Spring 2024 IAR and DLM-AA Pre-ID

Assessment Pre-ID rostering is automatically assigned based on each student's grade and enrollment data in the Student Information System (SIS).

Reminder: Dynamic Learning Maps Alternate Assessment (DLM-AA) students are identified on the SIS Enrollment Program Indicators tab. Review each assessment Pre-ID roster using the SIS Assessment Pre-ID reports (Detail). If a student appears on the incorrect SIS Assessment Pre-ID report, update the student's Alternate Assessment (DLM-AA) indicator on the SIS Enrollment Program Indicators tab.

To adjust a student's Alternate Assessment (DLM-AA) indicator:
1. Log in to SIS.
2. Search the SID.
3. Select the SID you want to view.
4. Navigate to the Program Indicators tab.
5. Select "Edit" to update IDEA Services and Alternate Assessment (DLM-AA) as appropriate.
6. Select "Submit".

Note: The student should immediately appear on the respective SIS Assessment Pre-ID report.

To update the Testing School for [IAR](#) Pre-ID or [DLM-AA](#) Pre-ID, log in to SIS, select the appropriate assessment from the Assessment Pre-ID menu in the left column, and follow the prompts.

To request the Pre-ID file, log in to SIS, select "Batch Files", select the desired assessment, and then select "Request File". Once processed, the requested file appears on the Upload/Download page under Batch Files. The Pre-ID Template and Tips and Steps can be found on the [ISBE SIS Excel Templates webpage](#).

IAR Pre-ID (Step 1, Step 2, and Step 3)

Both an ELA/L and a mathematics grade-level test records for Grades 3-8 are created in the IAR Pre-ID automatically when a student is enrolled in SIS, unless the student is identified on the SIS Enrollment Program Indicators tab as IDEA Services = "Yes" and Alternate Assessment (DLM-AA) = "Yes."

Step 1: Identify Testing Window

Testing window information in IAR Pre-ID will be used to identify which students are included in the Assessment Correction report. If districts do not enter a testing window start date and end date, SIS will default these values to the earliest start date (March 4, 2024) and the latest end date (April 19, 2024). Districts should adjust the testing window start date and end date in SIS, if applicable, to ensure only those enrolled during the test window are included in the Assessment Correction file.

Step 2: Edit Testing RCDTS

1. Log in to SIS, select "Assessment", Pre-ID, and select "IAR".
2. Search for the student by his/her SID and one of the three: first name, last name, or DOB.
3. Edit Testing RCDTS only if needed and select "Update".

IAR Automatic Pre-ID Transmission from SIS to PearsonAccessnext (PAN)

- SIS transmissions will load student data into the PAN system, based on the Testing RCDTS in the SIS Pre-ID file.
- All demographic and enrollment updates will be driven through SIS demographics and enrollment.
- SIS transmitted the initial load of students to PAN on December 18, 2023.
- SIS will transmit nightly updates made on demographics, enrollment, or Testing RCDTS to PAN until April 18, 2024.
- A SIS load will not update a student record in PAN if either of the student's tests (ELA/L or math) is in a prepared session.
- If a student moves to a new school, the former school should take two actions:
  - Exit the student from SIS. This will enable the new school to enroll the student in SIS.
  - If the student had not yet started any testing in either or both content area(s), remove the student from any test session(s) in PAN. This will enable the SIS load to automatically move the student to the new school in PAN.
  - If the student had started but not yet completed testing in either or both content area(s), staff should "mark complete" any incomplete units.
  - No action is needed in PAN for a content test a student has fully completed.

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Step 3: IAR OnDemand Pre-ID Transmission from SIS to PearsonAccessnext (PAN)

1. Log in to SIS, select "Assessment Pre-ID", and select "IAR".
2. Select "Transmit Pre-ID data to Vendor".

3. Select "Generate Report" and verify data.
4. Select "Transmit Pre-ID data to Vendor" after verifying data to transmit to PearsonAccess[next].

Contact the SIS Help Desk for assistance at 217-558-3600, option 3.