



Illinois State Board of Education

School Support Personnel

- School Social Worker (PK- age 21)
- School Counselor (PK- age 21)
- School Psychologist (PK- age 21)
- School Nurse (PK- age 21)
- Speech Language Pathologist- non teaching (PK- age 21)

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Institutions		Institutions		Institutions	
Blackburn College	Northern Illinois University	Bradley University	Olivet Nazarene University	Augustana College	Lake Forest College
Chicago State University	North Park University	DePaul University	Relay Graduate School of Education	Aurora University	MacMurray College
Dominican University	Quincy University	Eureka College	Roosevelt University	Benedictine University	Millikin University
Governors State University	Rockford University	Illinois College	School of the Art Institute Chicago	Chicago School of Professional Psychology	Monmouth College
Hebrew Theological College	St. Xavier University	Illinois State University	Southern Illinois University: Edwardsville	Columbia College Chicago	New Leaders
Illinois Institute of Technology	Trinity International University	Illinois Wesleyan University	University of Chicago	Concordia University	North Central College
Judson University	University of Illinois at Urbana-Champaign	Loyola University Chicago	University of Illinois at Chicago	Eastern Illinois University	Northeastern Illinois University
Kendall College	VanderCook College of Music	Knox College	University of St. Francis	Elmhurst College	Southern Illinois University – Carbondale
Lewis University	Western Illinois University	National Louis University	Wheaton College	Erikson Institute	Trinity Christian College
McKendree University		Northwestern University		Greenville College	University of Illinois at Springfield

Contact Us

Licensure Call Center	217-557-6763
Help Desk: IT Department	217-558-3600

Contact Us

renewal@isbe.net	Renewal, reinstatement, PD questions
licensureforms@isbe.net	Used by institutions to submit forms that were previously sent through mail (such as 80-02; do not use for sending electronic transcripts)
licensure@isbe.net	Used by educators to submit documents that previously could be sent through mail(such as out of state license)
transcripts@isbe.net	Used by institutions to email official transcripts

General Information

- During this presentation there will be references to specific sections of Rule and some mentions of Administrative Code.
 - Please ensure that you as the L.O. take the time to look over these sections on your own.
- There will be two Quick Poll questions during the presentation.

- [How to Enter an Entitlement video](#)
 - A step by step guide to entering an Entitlement.
- [How to Apply for an Entitlement video](#)
 - A step by step guide for applying for an entitlement
- Please reference the following link regarding the Licensure Endorsement Requirements & Endorsement structure:
<https://www.isbe.net/Pages/Subsequent-Teaching-Endorsements.aspx>

Entitlement Notifications in ELIS

- We kindly request that licensure officers mark each candidate at the beginning of the program as “not completed” by using the entitlement wizard.
- By taking this action, the candidate’s ELIS account will be in “pre-completion” (PC) status and he/she will be unable to apply for a license through ISBE evaluation. The beginning of the program generally means when the candidate has been admitted to the preparation program or has successfully passed a test of basic skills*.
 - *Defined as the TAP, ACT Plus Writing, SAT or OOS test of basic skills used for licensure in another state
- This action will prevent duplicate applications and the transfer of fees.
- It will also prevent delays in obtaining licensure.

General Requirements

- All school support personnel endorsements require the following:
 - A master's degree or higher from a regionally accredited institution of higher education (except school nurse)
 - Completion of a preparation program in the field of specialization, i.e. school counseling (ISBE form 80-02S: State Approved Program and Completion of Standards Verification – School Support Personnel Only must be submitted to ISBE) ***Not needed for entitlement
 - Internship or equivalent experience (see specific endorsements)
 - Completion of coursework* addressing methods of teaching exceptional children, reading methods, content area reading,
 - *Only for those applying from out of state Institutions: methods of teaching English language learners (Use ISBE form 80-02S: State Approved Program and Completion of Standards Verification –School Support Personnel Only) **Only if this is the Initial Professional Educator License (P.E.L)*
 - Licensure Tests: Content tests can be no more than 10 years old at the time of application. Basic skills scores are valid indefinitely.

Testing Requirements

- The Test of Basic Skills is only required for the initial issuance of a PEL.
 - Educators who hold a valid PEL and have already taken a test of Basic Skills will not be required to take another.
 - If a test of Basic Skills has already been passed and used for issuance for the PEL, this requirement will be waived.
 - If a Test of Basic Skill has not been previously passed then the candidate WILL need to pass a Test of Basic Skills prior to an entitlement being entered.
- Specific Endorsement Content Tests
 - Content tests can be no more than 10 years old at the time of application.
- LO's will need to ensure that all required tests have been passed prior to entering an entitlement or changing the status from PC to Completed Program (CP)

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Quick Poll #1

School Social Worker (PK- age 21)

- **Content Test**

- School Social Worker (184)

- **Section of Rule**

- (25.215)

- The graduate school of social work must be accredited by the Council on Social Work Education.

- **Internship Requirements**

1. Internship experience of at least 600 contact hours in a school setting AND 400 hours of field experience supervised by a field instructor holding a master's or higher degree in social work.

OR

2. One year of work experience on a valid out-of-state license or an educator license with stipulations with a school support personnel endorsement for school social worker

School Counselor (PK- age 21)

- **Content Test:**
 - School Counselor (181)
 - **Section in Rule**
 - (25.225)
 - Master's degree must be in school counseling, or another counseling or related field.
 - The following coursework is also required as part of the program: structure, organization, and operation of the educational system, with an emphasis on P-12 schools, growth and development of children and youth, diversity of Illinois students and the laws and programs that have been designed to meet their unique needs, and effective management of the classroom and learning process.
 - Completed a supervised counseling practicum of at least 100 clock hours that included at least 40 hours of direct service work.
 - Neither the above referenced coursework or practicum are required if the applicant holds a valid out-of-state license in school counseling or an educator license with stipulations endorsed for school counselor and can provide evidence of one year of full-time experience as a school counselor.
- **Internship Requirements**
 - Internship of at least 600 clock hours (at least one semester in length) with at least 240 hours of direct service work
 - If the applicant has at least two years of teaching experience, the internship requirement is reduced to 400 clock hours with at least 240 hours of direct service work.

School Counselor (PK- age 21)

- **Content Test:**
 - School Counselor (181)
- **Section in Rule**
 - (25.225)
- **Specific Coursework:**
 - A) the structure, organization and operation of the educational system, with emphasis on P-12 schools;
 - B) the growth and development of children and youth, and their implications for counseling in schools;
 - C) the diversity of Illinois students and the laws and programs that have been designed to meet their unique needs; and
 - D) effective management of the classroom and the learning process.
- **Internship Requirements**
 - Internship of at least 600 clock hours (at least one semester in length) with at least 240 hours of direct service work
 - If the applicant has at least two years of teaching experience, the internship requirement is reduced to 400 clock hours with at least 240 hours of direct service work.

School Psychologist (PK- age 21)

- **Content Test**

- School Psychologist (183)

- **Section of Rule**

- (25.235)

- Requires a master's degree or higher in school psychology or educational psychology with a specialization in school psychology.

- **Internship Requirements**

- Completed a supervised field experience of at least 250 hours in a school setting and/or child student center.
- Completed either a one-year, full-time internship or one-year of full-time work experience on a valid out-of-state school psychology certificate or license or an Illinois educator license with stipulations with a school support personnel endorsement for school psychologist.

School Nurse (PK- age 21)

- **Content Test**
 - School Nurse (182)
- **Section of Rule**
 - (25.245)
- Requires a minimum of a bachelor's degree and a license as a registered professional nurse in Illinois.
- **Internship Requirements**
 - 1. Completed an internship of at least 300 hours supervised by a school nurse who holds a school nurse endorsement, has two full school years of experience as a school nurse, and has one full year of experience with his/her current employer; OR
 - 2. Completed two years of experience as a school nurse prior to 1972.

Speech Language Pathologist- non teaching (PK- age 21)

- **Content Test**
 - Speech-Language Pathologist (non-teaching) (154)
- **Section of Rule**
 - (25.252)
- The preparation program must hold accreditation or “accreditation candidate” by the Council on Academic Accreditation in Audiology and Speech Language Pathology of the American Speech Language Hearing Association at the time the applicant completed the program (ASHA).
- Complete ONE of the following:
 - a. Hold an IDFPR license
 - b. Hold a Certificate of Clinical Competence from ASHA, hold an out of state SLP license, AND have applied for IDFPR license
 - c. Hold or have applied for a temporary IDFPR license
- **Internship Requirements**
 - 150 hours of supervised, school-based professional experience that consists of activities related to aspects of practice addressed in the content-area standard located in 25.250 and 23 Ill. Adm. Code 28 with respect to:
 - -planning and intervention
 - -the learning environment
 - -service delivery
 - -professional conduct and ethics, and
 - -facilitation and advocacy

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Quick Poll #2

Questions?

Thank you for attending today's "School Support Personal Endorsements" Webinar!

The Preparation Staff would like to take this time to thank each of you for attending the Fall Licensure Officer Webinar Series.

We will compile and post the Q & A document from today's webinar within a week of this broadcast, and all materials will be posted on our website under Preparation. If you have any additional questions, feel free to email your ISBE liaison.