

MESSAGE FROM THE SUPERINTENDENT

October 16, 2018



Hello,

We certainly have a busy week in front of us: A chance to celebrate our educators, to engage in dialogue as we work to help all schools reach our common goals, and to share our stories as we advocate for the resources our children and communities deserve.

I am excited to honor 214 outstanding Illinois educational leaders at the 44th annual [Those Who Excel/Teacher of the Year banquet](#) (/Pages/Those-who-excel.aspx) this Saturday, Oct. 20. We have shared the last of the profiles of our remarkable 2019 Illinois Teacher of the Year finalists below, along with profiles of our 2019 Outstanding Early Career Educator and 2019 Distinguished Educator. View the [Weekly Message](#) (/Pages/Illinois-State-Board-of-Education-Superintendents-Weekly-Message.aspx) over the last 10 weeks for more in-depth features of each of our Teacher of the Year finalists.

I believe anybody who is in and around a school is an educator. Adults in community who surround our children in schools all over the state are doing incredible work to support the whole child, whole school, and whole community. The award recipients, whose work too often goes unrecognized on a large scale, were nominated by members of their own communities. Those Who Excel is a way for us to celebrate their invaluable contributions.


Each year, we present Special Recognition, Meritorious Service, and Excellence awards across multiple categories, including classroom teacher, school administrator, student support personnel, and community volunteer. This year's recipients include...

- Monica Collins, a social worker at Horace Mann Elementary School in Oak Park Elementary School District 97, who is committed to supporting students' social and emotional development so they can thrive in school.
- Sid Anderson, who has served Illinois schools as a music educator for 60 years and currently volunteers his time to teach 6-8th grade group band lessons at Meridian Junior High School in Meridian Unit School District 223.
- Yassila D. Delgado, Director of Student Services at Schaumburg High School in Township High School District 211, who is dedicated to removing institutionalized barriers that limit students' opportunities to succeed.
- Tim Boliard, network specialist in the Technology Department in Alton Community Unit School District 11, who is known for going above and beyond to make sure all technology is up and running in the district.
- Takumi Iseda, Communications Coordinator in Evanston Township High School District 202, who has demonstrated her expertise in strategic planning and public relations, as well as her leadership in raising awareness about diversity, equity, and inclusion in the district.
- Peggy Burke, who is celebrated for her budgeting skills, mindful planning, and deep engagement with the school community as superintendent of Whiteside School District 115 the past 15 years.

Quick Links

[Those Who Excel](#)
[Support & Accountability](#)
[Budget & Finance](#)
[IL-EMPOWER](#)
[Competency-Based](#)
[Education](#)
[School Business Services](#)
[Data Strategies & Analytics](#)
[Nonpublic Schools](#)
[5Essentials Survey](#)
[In Brief](#)

We must take advantage of any opportunity to amplify our excitement and appreciation for our educators. Join me in elevating the great work happening in our schools by sharing your photos and posts on social media with #ThoseWhoExcel. We will name the 2019 Teacher of the Year at the conclusion of the banquet.

We are two days away from the first of our “ISBE on the Road” Support and Accountability Q&A Events  (/Documents/ISBE_RoadShow.pdf), which will be held at Bloomington High School from 5-7 p.m. Illinois’ new support and accountability system launches with the 2018 Illinois Report Card on Oct. 31. At each of these events, ISBE staff members will share a brief update and participants will have the opportunity to ask questions. These events build on the engagement and dialogue we started during ESSA. Find more information at www.isbe.net/support (/support).

Public education is alive and well in Illinois. Having the resources our kids deserve is essential; yet even with a shortage of these resources, we see the extraordinary work of Illinois educators. It is critical that we advocate for full funding. The first of three ISBE budget hearings will follow the Board meeting in Springfield on Wednesday. We ask you to share your funding requests so we can make sure our funding recommendations meet the needs of all students. Please submit your requests by completing the form available at www.isbe.net/budget (<http://www.isbe.net/budget>) and emailing it to ISBEFY20@isbe.net (<mailto:ISBEFY20@isbe.net>).

I encourage all of you to look for ways to encourage and celebrate those around you this week and in the weeks ahead.

Sincerely,

Tony



UPCOMING ISBE DATES AND DEADLINES

Please note this is not a complete list of events, meetings, and deadlines. For more events and details, visit the [ISBE Meetings page](https://www.isbe.net/Pages/ISBE-Meetings.aspx) (<https://www.isbe.net/Pages/ISBE-Meetings.aspx>) or call the Illinois State Board of Education at (866) 262-6663.

Oct. 17: [Illinois State Board of Education meeting](https://www.isbe.net/Pages/ISBE-Meetings.aspx)
(<https://www.isbe.net/Pages/ISBE-Meetings.aspx>)

Oct. 17: [FY 2020 Budget Hearing in Springfield](https://www.isbe.net/Pages/Budget.aspx)
(<https://www.isbe.net/Pages/Budget.aspx>)

Oct. 18: [Annual Earthquake Awareness Drill](https://www.shakeout.org/centralus/index.html)
(<https://www.shakeout.org/centralus/index.html>)

Oct. 18-26: [ISBE on the Road: Support and Accountability Q&A Events](https://www.isbe.net/Documents/ISBE_RoadShow.pdf)
(https://www.isbe.net/Documents/ISBE_RoadShow.pdf)

Oct. 18: [FY 2019 Grant Periodic Reporting System for Title I, II, & IV](https://register.gotowebinar.com/register/7395724620645789953)
(<https://register.gotowebinar.com/register/7395724620645789953>)

Oct. 19: [Postmark Deadline to submit CTE U.S. Presidential Scholar Program nominations/applications](https://www.isbe.net/Documents/FY19-CTE-Scholar-Nomination-App-Form.pdf)
(<https://www.isbe.net/Documents/FY19-CTE-Scholar-Nomination-App-Form.pdf>)

Oct. 19: [Deadline to submit FY 2019 Advanced Placement RFP](https://www.isbe.net/Pages/Advanced-Placement.aspx) (<https://www.isbe.net/Pages/Advanced-Placement.aspx>)

Oct. 19-20: Annual Illinois Association of School Nurses Conference

Oct. 20: 2018 Those Who Excel Banquet

Oct. 24: [FY 2020 Budget Hearing in Mount Vernon](https://www.isbe.net/Pages/Budget.aspx)
(<https://www.isbe.net/Pages/Budget.aspx>)

Oct. 25: [Deadline to submit Charter Schools Program - QSO RFP](https://www.isbe.net/Pages/csGrantsRfps.aspx) (<https://www.isbe.net/Pages/csGrantsRfps.aspx>)

Oct. 26: [Competency-Based High School Graduation Requirements Pilot Program Webinar](https://register.gotowebinar.com/rt/1085467959786660354)
(<https://register.gotowebinar.com/rt/1085467959786660354>)

Oct. 31: Deadline to submit U.S. Presidential Scholar Program nomination letters

Nov. 1: Deadline to submit data in 2019 Employment Information System

Nov. 5: Deadline to submit revisions for 2017-18 (FY 2019) Annual Claim for Pupil Transportation Reimbursement

Nov. 6: ISBE offices closed for General Election Day

Nov. 8: Deadline to submit 2018-19 Unfilled Positions Survey in IWAS

Nov. 12: ISBE offices closed for Veterans Day

Nov. 13: [IL-EMPOWER Learning Partner Webinar](https://register.gotowebinar.com/register/8909193580317963521)
(<https://register.gotowebinar.com/register/8909193580317963521>)

Nov. 15: [5Essentials Survey window opens](https://www.isbe.net/Pages/5Essentials-Survey.aspx)
(<https://www.isbe.net/Pages/5Essentials-Survey.aspx>)

Nov. 15: Deadline to submit Immunization/Health Examination data via IWAS

Nov. 15: Deadline to submit Nonpublic School Registration, Enrollment and Staff Report information via IWAS

Nov. 15: Deadline to Submit Limitation of Administrative Cost Worksheets

Nov. 15: [Storytelling and the Value of Peer-To-Peer Learning](https://register.gotowebinar.com/register/8694084025930840321)
(<https://register.gotowebinar.com/register/8694084025930840321>)

Nov. 16: [Illinois State Board of Education Meeting \(as needed\)](https://www.isbe.net/Pages/ISBE-Meetings.aspx) (<https://www.isbe.net/Pages/ISBE-Meetings.aspx>)

Nov. 16: [FY 2020 Budget Hearing in Chicago](https://www.isbe.net/Pages/Budget.aspx)
(<https://www.isbe.net/Pages/Budget.aspx>)

Nov. 22-23: ISBE offices closed for Thanksgiving holiday

Dec. 7: [Deadline to submit Competency-Based High School Graduation Requirements Pilot Program applications](https://www.isbe.net/Documents/FY19-RFA.pdf) (<https://www.isbe.net/Documents/FY19-RFA.pdf>)

Dec. 14: [Postmark deadline for Illinois Arts Education Week posters](https://www.isbe.net/Documents/2019-ART-CONTEST.pdf) (<https://www.isbe.net/Documents/2019-ART-CONTEST.pdf>)

THOSE WHO EXCEL

Meet Teacher of the Year Finalist Katherine (Daphne) Whittington, Ph.D.



Daphne says that teaching was neither an “obvious or premeditated career path” for her. It took the experience of actually teaching for her to recognize her true calling. She dropped out of high school and left home at sixteen.

Daphne valued education and was a voracious reader and self-educator but she didn’t value the education she was receiving. Her teachers neither inspired her nor seemed to care about her or any of the students. Daphne wanted to be the caring adult she’d always wished she had in her life.

She went back to school when she was 18 and felt she was in a position to truly appreciate and make the most out of the opportunity. She earned her GED and found her way into the Ivy League where, as she explains it, “becoming a school teacher was essentially no one’s ambition.” Daphne did some soul-searching about what would make her whole life meaningful and she felt teaching on the South Side of Chicago is a decision she has never regretted.

This is Daphne’s eighteenth year as a teacher, and her eighth year teaching English IV, dual-credit philosophy, AP English Literature and composition at Percy L. Julian High School. She completed her

Ph.D. in 2012 not with the aim of academia, but to become the best teacher she could be and impact policy, praxis, and understanding of the students she serves. She has developed a dual-credit program that affords an enormous opportunity for students from a school that is 100 percent African American and 95 percent low income. Daphne has students who are being accepted with full rides to competitive universities and they’re effectively entering as sophomores.

One of her colleagues writes that Daphne’s relentless dedication “to teaching and learning makes her an exemplary and astonishing role model not just for me, but to an untold number of my colleagues. Instead of seeing the challenges of our ever-transitioning educational system as a frustrating obstacle, she embraces them, learns from them, and continually adapts her curriculum, as well as her instructional methods, without compromising her values and her students’ needs.” She has been instrumental in implementing project-based learning and has offered her students countless opportunities to serve their communities as she has inspired them to be agents of change through local campaigns.

Daphne is the coach of Julian High School’s spoken-word poetry team. The team has made it to finals of Louder than a Bomb, the largest poetry competition in the world, twice in six years and semifinals every year. She dedicates hours of her time to help her students be their very best. Students in this competition develop a strong work ethic, as well as honed speaking skills. Many of them describe the

experience as the creation of a family. Daphne was nominated for the Those Who Excel/Illinois Teacher of the Year program by one of her students. In the nomination letter the student wrote this about Daphne, “In all the time that I have been a student, I have never worked with a more compassionate, determined, and intelligent person than Dr. Whittington. I would go as far as to say that she is the best teacher that I’ve ever had and she inspires me each and every day both in my academic and personal life.”

Daphne is one of 10 finalists for Illinois Teacher of the Year, who will be named at the Those Who Excel banquet in Normal on October 20. To view all 2019 Teacher of the Year finalists, visit [ISBE’s Those Who Excel webpage \(/Pages/Those-who-excel.aspx\)](#).

Meet the 2019 Distinguished Educator Award Winner Kathy Mahoney



After a 35-year-career in teaching, Kathy is retiring at the end of this school year. For the past 28 years, she has been teaching social studies in Oak Grove School in District 68. Described as a legend by students, parents, and colleagues, Kathy’s impact on teaching is indeed legendary. She says her teaching is modeled after the examples of excellent educators, “My goal is to be consistent and fair, teach with knowledge and passion, and to remember that the children in front of me are someone’s child and most importantly, a gift.” She believes professional learning is ongoing and both formal and informal, in the daily life of teachers. Kathy draws upon and learns from daily conversations with her colleagues, moments that challenge her, and co

Kathy finds ways to encourage students to apply lessons from the past to current events. She influences students and with her guidance, students take risks and think outside the box in their efforts to learn and succeed in her classroom and beyond. A colleague wrote that Kathy is a “life coach for her team. She is the person we all admire and hope to take some of her compassion and honesty with us as we work with students and parents.”

Kathy says her parents formed and molded her goal to become a teacher. Her dad spent hours with her helping her understand new concepts. Her mother encouraged her to believe she could do anything she wanted if she worked hard. Kathy carries those lessons with her and shares them with her students to help them believe they too can succeed.

Recognizing the importance of educating the people who will soon be creating history, Kathy seeks out ways to instill good character in each of her students. She created a Veterans Day Ceremony that attracts people from across the state so they can witness the respect of honoring those who have sacrificed so much for our country. The students lead the ceremony and learn lessons that will stay with them for the rest of their lives.

There will certainly be a void when Kathy retires, but the knowledge, insight, and passion for teaching and learning that she has so willingly shared will continue to inspire students and teachers at Oak Grove for many, many years.

Kathy is being recognized for her many years of excellent teaching through the newly created Distinguished Educator award at the Those Who Excel banquet in Normal on October 20. Visit [ISBE’s Those Who Excel webpage \(/Pages/Those-who-excel.aspx\)](#) for more information.

Meet the 2019 Outstanding Early Career Educator Award Winner Courtney Lavand



Courtney teaches math to students with special needs at Elk Grove High School in Township High School District 214. Now in her fourth year of teaching, Courtney is described as a leader at Elk Grove. She has strengthened existing programs, created dynamic new programs, and plays a significant role in the facilitation of life readiness skills for all students on a daily basis.

From a very young age, Courtney has had a passion to help and support other people in her life. She drew on that passion and set her goal to become a teacher. When she was in the sixth grade, Courtney volunteered in her aunt’s elementary special education classroom. It was in that setting that her desire to teach evolved into her determination to

become a special education teacher.

Courtney began her career at Elk Grove as a student teacher. Her nominator wrote that, “Courtney emerged very quickly as an enormously talented, empathetic, and professional teacher. She demonstrated an amazing ability to help the most challenging students learn math and grow immensely.”

Courtney doesn't stop with teaching students math. She has made it her mission to truly prepare students for life after high school. She takes students on experiences in the community beyond the school walls so they can practice interpersonal communication, consumer decision-making, and effective citizenship. Courtney also created the student run “EG Caffeine” micro-business, a student-run coffee delivery program for staff that gives students invaluable real-world skills.

Her philosophy of teaching it to guide students through the process of learning educational and life knowledge tools at their own personal level of understanding by exercising the process of thinking for themselves. Student self-confidence grows under these circumstances and students believe they will be successful in post-secondary outcomes. A parent describes Courtney this way, “Courtney Lavand inspires her students to learn, challenge themselves, and to succeed in all areas, both in and out of the classroom. Everything she engages in, she does with enthusiasm and joy!”

Courtney is the 2019 Outstanding Early Career Educator. She will be recognized at the Those Who Excel Banquet on October 20 in Normal. Visit [ISBE's Those Who Excel webpage \(/Pages/Those-who-excel.aspx\)](#) for more information.


SUPPORT & ACCOUNTABILITY

Join us! ISBE on the Road: Support and Accountability Q&A Events - Oct. 18-26

Experienced ISBE staff members are making stops throughout Illinois during the week of Oct. 18-26 to provide brief updates and answer questions regarding ISBE's support and accountability system, which includes summative designations, Report Card, and IL-EMPOWER. Administrators, teachers, parents, students, media, and community members are all invited to join the sessions.

- **Oct. 18** – Bloomington High School Senior Cafeteria, 1202 E. Locust St., Bloomington
- **Oct. 22** – Marion High School Cafeteria, 1700 Wildcat Rd., Marion
- **Oct. 23** – O'Fallon Township High School Media Room, Smiley Campus, 600 S. Smiley St., O'Fallon
- **Oct. 24** – CPS Central Office, Garden Level, 42 W. Madison St., Chicago
- **Oct. 25** – District 89 Administrative Building, 906 Walton St., Melrose Park





All sessions are from **5-7 p.m.**

[Download the statewide flier](#)  (/Documents/ISBE_RoadShow.pdf) and individual event fliers via the [Support & Accountability webpage \(/support\)](#). Please share with your schools and communities!

Subscribe to Receive Critical Information in Advance of Oct. 31

Illinois' system of support and accountability helps us identify which schools need the greatest assistance to meet our shared goals. The system launches statewide with the 2018 Illinois Report Card. ISBE is sending a series of emails leading up to Oct. 31 to ensure all stakeholders have the information they need about the Report Card, IL-EMPOWER, and summative designations.

The following materials have been shared so far:

- [The 5Ws of the Illinois Report Card](#)  (/Documents/ISBE_The5Ws.pdf)
- [ISBE's Seven Research-Based Goals](#)  (/Documents/ISBE_VisionMissionGoals.pdf)
- [Report Card: Timeline of Events](#)  (/Documents/ISBE_Timeline.pdf)
- [Ten Indicators to Measure Student Success](#)  (/Documents/ISBE-Multiple-Indicators.pdf)

- [What Do the Four Designations Mean on the Illinois Report Card?](/Documents/ISBE_Designations.pdf) 📄 (/Documents/ISBE_Designations.pdf)
- [NEW! On the Road: Support and Accountability Q&A Events](/Documents/ISBE_RoadShow.pdf) 📄 (/Documents/ISBE_RoadShow.pdf)
- [NEW! IL Quality Framework and Supporting Rubric](/Documents/ISBE_IL-Quality-Framework.pdf) 📄 (/Documents/ISBE_IL-Quality-Framework.pdf)

Continue to view the materials at www.isbe.net/support (http://www.isbe.net/support). We encourage all education communities to subscribe at www.isbe.net/subscribe (http://www.isbe.net/subscribe) and to share these emails and materials with outside networks. We are grateful for this partnership to build a fairer system to support the whole child, whole school, and whole community.

BUDGET & FINANCE

Reminder: Upcoming Public Hearings on FY 2020 Budget Recommendations

ISBE is hosting three public hearings this fall to gather requests to inform ISBE's fiscal year 2020 budget recommendations for pre-K through 12th-grade educational service providers statewide. All individuals – including those attending a hearing in person – should submit their comments and stories by completing a [budget request form](/Documents/ISBE-Form-00-20-FY20-Budget-Request-Form.pdf) 📄 (/Documents/ISBE-Form-00-20-FY20-Budget-Request-Form.pdf) and emailing the form to isbeFY20@isbe.net (mailto:isbeFY20@isbe.net).

The public budget hearings for FY 2020 will take place in:

- **Springfield – Wednesday, Oct. 17**, immediately following the Board meeting (approximately 11 a.m.) in the Board Room at ISBE (100 N. First St.)
- **Mount Vernon – Wednesday, Oct. 24**, 4 p.m. to 6 p.m. at Dr. Nick Osborne Primary Center (401 North 30th St.)
- **Chicago – Friday, Nov. 16**, immediately following the Board meeting (approximately 11 a.m.) in Conference Room 16-503 at the Thompson Center (100 W. Randolph St.)

ISBE encourages all to share their stories and ideas on social media with the hashtag #MyEduBudget. Additionally, individuals may RVSP on Facebook for each event at www.facebook.com/IllinoisStateBoardofEducation/events (http://www.facebook.com/IllinoisStateBoardofEducation/events).

IL-EMPOWER

Upcoming Webinars: Oct. 18, Nov. 13, Nov. 15


FY 2019 Grant Periodic Reporting System for Title I, II, & IV – Oct. 18

Join ISBE for a webinar from **10-11 a.m. on Oct. 18**. The purpose of the webinar is to provide technical assistance for obtaining access, completing, and submitting the Grant Periodic Reporting System GPRS reports for Title I, II, and IV. The reports are due monthly or quarterly, depending on the risk assessment. Non-submittal of the GPRS reports can lead to interruption in your grant funding. [Register for the FY 2019 Grant Periodic Reporting System webinar now!](https://register.gotowebinar.com/register/7395724620645789953) 📄 (https://register.gotowebinar.com/register/7395724620645789953)

IL-EMPOWER Learning Partner Webinar – Nov. 13

Join ISBE for a webinar from **3-4 p.m. on Nov 13**. The purpose of this webinar is to provide schools with guidance in selecting a Learning Partner to support their school improvement efforts. Schools will learn where to access information about IL-EMPOWER approved Learning Partners, points for a school/district to consider when working through the selection process, and steps to formalize contracts with Learning Partners. Any school or district across Illinois can contract with IL-EMPOWER approved Learning Partners, in addition to those formally designated for IL-EMPOWER school improvement support this year. [Register for the IL-EMPOWER Learning Partner Webinar now!](https://register.gotowebinar.com/register/8909193580317963521) 📄 (https://register.gotowebinar.com/register/8909193580317963521)



Storytelling and the Value of Peer-To-Peer Learning – Nov. 15



Join ISBE for a webinar from **3-4 p.m. on Nov 15**. This webinar will focus on ISBE's new Storyteller program, as well as other peer-to-peer learning tools for sharing effective practices amongst districts across the state. The webinar will include how to access ISBE's new searchable database, "Sharing Our Stories: Creating Connections," to locate replicable practices implemented by schools for successful school improvement. [Register for the Storytelling and the Value of Peer-To-Peer Learning webinar now!](https://register.gotowebinar.com/register/8694084025930840321) 
(<https://register.gotowebinar.com/register/8694084025930840321>)

All webinars will be recorded and posted on the [IL-Empower presentations and webinars webpage](#) (/Pages/il-empower-presentations.aspx).

COMPETENCY-BASED EDUCATION

Seeking Competency Pilot Applications; Upcoming Informational Webinar

On Oct. 11, ISBE released a [Request for Applications \(RFA\)](#)  (/Documents/FY19-RFA.pdf) for the Competency-Based High School Graduation Requirements Pilot Program. Public school districts may participate in the pilot program for some or all of its schools. School districts may collaboratively apply to participate in the pilot program. All Districts interested in applying may access the [application](#)  (/Documents/FY19-RFA.pdf), as well as a library of research and resources, on ISBE's [Competency Pilot webpage](#) (/Pages/CompetencyPilot.aspx). Applications are due to ISBE by **Dec. 7, 2018**.

In addition, the State Board will host an [informational webinar](#)  (<https://register.gotowebinar.com/rt/1085467959786660354>) from **3-3:30 p.m. on Oct. 26 or 9-9:30 on Oct. 30** For more information on this [RFA](#)  (<http://https://www.isbe.net/Documents/FY19-RFA.pdf>) and the informational event, contact competencypilot@isbe.net (mailto:competencypilot@isbe.net).

SCHOOL BUSINESS SERVICES

Deadline to Submit Limitation of Administrative Cost Worksheets Nov. 15

Section 17-1.5 of the School Code requires school districts to limit the growth of "administrative" expenditures to a maximum of five percent from one fiscal year to the next. School districts must file the Limitation of Administrative Costs Worksheet with ISBE's School Business Services Division by **Nov. 15**. The Limitation of Administrative Costs Worksheet is included in the Illinois School District Annual Financial Report - June 30, 2018 (ISBE 50-35). The Limitation of Administrative Costs Worksheet may be submitted to ISBE in conjunction with the Annual Financial Report. Alternatively, the completed and signed worksheet may be sent as an email attachment to finance1@isbe.net (mailto:finance1@isbe.net). Please note that the template included in the School District Budget Form July 1, 2018 - June 30, 2019 (ISBE 50-36) is not the official Limitation of Administrative Costs Worksheet. It is a working document for local use only and will not be accepted for the submission required under Section 17-1.5 of the School Code.

The Limitation of Administrative Costs Worksheet must include the figures from the district's submitted School District Budget Form July 1, 2018 - June 30, 2019 (ISBE 50-36) and the district's submitted Annual Financial Report - June 30, 2018 (ISBE 50-35). Inaccurate Limitation of Administrative Costs Worksheets will be returned to districts for correction.

Districts exceeding the limitation may amend their budgets prior to June 30, 2019, to become in compliance with the limitation. Districts unable to amend their budgets would have to waive the limitation in order to become in compliance. School districts with administrative expenditures in the 25th percentile or below (4th quartile) may waive the limitation following a public hearing and with the affirmative vote of at least two-thirds of the members of the school board. Any district waiving the limitation shall notify ISBE within 45 days of such action. A school district ineligible to waive the limitation by board action may request a waiver from the General Assembly pursuant to Section 2-

3.25g of the School Code, if it is exceeding the limitation solely because of circumstances beyond the control of the district and it has exhausted all available and reasonable remedies to comply with the limitation. More information on the General Assembly waiver process can be found on the [ISBE Waivers page \(/Pages/Waivers.aspx\)](/Pages/Waivers.aspx).

A blank Limitation of Administrative Costs Worksheet, quartile rankings for all school districts, and a sample waiver resolution for qualifying districts can be found on the [ISBE Limitation of Administrative Costs page \(/Pages/Limitation-of-Administrative-Costs.aspx\)](/Pages/Limitation-of-Administrative-Costs.aspx).

If you have questions, contact Michelle Heninger, School Business Services Division, at (217) 785-8779 or mheninge@isbe.net (<mailto:mheninge@isbe.net>).





DATA STRATEGIES & ANALYTICS

2018-19 Immunization/Health Exam and Eye Exam Data Collection Now Open

Immunization/Health Examination Data

The Student Health Immunization System is open for data entry through **Nov. 15**. The data must be submitted online using IWAS. Once logged into IWAS, the “Student Health Data – Immunization” link will appear on the System Listing page under “Annual.”

Below are important links to reference when submitting your data:

- [Student Health Data – Immunization System – IWAS User Guide for Electronic Submission](/Documents/immunization_user_guide.pdf)  (/Documents/immunization_user_guide.pdf)
- [Immunization Data Entry Worksheet](/_layouts/Download.aspx?SourceUrl=/Documents/immunization_worksheet.xlsx)  (/_layouts/Download.aspx?SourceUrl=/Documents/immunization_worksheet.xlsx)
- [How to Calculate Actual Unduplicated Count of Students](/Documents/UnduplicatedCount.pdf)  (/Documents/UnduplicatedCount.pdf)
- [SY 2019 Immunizations and Compliance with State Law – Guidance](/Documents/Clarification-immunization-requirements-school.pdf)  (/Documents/Clarification-immunization-requirements-school.pdf)




Section 5/27-8.1 of the School Code mandates that immunization/health examination data must be submitted for all Illinois schools in grades preK-12 by **11:59 p.m. Nov. 15**.

A report must be submitted for every eligible school, without exception. Schools that are not the home school for any student should submit the report by selecting the option that declares they have no data to report. All eligible schools should receive IWAS inbox messages regarding the Student Health Data -Immunization Data Collection. Please check your IWAS inbox for reminders and updates.

Eye Examination Data

The Student Health Vision System is open for data entry through July 1, 2019. The data must be submitted online in this time frame using IWAS. Once logged into IWAS, the “Student Health Data – Immunization” link will appear on the System Listing page under “Annual.”

Below are links to important related documents. Please use them for assistance with submitting your data.

- [Student Health Data – Vision System – IWAS User Guide for Electronic Submission](/Documents/vision_iwas_guide.pdf)  (/Documents/vision_iwas_guide.pdf)
- [Eye Examination Data Entry Worksheet](/_layouts/Download.aspx?SourceUrl=/Documents/eye_exam_wkshet.xls)  (/_layouts/Download.aspx?SourceUrl=/Documents/eye_exam_wkshet.xls)
- [School Eye Examinations – Information Sheet](/Documents/eye_examinations.pdf)  (/Documents/eye_examinations.pdf)

Section 5/27-8.1 of the School Code mandates that vision data be submitted for all eligible schools serving kindergarten and any students enrolled for the first time in an Illinois school as of Oct. 15, 2018, by **11:59 p.m. July 1, 2019**.

A report must be submitted for every eligible school, without exception. Schools that are not the home school for any student should submit the report by selecting the option that declares they have no data to report. This option may also be selected by home schools that do not serve kindergarten students and had no students in grades 1-12 enrolling for the first time in an Illinois school. All eligible schools

should receive IWAS inbox messages regarding Student Health Data -Vision Data Collection. Please check your IWAS inbox for reminders and updates. Additionally make sure your grades served are up-to-date in the Entity Profile System in IWAS.

Questions

Questions regarding school health issues should be referred to the Regulatory Support & Wellness Division at (217) 782-5270. Questions regarding the information entered for this data collection should be referred to Data Strategies and Analytics Division at (217) 782-3950. For technical assistance with IWAS, please contact the ISBE Help Desk at (217) 558-3600.

NONPUBLIC SCHOOLS

2018-19 Nonpublic Registration, Enrollment, and Staff Report Now Available in IWAS

The Nonpublic School Registration, Enrollment, and Staff Report is now available in IWAS for completion and submission by currently registered schools for the 2018-19 school year.

This renewal of registration requires report information to be submitted via IWAS; paper applications will not be accepted. The window for applying opened Oct. 1 and closes at the end of the day on **Nov. 15, 2018**.

A *User Guide* is available for reference and can be accessed within the application in IWAS.

The Student Health Data-Immunization report for the 2018-19 school year will open on Oct. 16, and schools are reminded that they are required to submit these immunization data. More information about immunization data submissions may be requested from Dr. Marjorie Ribeiro at mribeiro@isbe.net (mailto:mribeiro@isbe.net).

The completion of both the Nonpublic School Registration, Enrollment, and Staff Report and the Student Health Data-Immunization Report are prerequisites to submission of the Nonpublic School Application for Recognition and Calendar in IWAS, which will open at a later date for renewal of nonpublic school recognition.

Schools interested in becoming registered or recognized for the first time should consult the [nonpublic school webpage](#) (/nonpublicprograms) for additional information.

If you have technical problems accessing the IWAS system, please contact our Help Desk at (217) 558-3600.

If you have questions concerning the components of the Nonpublic School Registration, Enrollment, and Staff Report, please contact the Regulatory Support and Wellness Division at (217) 782-5270.

5ESSENTIALS SURVEY

5Essentials Survey Launch; Early Access for Parents; Upcoming Webinars; New Tools

Schools across the state are set to participate in the seventh administration of 5Essentials Survey of Learning Conditions: Organizing Schools for Improvement. The 2018-19 survey window will go from **Nov. 15, to Jan. 18, 2019**. This survey generates valuable perception data that districts can use to guide their ongoing efforts to improve schools and to offer students an excellent education. The survey is another improvement tool that allows districts and the state to share data as a means to inform parents and community members about the school's learning environment. The Illinois 5Essentials Survey is administered online by UChicago Impact at the University of Chicago on behalf of the Illinois State Board of Education.

All public school districts and state authorized charter schools, excluding those that notified ISBE of participating in an approved alternate survey, will receive details from UChicago Impact regarding administrative accounts in the next week. Survey Administration Manuals and Communication Packets will be sent out in the coming days. Mailed copies will be making their way to schools and districts this week, and digital copies will be posted this week to the [survey site \(/Pages/5Essentials-Survey.aspx\)](/Pages/5Essentials-Survey.aspx). Dates have been set for the new and returning users webinars. Please select the corresponding webinar date you wish to attend below and register.

- New Users Webinar: **Oct. 18 from 11 a.m.- noon** (<https://uchicago.webex.com/uchicago/j.php?RGID=r9ee80b6e7a21dcf5d37f23c8097283db>) or **Oct. 25 from 2-3 p.m.** (<https://uchicago.webex.com/uchicago/j.php?RGID=r68a34fa1e767b1ac4a52de16b88ddcee>)
- Returning Users Webinar: **Oct. 18 from 2-3 p.m.** (<https://uchicago.webex.com/uchicago/j.php?RGID=r5b71f414049376782d56c43a82195780>) or **Oct. 25 from 11 a.m.-noon** (<https://uchicago.webex.com/uchicago/j.php?RGID=rc51beb1b147879a916f23678e5ca2f8c>)

Make sure that your educator and student information is correctly updated in the appropriate systems. The data required for rostering students, teachers, and staff will be pulled from the Student Information System and the Employment Information System, respectively. A number of enhancements and improvements are rolling out for the 2018-19 school year:

- We will be rolling out the fourth- and fifth-grade survey statewide.
- The Early Childhood survey or Early Ed Essentials will be incorporated into the statewide administration.
- The parent survey will be made available for administration sooner, launching on **Tuesday, Oct. 23**.
- UChicago Impact launched a [new data reporting site/tool](https://5-essentials.org/) (<https://5-essentials.org/>).
- Professional learning and development around understanding the research behind the survey, data usage, and improvement efforts are being collaboratively developed with stakeholders to build capacity around improving school climate and culture.
- Data will be available to disaggregate based on student population group, starting with the 2017-18 school year data.

Visit the [5Essential website \(/Pages/5Essentials-Survey.aspx\)](/Pages/5Essentials-Survey.aspx) for more details. If you have any questions, please contact Regulatory Support and Wellness at (217) 782-5270 or email 5Essentials@isbe.net (<mailto:5Essentials@isbe.net>).

IN BRIEF

Educator Recognition

- Congratulations to **Hosanna Mahaley** for being recognized by the Illinois State Charter School Commission for her years of service as executive director of the commission, where she was responsible for the professional oversight of all commission-related functions. Great work, Hosanna, and thank you for your service to the students of Illinois!

Student Opportunities

- The U.S. Department of State has announced scholarship opportunities for American high school students to study abroad. For more information, visit www.exchanges.state.gov (<http://www.exchanges.state.gov>).

Funding Opportunities

- The Library of Congress awards grants under the **Teaching with Primary Sources (TPS) Regional program** (<http://teachingprimarysources.illinoisstate.edu/tpsmidwestregion/proposalFormat.html>) to educational organizations and cultural institutions that will provide high-quality educator programming centered on the use of the library's digital primary sources available at www.loc.gov (<http://www.loc.gov/>). The TPS Midwest Region seeks project proposals from eligible groups who wish to incorporate

TPS methods and materials into their existing education and professional development programs. The TPS Midwest Region will fund a minimum of 15 projects for FY 2019. Grants will not exceed \$20,000. Funds may be used for substitute teachers, materials, project administration, and teacher stipends. Expenses are reimbursed quarterly.

ISBE Employment Opportunities

Watch for ISBE career opportunities and find instructions for applying at [Careers at ISBE](http://www.isbe.net/Pages/Careers-at-ISBE.aspx) (<http://www.isbe.net/Pages/Careers-at-ISBE.aspx>).