



Illinois State Board of Education

Illinois School Code and Administrative Rule

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Institutions		Institutions		Institutions	
Blackburn College	Northern Illinois University	Bradley University	Olivet Nazarene University	Augustana College	Lake Forest College
Chicago State University	North Park University	DePaul University	Relay Graduate School of Education	Aurora University	MacMurray College
Dominican University	Quincy University	Eureka College	Roosevelt University	Benedictine University	Millikin University
Governors State University	Rockford University	Illinois College	School of the Art Institute Chicago	Chicago School of Professional Psychology	Monmouth College
Hebrew Theological College	St. Xavier University	Illinois State University	Southern Illinois University: Edwardsville	Columbia College Chicago	New Leaders
Illinois Institute of Technology	Trinity International University	Illinois Wesleyan University	University of Chicago	Concordia University	North Central College
Judson University	University of Illinois at Urbana-Champaign	Loyola University Chicago	University of Illinois at Chicago	Eastern Illinois University	Northeastern Illinois University
Kendall College	VanderCook College of Music	Knox College	University of St. Francis	Elmhurst College	Southern Illinois University – Carbondale
Lewis University	Western Illinois University	National Louis University	Wheaton College	Erikson Institute	Trinity Christian College
McKendree University		Northwestern University		Greenville College	University of Illinois at Springfield

Contact Us

Licensure Call Center	217-557-6763
Help Desk: IT Department	217-558-3600

Contact Us

renewal@isbe.net	Renewal, reinstatement, PD questions
licensureforms@isbe.net	Used by institutions to submit forms that were previously sent through mail (such as 80-02; do not use for sending electronic transcripts)
licensure@isbe.net	Used by educators to submit documents that previously could be sent through mail(such as out of state license)
transcripts@isbe.net	Used by institutions to email official transcripts

Illinois School Code

- The main authority for licensure rules can be found in Article 21B of the Illinois School Code.
- The Illinois School Code may be located at:
 - <http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1005&ChapAct=105 ILCS 5/&ChapterID=17&ChapterName=SCHOOLS&ActName=School+Code>.

105 ILCS 5/21B-100 defines the duties of Licensure Officers.

- **Licensure Officers are required to:**
 - **Attend training conducted by the Illinois State Board of Education (ISBE)**
 - **Adhere to the Illinois School Code and rules adopted to implement the Code when entitling candidates and/or adding endorsements**
 - **Review new legislation and rules when available**

Violations of 105 ILCS 5/21B-100

- **Violations of this Code or implementing rules regarding the entitlement of candidates by a Licensure Officer shall place the employing institution's educator preparation program in jeopardy, specifically regarding the institution's right to offer programs and recommend or entitle candidates for licensure.**



Illinois State Board of Education

Illinois Administrative Rule

Overview

Part 25 Licensure

<https://www.isbe.net/Documents/25ark.pdf>

- Requirements for licensure
- Requirements for endorsements
- Illinois Licensure Testing System (ILTS)
- Accreditation and approval of preparation programs
- Clinical experiences
- Alternative licensure

- Part 20 (Standards for Endorsements in Elementary Education)
- Part 21 (Standards for Endorsements in the Middle Grades)
- Part 22 (Code of Ethics for Illinois Educators)
- Part 23 (Standards for School Support Personnel Endorsements)
- Part 24 (Standards for all Illinois Teachers)
- Part 26 (Standards for Endorsements in Early Childhood Education and Elementary Education)
- Part 27 (Standards for Endorsements in Specific Teaching Fields)
- Part 28 (Standards for Endorsements in Special Education)
- Part 29 (Standards for Administrative Endorsements)
- Part 30 (Programs for the Preparation of Principals in Illinois)

Timeline for Rules to Become Effective

- ▶ Review by the Illinois State Educator Preparation and Licensure Board (SEPLB)
- ▶ Initial Review by the Illinois State Board of Education
- ▶ Publication of proposal in Illinois Register begins public comment period of at least 45 days
- ▶ Public comment period ends
- ▶ Analysis of comments; ISBE adoption
- ▶ Review by Joint Committee on Administrative Rules (JCAR)
 - Significant changes are rarely made at this point in the process.
- ▶ Filed with Illinois Secretary of State
 - This is the point at which new rules become effective.



Illinois State Board of Education

Illinois Administrative Rule

Recent Changes

Effective: August 9, 2016

Proposed Changes to Administrative Rules

- Changes to the rules website are made twice during the process of any rule making:
 - After the State Board's initial review of the proposed changes when the proposed amendments and a summary of the changes are posted on the website; and
 - When the State Board adopts the rulemaking and a note is added to the proposed chart that indicates whether the proposed amendments were changed as a result of public comment and provides a link to the Board materials where the changes can be found.

- **1.720: Requirements for Teachers of Middle Grades**
 - The K-9 elementary education endorsement must be issued by September 1, 2019 (program must be completed by September 1, 2018). Middle school endorsements under old structure can be added through January 31, 2018. (1.720[a])
 - For minor teaching assignments for coursework completed July 1, 1997 and after: 9 hours needed to teach a “minor” area has been reduced to 6 hours.(1.720[b][2])

Illinois Administrative Rule: Part 20 and Part 26

- **Beginning October 1, 2015, no candidate shall be admitted to the “old” K-9 elementary education program. Elementary Education K-9 program completion extended by one year. Program must be completed by September 1, 2018 and endorsement must be issued by September 1, 2019. [20.10 (c) and 26.300 (c)]**

Illinois Administrative Rule Part 25

25.37: Acquisition of Subsequent Teaching Endorsements on a PEL:

- Candidates who receive a 1-6 elementary education endorsement can earn a middle school endorsement under the current structure (18 hrs + 6 hrs MG professional coursework) until January 31, 2018. (25.37[b][3])

25.40: Grade-Level Endorsements:

- Each individual will be endorsed for particular grade level for which he/she is qualified. Grade-level endorsement takes precedence over content area endorsements for assignability purposes.

Illinois Administrative Rule: Part 25

25.60: Alternative Licensure:

- edTPA is required no later than the first semester of the second year of residency (*was previously required prior to starting the second year of residency*)
25.60[(b)[3][B])

25.72: Endorsement for Provisional CTE:

- To renew the license, 20 hrs of coursework no longer has to be taken in the individual's CTE area. It can be taken in any area. (25.72[d][2])

25.99: Endorsement for Middle Grades:

- Clarification that individuals who hold a 5-8 middle school endorsement (by virtue of completing an approved program) may teach in self-contained grade 5 as long as he/she has six semester hours of coursework in area to be taught (if an endorsement in these areas is not held.) (25.99[e])

Illinois Administrative Rule: Part 25

25.335—25.365 (All Administrative Endorsements):

- New change to allow individuals who have received their initial teaching or school support personnel certificate prior to July 1, 1988 to not be required to pass a test of basic skills for the endorsement.

25.425: Individuals Prepared in Out-of State Institutions:

- Anyone who completed student teaching by August 31, 2015 can take the APT instead of the edTPA (whether prepared in-state or out-of-state). All individuals can also take the edTPA in place of the APT. (25.425 [a][4])

25.425: EdTPA Waiver:

- Three years of teaching experience to waive the edTPA has been replaced with 1 year of teaching experience. Performance evaluation still applies. (25.425 [a][4][C])

Illinois Administrative Rule: Part 25

- **For SAT:**
 - After March 5, 2016:
 - Composite score of 1110 (Evidence-based Reading and Writing + Mathematics = 1110 Higher)
 - Minimum score of 26 on Writing and Language Test
- **For ACT**
 - After September 10, 2016:
 - Composite score of 22 and a minimum of 6 on the writing test

***Not reflected in Administrative Rules yet (25.720)**

Illinois Administrative Rule: Preparation Changes

25.115: Recognition of Institutions and Educator Preparation Providers

- Recognition of an institution automatically results in recognition of the educator preparation provider (EPP) (previously known as the “unit” under NCATE).
- Not-for-profit institutions need to meet the definition of “Institution” in Rules.

Preparation Changes

- **Revised Process for Institution Recognition**
 1. Institution submits letter notifying intent to seek recognition.
 2. Institution submits institutional report to ISBE (all reports have been combined into one).
 3. Institution submits program proposal(s) once report is adequate.
 4. ISBE may schedule on on-site review if it deems the visit necessary. On-site team members can be ISBE staff or outsiders trained in the applicable standards.
 5. Final report written by ISBE staff or on-site review team. ISBE staff recommends approval or denial to SEPLB.
 6. SEPLB recommend approval or denial to State Board.
 7. Recognition is valid for 7 years. Institution must go through a process for continued-recognition every 7 years.

Preparation Changes

25.120: Initial Approval of Education Preparation Programs by the State Board of Education(a)[5][B]

- Institution submits program proposal for SEPLB review.
- Standards needed have been clarified to include both state AND national content standards, CAEP standards, SEL standards, and IPTS.
- Program proposals now must demonstrate measures taken to ensure candidates gain experience with technology relevant to the profession.
(a)[5][B]

1. Describe the need for individuals holding the type of endorsement to be awarded upon completion of the program, including, but not limited to, evidence of a shortage of these types of educators (e.g., special education, math, and science), either across the State or in certain geographical areas. If the shortage is in a certain geographical area, then describe the steps that will be taken to attract candidates from that area or to place candidates into positions within schools located there.
(Per Illinois Administrative Code, Part 25, Section 25.145 (a)(9))

2. Please list the unit's conceptual framework/tenets and briefly describe how the program aligns to each.
(Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(1))

3. Please complete the matrix to describe the criteria for admission to the program including the required grade point average for entry into the program, retention in the program and exit from the program.
(Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(2))

FACULTY

4. Please complete the matrix to identify the faculty members with the primary responsibility for preparing professional educators in the program and their qualifications for their positions.
(Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(4))
Please list faculty with terminal degrees first.

1. Please complete the matrix to describe the criteria for admission to the program including the required grade point average for entry into the program, retention in the program and exit from the program.
(Per 23 Illinois Administrative Code, Part 25, Section 25.120(a)(2))

2. Please complete the matrix to identify the faculty members with the primary responsibility for preparing professional educators in the program and their qualifications for their positions.
(Per 23 Illinois Administrative Code, Part 25, Section 25.120(a)(4))
Please list faculty with terminal degrees first.

COURSE OF STUDY

3. Please complete the matrix to describe the required courses in the course of study. Include the proportion of coursework offered by distance learning or video conferencing technology.
(Per 23 Illinois Administrative Code, Part 25, Section 25.120(a)(5-6))

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Program Proposal Forms

Old versus New

10. Describe the measures taken to ensure placement in diverse settings and with diverse students in the field experience and clinical practice, in practicum courses.
(Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(6))

11. Describe the program requirements for faculty supervision of the field experience and clinical practice, in practicum courses.
(Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(6))

ASSESSMENT

12. Please complete the matrix to describe the key assessments and the specific standards addressed by each assessment required of candidates in the program.
(Per 23 Illinois Administrative Code, Part 25, Section 25.142 (a)(1-5))

Use the matrix below to describe the following:

- An additional content assessment focused on program standards
- An assessment of candidates' ability to plan instruction
- An assessment of clinical practice
- An assessment of candidate's impact on students' learning
- An assessment of the candidates' dispositions demonstrated, as described in the unit's conceptual framework. (Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a))

Include in the matrix how the assessment data will demonstrate candidates' mastery of identified standards.

(Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(7)(C))

If Applicable: Describe the information related to two or three additional assessments that address relevant standards, if inclusion of this is desired by the unit offering the program.

(Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(8))

Key Assessments	Description of Assessment	Standards addressed by Assessment	Demonstration of Mastery
Additional Content Assessment (Name: _____)			
Planning Instruction: (Name: _____)			
Clinical Practice Assessment: (Name: _____)			
Impact on Student Learning: (Name: _____)			
Dispositions: (Name: _____)			
Add additional rows as needed			
Additional Assessments (If Applicable)	Description of Assessment	Standards addressed by Assessment	Demonstration of Mastery
Add additional rows as needed			

9. Describe the measures taken to ensure the candidates gain experience with technology relevant to the profession.
(Per 23 Illinois Administrative Code, Part 25, Section 25.120 (a)(5)(B))

10. Describe the program's requirements for faculty supervision of the field experience and clinical practice.
(Per 23 Illinois Administrative Code, Part 25, Section 25.120 (a)(5)(C))

ASSESSMENT

11. Please complete the matrix to provide a description of the program assessments to be used, as relevant to the program being proposed, and how the faculty will collect, analyze and use the data from the assessments used.

(Per 23 Illinois Administrative Code, Part 25, Section 25.120(a)(3))

Assessment	Describe how faculty will collect data from the assessment.	Describe how faculty will analyze data from the assessment.	Describe how faculty will utilize data from the assessment.
Add additional rows as needed			

STANDARDS

In order to be considered for approval, a recognized institution shall propose a preparation program that meets the required standards. (Per 23 Illinois Administrative Code, Part 25, Section 25.120 (a)(1)(A-E))

12. Please complete the matrix to describe how the program meets:

- the State Content Standards set forth in 23 Illinois Administrative Code, Part 20, Section 20.110 and 20.120 (Standards for Endorsements in Elementary Education) and Part 26, Section 26.300-26.370 (Standards for Endorsements in Early Childhood Education and in Elementary Education.
- the Standards for All Illinois Teachers (IPTs) set forth in 23 Illinois Administrative Code Part 24.
- the Social and Emotional Learning Standards (SEL) set forth in 23 Illinois Administrative Code 555 Appendix A.
- the National Standards: set forth in 23 Illinois Administrative Code, Part 20, Section 20.100. The Association for Childhood Education International (ACEI) (2007) <http://acei.org/images/stories/documents/ACEIElementaryStandardsSupportingExplanation.5.07.pdf>

Program Proposal Forms

Old versus New

Additional Assessments (If Applicable)	Describe how data is collected and utilized in program.
Add additional rows as needed	

STANDARDS

In order to be considered for approval, a recognized institution shall propose a preparation program that meets the required standards. (Per 23 Illinois Administrative Code, Part 25, Section 25.115 (e)(1-4))

15. Please complete the matrix to describe how the program meets:

- the State Content Standards set forth in 23 Illinois Administrative Code, Part 26, Section 26.110-26.170 (Standards for Endorsements in Early Childhood Education and in Elementary Education). (Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(5))
- the Standards for All Illinois Teachers (IPTS) set forth in 23 Illinois Administrative Code Part 24. (Per 23 Illinois Administrative Code, Part 25, Section 25.115 (e)(1-4))
- the Social and Emotional Learning Standards (SEL) set forth in 23 Illinois Administrative Code 555 Appendix A. (Per 23 Illinois Administrative Code, Part 25, Section 25.115 (e)(1-4))
- the National Standards: set forth in 23 Illinois Administrative Code, Part 26, Section 26.110. The National Association for the Education of Young Children (NAEYC) (September 2012) https://www.naeyc.org/caep/files/caep/NAEYC%20Initial%20and%20Advanced%20Standards%2010_2012.pdf

- Additional Standards for Early Childhood Special Education (if applicable)
- the State Content Standards set forth in 23 Illinois Administrative Code, Part 28, Section 28.240 (Standards for Early Childhood Special Education Teacher). (Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(5))
- the National Standards: set forth in 23 Illinois Administrative Code, Part 28, Section 28.100. The Council for Exceptional Children (CEC) (2012) <https://www.cec.sped.org/Standards/Special-Educator-Professional-Preparation/CEC-Initial-and-Advanced-Specialty-Sets>

	Standards				Additional Standards for Early Childhood Special Education (If applicable)	
Course Title	State Content Standards Part 26	Illinois Professional Teaching Standards	Social and Emotional Learning Standards	National Standards NAEYC	State Content Standards Part 28	National Standards CEC
Ex: XXXX-1234 (Delete Example)	26.320 (a)(5)	24.130(a)(1)(D)	Goal 1: Learning Standard C	2.4, 2.1, 3.5	28.240 (b)	K1.8, S4.1
Add additional rows as needed						

needed			
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- the National Standards: set forth in 23 Illinois Administrative Code, Part 20, Section 20.100. The Association for Childhood Education International (ACEI) (2007) <http://acei.org/images/stories/documents/ACEIElementaryStandardsSupportingExplanation.5.07.pdf>

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- The CEAP 2013 Accreditation Standards posted at <http://caepnet.org/> (no later amendments to or editions of these standards are incorporated).

	Standards				
Course Title	State Content Standards Part 20 / Part 26		IPTS	SEL	National Standards ACEI
Ex: XXXX-1234 (Delete Example)	20.110 (a)(1)	26.320 (a)(5)	24.130(a)(1)(D)	Goal 1: Learning Standard C	2.4, 2.1, 3.5
Add additional rows as needed					

CAEP	
Standard 1. Content and Pedagogical Knowledge	Candidate Knowledge, Skills, and Professional Dispositions:
	1.1 Candidates demonstrate an understanding of the 10 InTASC standards at the appropriate progression level(s) in the following categories: the learner and learning; content; instructional practice; and professional responsibility.
	Provider Responsibilities:
	1.2 Providers ensure that candidates use research and evidence to develop an understanding of the teaching profession and use both to measure their P-12 students' progress and their own professional practice.
The provider ensures that candidates develop a deep understanding of the critical concepts and principles of their discipline and, by completion, are able to use discipline-specific practices flexibly to advance the learning of all students toward attainment of college- and career-readiness standards.	1.3 Providers ensure that candidates apply content and pedagogical knowledge as reflected in outcome assessments in response to standards of Specialized Professional Associations (SPA), the National Board for Professional Teaching Standards (NBPTS), state, or other accrediting bodies (e.g., National Association of Schools of Music - NASM).
	1.4 Providers ensure that candidates demonstrate skills and commitment that afford all P-12 students access to rigorous college- and career-ready standards (e.g., Next Generation Science Standards, National Career Readiness Certificate).

Preparation Changes

25.125: Accreditation of Educator Preparation Providers and Approval of Educator Preparation Programs through CAEP

- Institutions that are recognized in IL and offer at least one preparation program that has been approved by SEPLB for a year or more may choose to seek accreditation of the EPP and all preparation programs it offers through CAEP.
- “Review of EPPs Beginning December 1, 2018.”

Preparation Changes

25.127 Changes to Programs Currently Approved by the State Board of Education (new section) [g]

- Programs must submit proposed changes 60 days prior to the proposed change taking effect.
- ISBE staff will review changes and make recommendation to SEPLB.
- SEPLB will make recommendation to State Board to accept, modify, or reject changes.
- [Program Change Form](#)

Program Discontinuation Process

- An institution that intends to discontinue an approved program or cease offering preparation programs altogether must notify the State Superintendent of education no later than 30 days prior to taking that action. (25.165(a)(1-2))
- 1. The institution shall assure the State Superintendent that all candidates currently enrolled in any program scheduled for discontinuation will have an opportunity to complete the program.
- 2. The institution shall supply to the State Superintendent the names and Social Security numbers of all candidates currently enrolled in any program scheduled for discontinuation.
- 3. [Program Discontinuation Form](#)

Preparation Changes

25.130: Interventions by the State Board of Education and SEPLB

- Interventions apply to CAEP-accredited and non-CAEP accredited institutions.
- State Board of Education staff will provide SEPLB with evidence of concerns (from reports, entitlements, etc.)
- Programs may be placed on probation if necessary.

Questions?

Thank you for attending today's "Administrative Rule" Webinar! We thank you for all that you do, and look forward to the next webinar in our Fall Licensure Officer Webinar Series a week from today.

We will compile and post the Q & A document from today's webinar within a week of this broadcast, and all materials will be posted on our website under Preparation. If you have any additional questions, feel free to email your ISBE liaison.