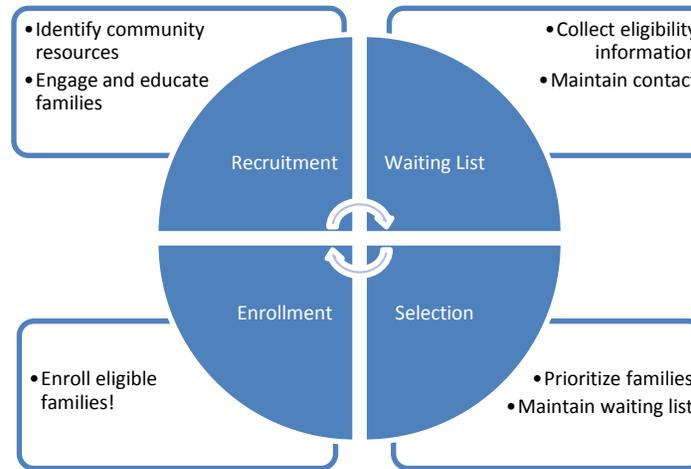


Preschool Expansion Program Weighted Eligibility Flowchart



Recruitment

- Identify potential community partners to support recruitment efforts, including:
 - Pediatricians
 - Social service agencies and food pantries
 - McKinney-Vento homeless liaison
 - Religious communities
 - Other area early childhood programs, including Head Start, child care centers and family child care homes.
- Conduct outreach through community events
- Engage families in conversations about their child’s development and future success.
- Educate families about the importance of early learning and the benefits of your program.

Waiting List

- Collect eligibility information for each family reached through recruitment efforts.
- Determine eligibility points using ISBE “Preschool Expansion Eligibility and Weighted Priority Enrollment Form.”
- Develop a waiting list with contact information and eligibility points.
- Schedule and conduct screenings using a compliant screening tool on site and in community locations.
- Maintain contact with families on a regular basis until enrollment.

Selection

- Ensure that families with highest priority selection factors (children from homeless families, families below 50% of the federal poverty limit, children involved in the child welfare system and children with IEPs) are immediately enrolled or placed at the top of the waiting list.
- Prioritize families based on eligibility points.
- Continue to maintain a waiting list of families with lower eligibility points to fill future vacancies.

Enrollment

- Schedule enrollment appointment with selected families.
- Assist families in obtaining documentation needed for enrollment.
- Collect all required documents and maintain an individual enrollment file.