

# Illinois State Educator Preparation and Licensure Board

## Public Participation

### **Please sign in as a “Request to Speak.”**

The following procedures will govern Public Participation for SEPLB meetings:

1. Individuals wishing to address the SEPLB must sign in prior to the time of public participation, as listed on the agenda.
2. Presentations must be specific to educationally-relevant issues; individuals wishing to address the SEPLB must indicate on the sign-in sheet the specific topic or issues about which they will be speaking.
3. The total amount of time to be devoted to public participation is one-half hour. However, no individual will be allowed to speak for more than five minutes.
4. Except with the permission of the SEPLB Chairperson, only one person may represent an organization in appearing before the SEPLB at any given meeting.
5. Priority for presentation of testimony will be given to individuals who have not previously addressed the SEPLB on a given issue.
6. Questions are to be directed to the SEPLB as a whole and may not be put to any individual members of the SEPLB or administrative staff.
7. It shall be in order for SEPLB members to interrupt a speaker at any time to ask questions or make comments as frequently as necessary to clarify the discussion.
8. No person addressing the SEPLB shall make charges or level complaints against individual employees under the jurisdiction of the SEPLB. Such charges or complaints will only be accepted in writing and will not be considered unless signed by the person making the charges. The board will investigate all charges.
9. Boisterous conduct will not be permitted at any SEPLB meeting, nor will any defamatory or abusive language be tolerated. The Chairperson may terminate the privilege of any speaker who violates this regulation.
10. Exceptions will be made when the SEPLB chooses by resolution to “suspend the rule.”