



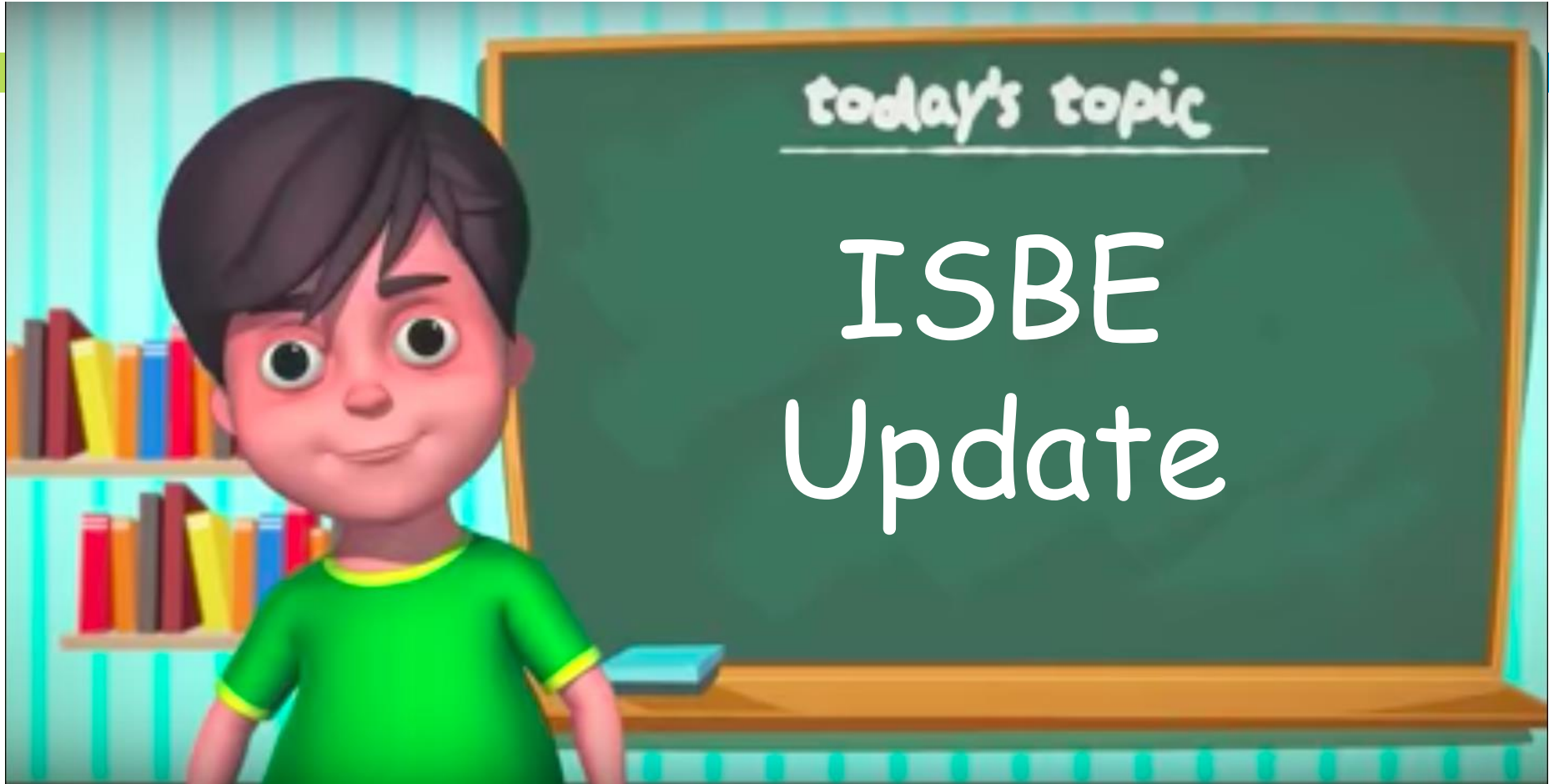
It Takes a Community to Feed a Community



SNP Back to School **Virtual Conference**
July 19 – 21, 2021



Illinois
State Board of
Education



**DON'T
MISS OUT!**



Monday

- 1 – 2:30pm: Menu Planning



Tuesday

- 9 – 10:30am: USDA Foods
- 1 – 2:30pm: Financial Management



Wednesday

- 9 – 10:30am: Monitoring
- 1 – 2:30pm: Wrap-Up Game

Register Now...There is Still Time!!



CHECK THIS OUT!

SNP Back to School Conference Webpage



www.isbe.net/snpb2s

SNP BACK TO SCHOOL CONFERENCE

It Takes a Community to Feed a Community



The Illinois State Board of Education Nutrition Department's annual School Nutrition Programs Back to School Conference will be virtual for School Year 2021-22. This year's theme is "It Takes a Community to Feed a Community." The virtual conference features recorded trainings, exhibitors, and live webinars set for July 19-21, 2021.

- [Professional Development Tracking Form](#) 

Tune in to Live Webinars



View On-Demand Trainings



Visit Our Exhibitor Tables



2020 Presentations and Materials



2019 Presentations and Materials



Additional Training Resources



Illinois
State Board of
Education

DON'T FORGET

Track
Conference
Hours

SNP BACK TO SCHOOL CONFERENCE

It Takes a Community to Feed a Community



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- Professional Development Tracking Form 

Document the following:

- Date
- Topic
- Length (hours, minutes)
- Keep documentation



Illinois
State Board of
Education

Webinar Housekeeping Items



**PLEASE
NOTE**

- You are viewing in “Listen Only” mode
- This webinar is being recorded and will be posted on ISBE’s Nutrition website
- We will be releasing further guidance and plan additional webinars to answer more questions
- Please ask questions during the webinar. If your question(s) is not answered due to time, send an email to cnp@isbe.net





**Welcome
&
Thank you for
all you do!!!**

**Sit back and enjoy
the webinar!**



SNP Back to School Conference



ISBE Update
SY2021-2022

July 19, 2021



We are honored to work in Illinois with the BEST School Nutrition Professionals!
Thank you for all you have done prior to the pandemic, during the pandemic and beyond!



feeding children is
A WORK OF HEART



Illinois
State Board of
Education

School Year 2021-2022




IDPH Adopts CDC COVID-19 Prevention School Guidance

July 9, 2021



Food Service and School Meals

- Maximize physical distance as much as possible when moving through the food service line and while eating (especially indoors). Using additional spaces outside of the cafeteria for mealtime seating such as the gymnasium or outdoor seating can help facilitate distancing. Note: students, teachers, and staff who are fully vaccinated do not need to distance while eating.
- Given very low risk of transmission from surfaces and shared objects, there is no need to limit food service approaches to single use items and packaged meals.
- Clean frequently touched surfaces. Surfaces that come in contact with food should be washed, rinsed, and sanitized before and after meals.
- Promote hand washing before, after, and during shifts, before and after eating, after using the toilet, and after handling garbage, dirty dishes, or removing gloves.
- Improve ventilation in food preparation, service, and seating areas.
- U.S. Department of Agriculture has issued several Child Nutrition COVID-19 Waivers. Learn more [here](#)  .

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html#print>

<http://www.dph.illinois.gov/news/illinois-department-public-health-adopts-cdc-covid-19-prevention-school-guidance>



Increase Access and Funding: SSO & Area Eligibility

- Allow schools to serve meals through the **Seamless Summer Option**
- Provide the higher **Summer Food Service Program** reimbursement rate
- Flexibility for area eligibility:
 - NSLP afterschool snacks
 - CACFP afterschool meals & snacks
 - CACFP day care home tiering
- Available July 1, 2021 through June 30, 2022



Promote Operational Flexibility

- Non-congregate meals*
- Meal time flexibility*
- Parent/guardian pick-up*
- Offer Versus Serve flexibility

***Local operators should use these waivers only for the duration and extent needed**



Targeted School Meal Pattern Flexibility

- Schools may request targeted flexibility for select requirements:
 - Sodium
 - Whole grain-rich
 - Vegetable subgroups
 - Milk variety
 - Low-fat milk must be unflavored
 - Age/grade groups
- States must consider approval on a case-by-case basis (except sodium)
- Effective October 1, 2021 through June 30, 2022



Planning for SY21-22

- School Nutrition Professionals should work with their local school district administrative team to plan what works best locally, keeping the USDA requirements in mind.
- Involve your local County Department of Public Health staff regarding specific questions regarding operations.
- Look for creative solutions.
- To utilize the USDA nationwide waivers, schools are required by USDA to submit school-specific information. ISBE will remain as flexible as we can, within the USDA requirements.
- ISBE is here to help navigate the SY21-22 Return to In-Person learning and meals for all enrolled students.

SNP: Things to Consider SY21-22

- Menu
- Available products
- Offer versus Serve or Serve Only
- Food Storage
- Food Production Procedures
- Packaging Ideas
- Service Location (Classroom, cafeteria, off-site, etc)
- Accommodating Student Needs (allergies, special meals, etc)
- Staffing Level
- Finances
- Food Safety
- Standard Operating Procedures (SOP)
- Equipment Needs

Rate Comparison Chart

Seamless Summer Option Reimbursement Rates FY2021

SFSP rates are adjusted annually in January, therefore SSO rates for FY22 will adjust accordingly in January 2022.

Breakfast	Lunch	After School Snack
\$2.4625	\$4.3175	\$1.0200

NSLP Seamless Summer Option (SSO) reimbursements for School Year 2021-22 are claimed at the highest Summer Food Service Program reimbursement rate. Sponsors may operate two of the three meal options in SSO. All children may be served meals at no cost and program sponsors will receive the rates listed above. Additional IL Free reimbursement for all breakfast and lunches meals

NSLP and SBP Reimbursement Rates SY2020-21

SNP rates are adjusted annually in July, therefore NSLP/SBP rates for SY 21-22 will adjust accordingly in July 2021.

National School Lunch Program	Less Than 60%	Less Than 60% + 7 Cents**	60% or More*	60% or More* + 7 Cents**
Paid	\$0.33	\$0.40	\$0.35	\$0.42
Reduced-Price	\$3.11	\$3.18	\$3.13	\$3.20
Free	\$3.51	\$3.58	\$3.53	\$3.60

*The higher rate of reimbursement for lunch (60% or more) applies if 60% or more of the lunches served by an SFA during the second preceding school year were served free or at a reduced price. ** Additional 7 cents requires menu certification. Additional IL Free reimbursement for free meals

School Breakfast Program	Non-Severe Need	Severe Need*
Paid	\$0.32	\$0.32
Reduced-Price	\$1.59	\$1.96
Free	\$1.89	\$2.26

*The higher rate of reimbursement for breakfast (Severe-Need) applies if 40% or more of the lunches served at the site in the second preceding school year were served free or at a reduced price.

Illinois State Board of Education Nutrition Department, May 2021



SNP: Transition to SY21-22

- USDA Meal Pattern and Nutrition Standards
- Food Safety
- Local Wellness Policy
- Menu Signage
- Procurement
- Professional Standards
- Resource Management
- SBP/SSP Breakfast and SFSP Outreach
- Smart Snacks



General Reminders about NSLP/SBP Meal Pattern

- Meal pattern with portion sizes specific to grade groups
- Offer a variety of fruits and vegetables to students
- Vegetable subgroups must be followed
- Whole Grain Rich Grains
- Utilize USDA Foods
- Meal pattern waiver is available when product availability is impacted.
 - Case by Case basis, waiver request requirements coming soon

Food Safety Requirements

NUTRITION

Child Nutrition Program Food Safety Information

RESOURCES

- Illinois Department of Public Health
- Illinois Department of Public Health Proper Handwashing Poster 
- Local Health Department Alphabetical Listing
- Template for Developing a Food Safety Plan 

INSTITUTE OF CHILD NUTRITION
(FORMERLY NATIONAL FOOD SERVICE
MANAGEMENT INSTITUTE, NFSMI)

ONLINE COURSES

- Biosecurity Checklist for School Foodservice Programs Interactive Website
- Food Safety Fact Sheets
- Online Food Safety Courses
- Standard Operating Procedures Interactive Website
- USDA Standardized Recipes with Critical Control Points

NUTRITION

CHILD NUTRITION PROGRAM FOOD SAFETY INFORMATION

FOOD HANDLER TRAINING REQUIREMENT


The Food Handling Regulation Enforcement Act was developed and implemented by the Illinois Department of Public Health (IDPH). IDPH is also responsible for the regulation and enforcement.


The Food Handling Regulation Enforcement Act requires all food service area employees or food handlers that work with open/unpackaged foods, food service equipment or utensils, or any food contact surfaces to receive an approved food handler training.

PLEASE NOTE: The Food Handler Training is different from the Food Service Sanitation Manager Certification (FSSMC). Any food service staff person that has a current FSSMC Certificate does NOT need to complete a Food Handler Training.

Please contact a local IDPH office for questions regarding the FSSMC requirements and classes, and for specific questions related to the Food Handling Regulation Enforcement Act.

- ANSI Accredited Online Food Handler Training Programs
- Frequently Asked Questions 

Food Safety Inspections Requirement 

Hazard Analysis and Critical Control Point (HACCP) Based Food Safety Program Guidance 



IDPH Contact Information

IDPH Health Regions & Local Health Departments

Health Regions and Local Health Departments

Click on a region on the map
for a list of local health departments.

- [All Health Regions](#)
- [All Local Health Departments](#)

★ IDPH Regional Office

■ Bellwood

■ West Chicago

■ Champaign

■ Marion

■ Edwardsville

■ Peoria

■ Rockford

□ No Local Health Department

— Local Health Department
Jurisdictional Boundaries



On-the-Spot Training

OFFICE of
FOOD SAFETY

fns.usda.gov/ofs/food-safety-flashes



fns.usda.gov/ofs/produce-safety-videos



theicn.org/icn-ilearn/



Best Practices in
SFSP, Personal
Hygiene



Best Practices in
SFSP, Cleaning
and Sanitizing



Best Practices in
SFSP, Time and
Temperature Control



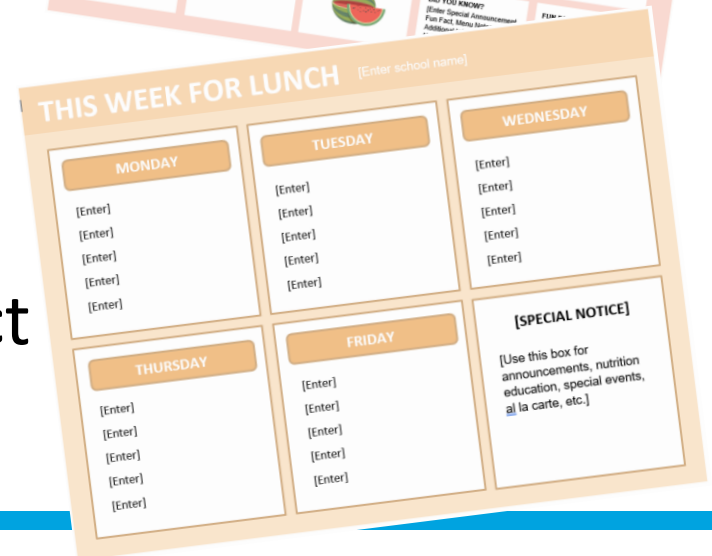
Local Wellness Policy: Triennial Assessment

- All schools participating in the National School Lunch Program and/or School Breakfast Program to complete a triennial assessment of their Local School Wellness Policy at least once every three years.
- Triennial assessments must determine, for each participating school under its jurisdiction, 1) compliance with the wellness policy, 2) how the wellness policy compares to model wellness policies, and 3) progress made in attaining the goals of the wellness policy.



Menu Board & Signage Resources

- Link under What's New? at www.ise.net/nutrition to new menu board inserts
- Schools required to post menu(s) near the beginning of the meal service line(s) to ensure students know what foods are offered so they select a reimbursable meal.



Financial Management

[Home](#) > [Nutrition](#) > [Financial Management](#)

NUTRITION

Financial Management

- General Procurement for All Programs
- SFSP/CACFP Vended Meals Contracts
- SNP FSMC/Vended Meals Contracts
- SNP Resource Management

NUTRITION

FINANCIAL MANAGEMENT

The Illinois State Board of Education Nutrition Department's Financial Management section of the website provides rules and resources to Child Nutrition Programs sponsors on procurement, contracts, and other financial matters. Child Nutrition Programs includes sponsors participating in the Child and Adult Care Food Program (CACFP), Summer Food Service Program (SFSP), and the School Nutrition Programs (SNP), which includes the National School Lunch Program and other school-based programs.

Procurement means the process of obtaining goods and/or services in accordance with applicable rules and regulations.

Resource Management for School Nutrition Programs includes four general areas: Maintenance of Non-Profit School Foodservice Account, Paid Lunch Equity (PLE), Revenue from Nonprogram Foods, and Indirect Costs.

General
Procurement for All
Programs

SFSP/CACFP
Vended Meals
Contracts

SNP FSMC/Vended
Meals Contracts

SNP Resource
Management



USDA Professional Standards

REQUIRED TRAINING FOR ALL SCHOOL NUTRITION EMPLOYEES

Directors

At least 12 Hours Annually

This is in addition to the food safety training that is required to meet the hiring standards for new directors

Managers

At least 10 Hours Annually

Staff

At least 6 Hours Annually

Part-Time
Staff

At least 4 Hours Annually

Part-time staff are those that work less than 20 hours per week

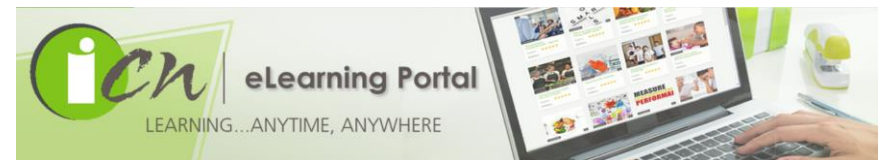
Annual requirements apply to the 12 months between July 1 and June 30

Employees hired January 1 or later are only required to complete half the number of hours for the year



Available Online Professional Development Options

- ISBE
- USDA
- Institute of Child Nutrition
 - <https://theicn.docebos.com/learn>
- University of Illinois Extension
 - <https://schoolnutrition.extension.illinois.edu/>



Smart Snack Requirements

The nutrition standards apply to all foods/beverages sold to students:

- Outside the school meals programs;
- On the **school campus**; and
- At any time during the **school day**



Applies to foods/beverages sold:

- A la carte items
- In school stores
- At snack bars
- In vending machines
- For fundraising (i.e. bake sales)

Does not apply to foods/beverages:

- Brought from home
- Fundraisers that occur outside of school
- Birthday/Classroom celebrations
- Sold in areas in which students have restricted access
- Sold as the entrée or main dish of the reimbursable breakfast or lunch meals



General Food Standards

To be allowable for sale, a food item first must meet one of the following general standards:

Be a whole grain-rich grain product

The first ingredient is either a **fruit, vegetable, dairy, or protein food**

Be a combination food that contains at least $\frac{1}{4}$ cup fruit or vegetable



Nutrient Standards

Then, ensure the food(s) as packaged and sold meet the nutritional criteria for all of these nutrients:

Total Calories

- Snack Items: ≤ 200 calories
- Entrée Items: ≤ 350 calories

Fats

- Total fat ($\leq 35\%$ of calories from total fat)
- Saturated fat ($<10\%$ of calories from saturated fat)
- Trans fat (0 grams of trans fat)

Sodium

- Snack items: ≤ 200 mg
- Entrée items: ≤ 480 mg

Sugar

- $\leq 35\%$ weight from total sugars in foods



Beverages For All

Beverage	Elementary School	Middle School	High School
Plain water , carbonated or not	no size limit	no size limit	no size limit
Low fat milk, unflavored or flavored *	≤ 8 oz	≤ 12 oz	≤ 12 oz
Non fat milk, unflavored or flavored *	≤ 8 oz	≤ 12 oz	≤ 12 oz
100% fruit/vegetable juice **	≤ 8 oz	≤ 12 oz	≤ 12 oz

*Includes nutritionally equivalent milk alternatives, as permitted by NSLP/SBP

**May include 100% juice diluted with water (with or without carbonation) & with no added sweeteners.



Smart Snacks Online Calculator

SMART SNACKS
PRODUCT CALCULATOR

ALLIANCE FOR A
HEALTHIER
GENERATION

Product Information

Take the guess work out of your day! Answer a series of questions to see if your product meets the [USDA's Smart Snacks in School nutrition standards](#)*. Then save and print for your records!

*Results from this calculator have been determined by the U.S. Department of Agriculture to be accurate in assessing product compliance with the Federal requirements for Smart Snacks in Schools provided the information is not misrepresented when entered into the Calculator.

CHECK OUT THE BLUE INFORMATION BUBBLES FOR ASSISTANCE! If unable to view, please update your browser or try a different browser. Please refer to [USDA's Q&A document](#) for additional guidance on specific products.

Enter product information as SOLD (as portioned and eaten, such as a beef patty on a bun with accompaniments).

NOTE: As of July 1, 2016, %DV is no longer a qualifying standard for compliance.

My Product is a ...

a) Snack ⓘ

b) Side ⓘ

c) Entree ⓘ

d) Beverage ⓘ

START OVER NEXT STEP

© 2021 ALLIANCE FOR A HEALTHIER GENERATION
Questions [Contact us](#)



Illinois
State Board of
Education

- <https://foodplanner.healthiergeneration.org/calculators/>

SY2021-2022 WINS Annual Application

- **Completed Annually - Updated Regularly!**
- WINS Application will be released in the near future.
- Please complete PRIOR to the beginning of your school year.
- Instructions will be posted online under the blue/yellow question mark/circle in the WINS HELP area, as well as on the main nutrition website under What's New?



Grant Accountability and Transparency Act (GATA)

- Requirement for all programs and grants.
- Effort to optimize public resources and improve performance outcomes by applying efficient and effective processes throughout the entire grant life-cycle.
- General Questions – Contact Nutrition Division
- Portal Access Questions – Contact ISBE GATA staff at (217) 782-5630 or GATA@isbe.net.

SY21-22 Certification and Verification

- If your school elects to participate in SSO, then conducting the certification and verification process is not required. This is a local level decision.
 - May wish to consider completing Certification/Verification for such things as P-EBT, fee waivers and/or student required socioeconomic status for the Student Information System.
 - USDA recently clarified that ALL participating SSO schools must access Direct Certification as required by USDA to update internal records.
 - If the school locally decides to notify households regarding eligibility status, the school would then process direct certification and household eligibility applications, as well as conduct verification.
- If your school elects to participate in NSLP/SBP, then direct certification, certification and verification must occur as required by USDA.

SY2021-2022 Household Eligible Applications

APPLICATION FOR FREE OR REDUCED PRICE MEALS - Complete One Application For Household For School District, Individual or Unit. **SNAP/TANF CASE NUMBERS ONLY** (Attach another sheet of paper if necessary)

1. All Household Members (Attach another sheet of paper if necessary)

2. Homeless, Migrant, Runaway, or Head Start (Categorically eligible)

3. Total Household Gross Income (before deductions) You must tell us how much and how often.

4. Signature and Social Security Number (Adult must sign)

5. Contact Information (Optional)

6. Children's Racial and Ethnic Identities (Optional)

INITIAL DETERMINATION

2021 School Year 2020-2021 2020-2021

- **Now Available**
- SNAP/TANF case numbers – 9 digits case number
- Distribution of HEA can occur anytime AFTER July 1 annually.
- Recommend that you distribute HEA **AFTER** you have directly certified students, as you would NOT distribute an HEA to any student directly certified.
- Any student eligible for free or reduced-price meals at the end of the prior school year has up to a 30-day carryover of that prior status OR until a new eligibility status is determined.
- Some schools have online systems for HEAs.

Community Eligibility Provision (CEP)

- Deadline Extended: September 30, 2021
- Data used to calculate the identified student percentage (ISP) may be from anytime between July 1, 2020, and June 30, 2021.
- Check the *CEP Group Information* in WINS link for current participation information.
 - For CEP approved sponsors, if you are NOT currently at 100% claiming free, take time to evaluate the identified student percentage now.
- CEP Application completed in WINS.
 - Training webinar, evaluation worksheets, other program guidance regarding CEP impact and more found online at <https://www.isbe.net/Pages/Guidance-for-HHFKA.aspx>.



ISBE Nutrition Programs Communication

- Outlook is published every Monthly – July through June
- Mid-Month Communication sent via email
- Special Notification for MAJOR Issues
 - Food Safety Alerts
 - Legislative Alerts
- **UPDATE YOUR CONTACT INFORMATION IN WINS REGULARLY!**

May-June 2021



Illinois
State Board of
Education

Nutrition Department

THE OUTLOOK

A Monthly Newsletter for School Nutrition Programs

NUTRITION CHAMPIONS

It has no doubt been a very challenging school year with the pandemic, and school nutrition professionals across Illinois are doing extraordinary work to ensure children maintain access to meals whether they are learning in-person, remote, or with a hybrid schedule.

We asked sponsors to share images and their experiences to take a look back at all the challenges and achievements. Inside this issue (Pages 5-18), the Illinois State Board of Education Nutrition Department is proud to put the spotlight on the incredible work across the state to feed our students.

On May 7, the country celebrated [School Lunch Hero Day](#). In Illinois, the special day was marked with a [proclamation from the governor!](#)

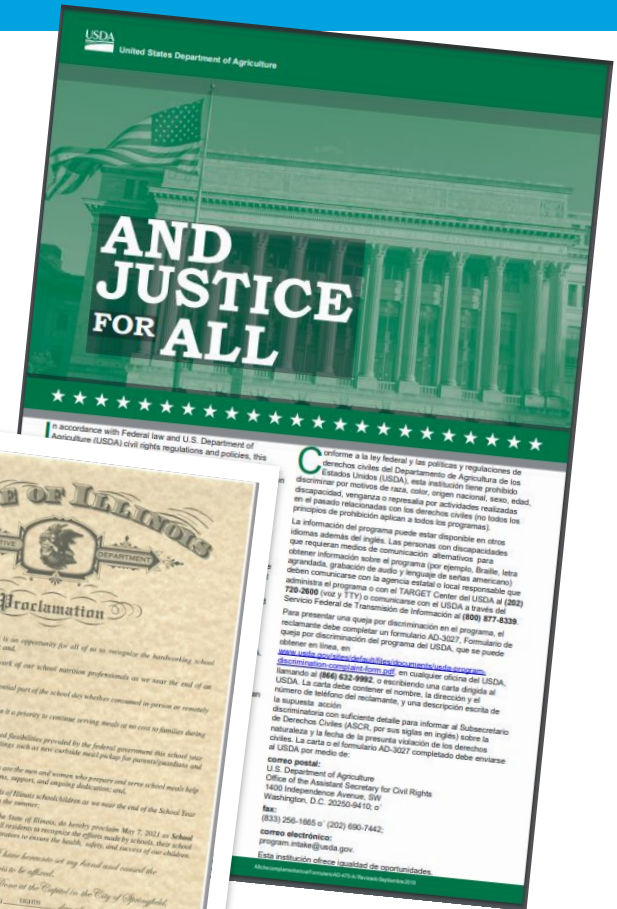
We also applaud the tireless work of our school nutrition professionals at the end of an especially challenging school year. Thank you for all you do!



Illinois
State Board of
Education

Civil Rights Poster

- Participants of the federal Child Nutrition Programs required to display “And Justice For All” poster
- ISBE will soon mail new posters to sponsors with enough for each site.
- Mailing will include School Lunch Hero Day proclamation



Illinois
State Board of
Education

Five Tips to Be in the Know

1. Monitor the **“What’s New?”** section at www.isbe.net/nutrition.
2. Use the **A to Z Index of School Nutrition Programs** www.isbe.net/Pages/Nutrition-A-to-Z-Index.aspx
3. Be sure to keep contacts up to date in **WINS** and **EPS**
4. Subscribe to **The Outlook listserv** at www.isbe.net/subscribe
5. Bookmark the [SNP Administrative Handbook](#)



Equipment Grants



- State Fiscal Year 2021 Awardees:
 - <https://www.isbe.net/Documents/FY2021-NSLP-Equipment-Assistance-Grant-Tentative-Award-Posting.pdf>
- Additional Funds Announced!
 - Illinois was allocated \$1,062,275.
 - Watch for grant announcement including deadlines for applications in the near future.



Emergency Operating Costs During COVID-19

- A reimbursement program to provide local level operators administering the school meal programs and/or CACFP reimbursements for emergency operating costs incurred during the months of March – June 2020.
- The amount of funding provided to each program operator will be determined using a statutory formula established by USDA Guidance and Federal Legislation.
- States that choose to participate must implement the reimbursement program(s) statewide, with equal access for all eligible program operators.

Pandemic – EBT (P-EBT)



- In partnership with the Illinois Department of Human Services (DHS)
- Provides monies directly to households to purchase food, due to the pandemic
 - **SY19-20 P-EBT**
 - DHS provided directly to all SNAP school age children plus other eligible students could apply directly to DHS
 - **SY20-21 P-EBT**
 - For public schools, utilized existing SIS data (low-income indicator, enrollment, and attendance) and for non-public schools, student data was uploaded in WINS
 - **Summer 2021 P-EBT**
 - Same as SY20-21
 - **SY21-22 P-EBT**
 - Unknown – Pending USDA Guidance



ISBE Monitoring



ISBE anticipates in person reviews during SY21-22.



More Training Available this Week...and Beyond

- July 19
 - Menu Planning, 1 p.m.
- July 20
 - USDA Foods, 9 a.m.
 - Financial Management, 1 p.m.
- July 21
 - Monitoring, 9 a.m.
 - SNP B2S: Wrap Up Game, 1 p.m.

<https://www.isbe.net/snrb2s>



More Training Available this Week...and Beyond

- Planning a Monthly Webinar series
 - August through December 2021
- [Talk to ISBE's Nutrition Team Tuesdays](#)
- Announcement with registration information will be forthcoming
- Save the Date: August 17 @ 1:30pm



Any Questions?

Nutrition Division
Illinois State Board of Education
100 North First Street, W-270
Springfield, IL 62777-0001

Telephone: 800/545-7892 in Illinois only
217/782-2491

Fax: 217/524-6124

Email: cnp@isbe.net

Website: www.isbe.net/nutrition

Contact Us



Have a great school year!

We're Going Back To School



Illinois
State Board of
Education