for other students, school personnel, or persons, or for the purpose of self-defense or the protection of property. Certified personnel are permitted to use reasonable force.

Fighting

Student fighting will not be tolerated. The students involved in a fight will be suspended.

Profanity

Using profanity or obscenities verbally, in writing, in drawings or in gestures is subject to immediate suspension.

Public Display of Affection

Displays of affection should not occur on the school campus at any time. It is in poor taste, reflects poor judgment, and brings discredit to the school and to the persons involved. First offenders will be warned. Second offenders will serve detention and a parent conference will be held. Third offenders will serve in-school suspension.

Racial Slurs

Racial slurs, either written or verbal, will be considered disruptive behavior and will be punished by suspension from school.

Tobacco Use

No student shall have in his/her possession tobacco in any form nor any smoking or tobacco paraphernalia (i.e.; lighters, matches, cigarette papers, etc).

Leaving campus without permission for the purpose of smoking is considered a violation of school smoking policy, and discipline will be administered according to the school handbook regarding smoking.

Weapons

A student who uses, possesses, controls, or transfers a weapon, or any object that can reasonably be considered, or looks like, a weapon, shall be expelled for at least one calendar year. The expulsion period may, however, be modified by the Superintendent, and the Superintendent's determination may be modified by the Board, on a case-by-case basis. In no case may the expulsion exceed two calendar years. A "weapon" means (1) possession, use, control, or transfer of any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Act, or use of a weapon as defined in Section 24-1 of the Criminal Code; (2) any other object if used or attempted or intended to be use to cause bodily harm, including but not limited to, knives, brass knuckles, chains, billy clubs or (3) "look alike" of any weapon as defined above. Any other item that is used or attempted to be used to cause bodily harm may be considered a weapon.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, or expulsion, corporal punishment or in-school suspension, which is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated employees, and other persons (whether or not certificated) providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel or persons, or for the purpose of self-discipline or defense of property. Teachers may remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross

disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board of Education may suspend a student from riding the bus in excess of 10 days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook including the District disciplinary policies and rules, shall be distributed to the students parent(s)/guardian(s) within 15 days of the beginning of the school year or a student's enrollment.

LEGAL REF: Gun-Free Schools Act, 20 U.S.C. § 3351 et seq.
 20 U.S.C. § 6081.
 1051 LCS 5/10-20.14, 5/10-21.10, 5/10-22.6, 5/24-
 24, and 5/31-3.
 23 ILL. Admin. Code § 1.210 and 1.280.

CROSS REF: 5:320 (Maintaining Student Discipline), 6:100
 (Truant's Programs), 7:70 (Truancy), 7:130 (Student
 Rights and Responsibilities), 7:140 (Search and
 Seizure), 7:150 (Police Interviews), 7:160 (Student
 Appearance), 7:170 (Vandalism), 7:200 (Suspension
 Procedures), 7:210 (Expulsion Procedures), 7:220
 (Bus Conduct), 7:230 (Student With Disabilities),
 7:240 (Extracurricular), 8:30 (Conduct On School
 Property)

Rev. 4/2004; 1/15/2009

Effective: 8/1/2009

2008-2009 SCHOOL CALENDAR
MASCOUTAH COMMUNITY UNIT SCHOOL DISTRICT NO. 19
 720 W Harnett, Mascoutah, IL 62258 • Voice 618.566.7414 • Fax 618-566-4507



2008

August 20.....Teacher Institute Day
 August 21.....Classes Begin (1/2 day)
 September 1.....Labor Day
 October 10.....Teacher's County Institute
 October 13.....Columbus Day
 November 6-7.....Parent-Teacher Conferences
 November 11.....Veteran's Day
 November 26-28 (Inclusive).....Thanksgiving Vacation
 December 20-January 4 (Inclusive).....Holiday Vacation

2009

January 5.....Classes Resume
 January 19.....Martin Luther King, Jr. Day
 February 16.....Presidents' Day
 March 2.....Casimir Pulaski Day
 April 9-13 (Inclusive).....Spring Break
 May 25.....Memorial Day
 May 29.....School Ends (No Snow Days Used)
 June 5.....School Ends (All Snow Days Used)

MONTH	ATTENDANCE DAYS	WORKSHOP IN-SERVICE
August	7	1
September	21	
October	21	1
November	14	
December	15	
January	19	
February	19	
March	21	
April	19	
May	20	

Five "snow days" are included in the calendar. School will end May 29 if "snow days" are not used. For each "snow day" used, school will be extended as follows:

1. June 1
2. June 2
3. June 3
4. June 4
5. June 5

GRADING PERIODS			
1 st	October 24	44 days	3 rd March 20 42 days
2 nd	January 16	44 days	4 th May 29 46 days

Approved by the Board of Education 03/4/08

Mascoutah High School
"Where Everyone Achieves"



*Informed vibrant organized active involved bold
 confident alive respectful PROUD unique clever wise
 focused happy curious brave fun strong PATIENT
 cheerful dependable GIVING kind relaxed creative
 CARING knowledgeable warm sensible inventive
 trustworthy YOURSELF*

be

SUSPENSION POLICY

A student whose behavior is judged to be improper may be suspended from class, activities, or school. A student disciplined with an in or out-of-school suspension is automatically suspended from all extra-curricular activities during the suspension.

A student on out of school suspension will receive a zero grade on all tests and quizzes during the period of suspension. A student on out of school suspension must turn in all daily work on the day he/she returns to school. It is the student's responsibility to make arrangements for assignments to be picked up.

STUDENT BEHAVIOR CODE VIOLATIONS & CONSEQUENCES

CELL PHONES, PAGING DEVICES, AND MUSICAL DEVICES

Upon entering the school building all electronic devices must be turned off and placed in the student's locker until the end of the last scheduled class. No student shall use or have on his/her person any pocket pager, cell phone, musical device, or similar electronic paging device. These devices will be confiscated and returned to the student at the administrator's discretion. Additional disciplinary actions may occur.

Violation of the Cell Phones and Paging Devices Policy will result in a two (2) day suspension from school for the first offense. In addition, the device is to be confiscated and will be returned to the student at the end of the school day. A second violation will result in a three (3) day suspension from school. A third violation will result in a five (5) day suspension from school, and the student may be recommended for expulsion.

CHEATING/PLAGIARISM

Cheating is defined as misrepresenting another person's work as your own, compromising the security of testing in any way, or allowing your work to be used by someone else. Students are expected to complete their own work. For assignments where students are required materials from outside sources, teachers will instruct students of any restrictions regarding the use of other material (plagiarism). Any situation where a student is found to be cheating will result in no credit for the particular assignment and further disciplinary action may be assigned.

FIGHTING

Student fighting will not be tolerated. The student responsible for the fight will be suspended out of school a minimum of three (3) school days. The non-responsible student may also be subject to suspension,

depending upon the facts surrounding the altercation. If it cannot be clearly determined who started the fight, all students involved will be suspended. If a student is on suspension, he/she will turn in all daily assignments the day he/she returns to school. Failure to do so will result in a zero grade for the assignments not completed. No student on suspension will be allowed to make up tests or quizzes missed during the period of suspension.

GANGS OR SECRET SOCIETIES

Gangs, gang-like behavior, or secret societies will not be tolerated. The solicitation of a person or persons to join such, or the agreement of an individual to join or participate in such an organization, will result in suspension from school for a minimum of three (3) days. Gang symbols and gang dress will not be allowed. Students that fail to comply will be suspended from school and may be expelled.

HAZING/BULLYING

Soliciting, encouraging, aiding, or engaging in hazing and/or bullying are prohibited. "Hazing" means any intentional, knowing, or reckless act directed against a student by intimidating, forcing or influencing a student to do an act or failing to do an act against the student's will for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team, or activity which relates to a student's standing by way of age, gender, class affiliation or relationship with other students.

Students engaging in hazing or bullying will be subject to one or more of the disciplinary actions outlined in policy 7:190.

Students engaging in hazing or bullying that endanger the mental or physical health or safety of another may also be subject to:

- Suspension for up to ten (10) days
- Expulsion

POSSESSION OF WEAPONS

Possession of any firearms, explosives, dangerous or noxious chemicals, fixed blade knives or any other weapons on school owned or rented property, or at school sponsored activities off school property is strictly prohibited. All knives which are spring loaded or gravity activated are prohibited by law in any form. Violation of this policy will result in an automatic ten (10) day suspension and the recommendation of expulsion.

Possession of any other object(s), including but not limited to firearm look-alikes and folding pen knives, which do not fall within the statutory definition of a weapon, but which can be used to intimidate or

MASCOUTAH MIDDLE SCHOOL

846 North Sixth Street

Mascoutah, IL 62258

Telephone: (618) 566-2305

www.mascoutah19.k12.il.us

STUDENT HANDBOOK

2008 – 2009

District Information 566-9344

Mr. Bob Stone

Principal

STUDENT AND PARENT HANDBOOK

**I have read the student/parent handbook and discussed it with
my son or daughter.**

Student Signature

Parent Signature

Parents and students should sign both boxes. The bottom box will be removed and submitted to the student's homeroom teacher. Do not remove any other section from this agenda.

STUDENT AND PARENT HANDBOOK

**I have read the student/parent handbook and discussed it with
my son or daughter.**

Student Signature

Parent Signature



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



Homebound Instruction

Homebound or hospital instruction may be available for a student who must be absent temporarily from school due to health or physical impairment. Temporary is defined as being absent more than two consecutive weeks or ongoing intermittent absences, which are expected to significantly impact the student's education. The school principal should be contacted to discuss the protocol used to determine a student's eligibility for this instructional service.

BEHAVIOR

Behavior in Halls

1. Walk - don't run. Keep to the right.
2. Keep the halls clean.
3. Step to the side of the hall while waiting for a drink.
4. Do not deface or mutilate the walls.
5. Keep your lockers locked and clean. **DO NOT PUSH LOCKER DOORS SHUT WITH YOUR FEET.**
6. A hall pass is required of any student in the hall during class time.

Classroom Behavior

1. Go at once to your seat when you enter a classroom.
2. Be orderly even if the teacher is not in the room.
3. If you come in after the lesson begins, do so quietly.
4. Be prepared to begin the lesson at once without borrowing pencils, books, paper or other equipment.
5. Speak clearly and distinctly so that everyone in the room may hear.
6. Do not interrupt a lesson by speaking aloud or waving your hand in the air.
7. Do not litter the room. Place paper in the recycle bin and other trash in the wastebasket as you leave the room.
8. Wait for the teacher's dismissal before rising from your seat or leaving.
9. All students will address all school employees by their proper titles: Ms., Mrs., or Mr.
10. Material in files, offices, and on teacher's desks is off limits to any student.
11. Respect the right of other students to study; remain quiet during study times.
12. The teacher is in authority at ALL times, regardless of whether it is in the classroom, halls, cafeteria, playground, bus line, or other school activities.

STUDENT DISCIPLINE

Prohibited Student Conduct

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including, but not limited to, the following:

1. Using, possessing, distributing, purchasing, or selling tobacco materials
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence, including students coming to school with alcohol on his/her breath, are not permitted to attend school or school functions and are treated as though they had alcohol in their possession
3. Using, possessing, distributing, purchasing, or selling illegal drugs or controlled substances, look-alike drugs and drug paraphernalia. Students who are under the influence are not permitted to attend school or school functions and are treated as though they had drugs in their possession
4. Using, possessing, controlling, or transferring a weapon in violation of the "weapons" section of this policy

5. No student shall use or have on his/her person any pocket pager, cell phone, or similar electronic paging device while in the school building or on school property during school hours (upon arrival on school grounds until the end of the last scheduled class)
6. Disobeying directives from staff members or school officials and/or rules and regulations governing student conduct
7. Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct
8. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property
9. Unexcused absenteeism, however, the truancy statutes and Board policy will be utilized for chronic and habitual truants
10. Being a member of or joining or promising to join, or become pledged to become a member of, soliciting any other person to join, promise to join, or be pledged to become a member of any public school fraternity, sorority, or secret society.
11. Involvement in gangs or gang-related activities, including the display or use of gang symbols or paraphernalia.
12. Engaging in any activity that constitutes an interference with school purposes or an educational function or any disruptive activity.
13. Unacceptable use of technology (computer) network. Reference 6:235-R "Administrative Procedure-Acceptable Use of the Internet".
14. Sexual Harassment - refer to policy 7:20.

These grounds for disciplinary action apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any other time when the school is being used by a school group
2. Off school grounds at a school-sponsored activity, or event, or any activity or event which bears a reasonable relationship to school
3. While traveling in school-sponsored transportation to or from school or a school activity, function or event
4. Anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, interference with the use of, or damage to, the property of a school employee or an interference with school purposes or an educational function.

Disciplinary Measures

Disciplinary measures include:

1. Personal counseling.
2. Withholding of privileges.
3. Seizure of contraband.
4. Suspension from school and all school-sponsored events for up to 10 days, provided that appropriate procedures are followed.
5. Suspension of bus riding privileges, provided that appropriate procedures are followed.
6. Expulsion from school and all school-sponsored activities and events for a definite time period not to exceed two calendar years, provided that the appropriate procedures are followed.
7. Notification of juvenile and law enforcement authorities whenever the conduct involved illegal drugs (controlled substances), look-alikes, alcohol, weapons, or where there is violent conduct causing injury to person or damage to property.
8. Notification of parent(s)/guardian(s).
9. Removal from classroom.

Elementary

- ings, and newsletters, shall be the responsibility of each building.
3. Individual student progress reports, not grade cards, for students in Grades 3-12 will be sent to all parents via students at the end of the fifth week in the first and third quarter grading periods, and to those students receiving "D" or "F" grades the second and fourth quarters or whenever deemed necessary or desirable by the teacher. Progress report should be completely teacher prepared. This progress letter is a prepared form letter that allows for teacher and parental comments. The progress report should be signed by the parent and returned by the student within five days of its issuance. Special progress reports should be mailed to the parent when the teacher deems it necessary, but sent by the fifth week of the quarter.

BICYCLES/SKATEBOARDS/SCOOTERS

Children are permitted to ride bicycles to school. They must park bicycles in a designated area and are not allowed to be ridden until school is dismissed. Bicycles are not permitted on the sidewalk. Bicycles must be locked during the day. Students are not permitted to carry a passenger on their bicycles. Students are not permitted to bring skateboards, scooters, roller blades, or tennis shoes with wheels to school.

PROHIBITED STUDENT CONDUCT

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including, but not limited to, the following:

1. Using, possessing, distributing, purchasing, or selling tobacco materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence, including students coming to school with alcohol on his/her breath, are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, or selling illegal drugs or controlled substances, look-alike drugs and drug paraphernalia. Students who are under the influence are not permitted to attend school or school functions and are treated as though they had drugs in their possession.
4. Using, possessing, controlling, or transferring a weapon in violation of the "weapons" section of this policy.
5. Using or possessing on his/her person any electronic signaling and cellular radio-telecommunication devices, between the hours of 7:30 a.m. and 3:45 p.m. unless authorized and approved by the building principal. Electronic signaling devices include pocket and all similar electronic paging devices.
6. Disobeying directives from staff members or school officials and/or rules and regulations governing student conduct.
7. Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct.
8. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
9. Unexcused absenteeism; however, the truancy statutes and Board policy will be utilized for chronic and habitual truants.
10. Being a member of or joining or promising to join, or becoming pledged to become a member of, soliciting any other person to join, promise to join, or be pledged to become a member of any public school fraternity, sorority or secret society.
11. Involvement in gangs or gang-related activities, including the display or use of gang symbols or paraphernalia.
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- Disciplinary measures include:
1. Personal counseling.
 2. Withholding of privilege.
 3. Seizure of contraband.
 4. Suspension from school provided that appropriate procedures are followed.
 5. Suspension of bus riding.
 6. Expulsion from school for a definite time period and appropriate procedures are followed.
 7. Notification of juvenile involves illegal drugs (where there is violent).
 8. Notification of parent(s).
 9. Removal from classroom.
 10. In-school suspension. student is properly supervised.
 11. Detention or Saturday school. If transitive disciplinary measures detaining teacher or staff.
 12. Grade reduction through from school. If the above is not allowed.

A student who is subject to an alternative school program. Corporal punishment including, paddling, or prolonged intentional infliction of bodily reasonable force as needed to control persons, or for the purpose of discipline, personnel are permitted to use it.

Students fighting will be suspended. A student on suspension returns to class. Failure to complete. No student on suspension quizzes missed during the period.

Using profanity or obscenity is subject to immediate suspension.

PUBLIC

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1. On, or within sight of, school grounds before, during, or after school hours or at any other time when the school is being used by a school group.

2. Off school grounds at a school-sponsored activity, or event which bears a reasonable relationship to school;

3. While traveling in school-sponsored transportation to or from school or a school activity, function or event; or

4. Anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, interference with the use of, or damage to, the property of a school employee or an interference with school purposes or an educational function.

DISCIPLINARY MEASURES

Disciplinary measures include:

1. Personal counseling.

2. Withholding of privileges.

3. Seizure of contraband.

4. Suspension from school and all school-sponsored events for up to 10 days, provided that appropriate procedures are followed.

5. Suspension of bus riding privileges, provided that appropriate procedures are followed.

6. Expulsion from school and all school-sponsored activities and events for a definite time period not to exceed two calendar years, provided that the appropriate procedures are followed.

7. Notification of juvenile and law enforcement authorities whenever the conduct involves illegal drugs (controlled substances), look-alikes, alcohol, weapons, or where there is violent conduct causing injury to person or damage to property.

8. Notification of parent(s)/guardian(s).

9. Removal from classroom.

10. In-school suspension. The building principal or a designee shall ensure that the student is properly supervised.

11. Detention or Saturday school, provided the student's parent(s)/guardian(s) have been notified. If transportation arrangements cannot be agreed upon, alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the building principal or a designee.

12. Grade reduction through accumulation of incomplete grades due to absence from school. If the absence is unexcused, no make-up privileges will be allowed.

A student who is subject to suspension or expulsion may be eligible for a transfer to an alternative school program.

Corporal punishment shall not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include the use of reasonable force as needed to maintain safety for other students, school personnel, or persons, or for the purpose of self-defense or the protection of property. Certified personnel are permitted to use reasonable force.

FIGHTING

Students fighting will not be tolerated. The students involved in a fight will be suspended. A student on suspension will turn in all daily assignments the day he/she returns to class. Failure to do so will result in a zero grade for the assignments not completed. No student on out-of-school suspension will be allowed to make up tests or quizzes missed during the period of suspension.

PROFANITY