



# **Nita M. Lowey**

# **21st Century Community**

# **Learning Centers**

FY24 IWAS Application Webinar  
September 2023

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## IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
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Program Overview	
<b>Program:</b>	21st Century Community Learning Centers Program - Continuation
<b>Purpose:</b>	To provide academically focused after-school programs - particularly to students who attend high-poverty, low-performing schools, to help those students meet state and local performance standards in core academic subjects and to offer families of participating students opportunities for literacy and related educational development.
<b>Funding:</b>	<b>Allocations are preliminary, and payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.</b>
<b>Program Type:</b>	Continuation of Federal Competitive Grant
<b>CSFA Number:</b>	586-46-0423
<b>CSFA Name:</b>	Title IV - 21st Century Comm Learning Centers
<b>Assistance Living Number/CFDA and Name:</b>	84.287 Title IV - 21st Century Comm Learning Centers
<b>Funding Opportunity Number:</b>	2023-4421-XX
<b>GATA Requirements:</b>	<a href="#">Website</a> <a href="#">Rules</a> <a href="#">Legislation</a>
<b>2 CFR Guidance:</b>	<b>Code of Federal Regulations/Title 2 - Grants and Agreements</b> Guidance is found at: <a href="https://www.govinfo.gov/app/collection/cfr/">https://www.govinfo.gov/app/collection/cfr/</a>
<b>Legislation:</b>	<a href="#">Public Law 107-110</a>
<b>Guidance:</b>	<a href="#">21st Century Community Learning Centers Non-Regulatory Guidance</a>
<b>Due Date:</b>	DATE TBD to receive a July 1, 2022 start date. Note that no activities can occur until a substantially approvable application is received by ISBE, and no funding will be disbursed until final approval is received.
<b>Amendment Due Date:</b>	Prior to obligation of funds and not later than 30 calendar days prior to the ending date of the program
<b>Grant Period:</b>	July 1, 2022 - June 30, 2023
<b>Begin Date:</b>	July 1, 2022 if received by the due date, or the receipt date of a substantially approvable application, whichever is later. Note that no activities can occur until a substantially approvable application is received by ISBE, and no funding will be disbursed until final approval is received.
<b>End Date:</b>	June 30, 2023 unless an extension is approved on the Applicant Information page
<b>Expenditure Reports:</b>	Expenditure reports should be completed at a minimum of quarterly via the IWAS system. A final cumulative expenditure report for all expenditures will be due no later than 90 days after the grant end date.
<b>Programmatic Reports:</b>	21st Century programmatic reports are not required.
<b>Fiscal Information:</b>	<a href="#">State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures (includes Function and Object Code descriptions)</a> <a href="#">Part 100 - Requirements for Accounting, Budgeting, Financial Reporting, and Auditing</a>

### Overview Page

- Gives basic information about grant along with supporting documents including project beginning and ending date.
- Includes **November 1 due date**— applications must be submitted by the due date with a substantially approvable budget in order for the grant to get the retroactive start date of July 1, 2023.
- **Any application that is submitted after the deadline for a July 1 start date will have the submission date as the earliest funding start date.**

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## IWAS Application Pages

Applicant Information	Project Director Information	Activity Period	Summer Programming	Applicant Comments
<p><b>Applicant Information</b></p> <p><b>Program Contact Person:</b></p> <p>Last Name* <input type="text"/> First Name* <input type="text"/> Middle Initial <input type="checkbox"/></p> <p>Address 1* <input type="text"/></p> <p>Address 2 <input type="text"/></p> <p>City* <input type="text"/> State* <input type="text"/> Zip + 4* <input type="text"/></p> <p>Phone* <input type="text"/> Email* <input type="text"/></p> <p><b>Budget Contact Person (required fields if different from Program Contact):</b></p> <p>Last Name* <input type="text"/> First Name* <input type="text"/></p> <p><b>Applicant Entity Website Address:</b></p> <input type="text"/> <p><input type="checkbox"/> Check here if the Contact Person is also the Project Director.</p>	<p><b>Project Director Information</b></p> <p>Last Name* <input type="text"/> First Name* <input type="text"/> Middle Initial <input type="checkbox"/></p> <p>Address 1* <input type="text"/></p> <p>Address 2 <input type="text"/></p> <p>City* <input type="text"/> State* <input type="text"/> Zip + 4* <input type="text"/></p> <p>Phone* <input type="text"/> Email* <input type="text"/></p>	<p><b>Indicate the experience level for the Project Director.*</b></p> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p><b>Cost Allocation Plan*</b></p> <p><input type="checkbox"/> This entity has ensured that a Cost Allocation Plan and Time and Effort sheets support funded activities and that these documents are available for review upon request.</p> <p><b>General Education Provisions Act*</b></p> <p>Section 42 of the General Education Provisions Act requires that all applicants provide a description of the steps the applicant proposes to take to ensure equitable access to and participation in those federal ESSA programs for students, teachers, and other program beneficiaries with special needs. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. The applicant should determine whether these or other barriers may prevent students, teachers, etc., from access to and participation in program activities. Consider the steps that will be taken to overcome any barriers identified.*</p> <p>(5 of 500 characters used)</p> <input type="text"/> <p>Select the area affected by the project:</p> <p><input type="checkbox"/> District</p> <p><input type="checkbox"/> City</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> Multiple areas (SA)</p> <p><input type="checkbox"/> State-wide</p> <p><input type="checkbox"/> Other (describe): <input type="text"/></p> <p><b>Activity Period:</b></p> <p><input type="checkbox"/> Regular Project Year - activities completed through June 30. No new obligations/invoices after June 30 except to pay outstanding obligations made prior to June 30 or to pay for teacher salaries for activities completed prior to June 30 (teachers paid on a 12-month basis, but working only 9 months).</p> <p><input type="checkbox"/> Extended Project Year - activities occurring between project begin date and August 31, in the year event that the project must be extended, contact your grant coordinator before selecting the extended date.</p> <p><b>Grant Period:</b></p> <p>Begin Date: <input type="text"/></p> <p>End Date: <input type="text"/></p> <p>July 1, 2022, on the receipt date of a substantially approvable application, whichever is later.</p> <p>(NOTE: To change the end date, select the other activity period above and SAVE the page.)</p>	<p><b>Summer Programming:</b></p> <p>Will the project have summer programming? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, provide the dates of programming and the total number of weeks.</p> <p>From: <input type="text"/></p> <p>To: <input type="text"/></p> <p>Number of Weeks: <input type="text"/></p> <p><b>Applicant Comments:</b></p> <p>Use this text area for any needed explanations to ISBE regarding this program.</p> <p>(5 of 5000 maximum characters used)</p> <input type="text"/>

### Applicant Information Page

- Contact information as well as some grant information (activity period and summer programming dates).
- If your organization has multiple grants, you will not be able to list different program contacts on each grant. Please use the applicant comments at the bottom of the page to note any differences.

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# IWAS Application Pages

**Activity Period:**

Regular Project Year - activities completed through June 30. No new obligations/activities after June 30 except to pay outstanding obligations made prior to June 30 or to pay for teacher salaries for activities completed prior to June 30 (teachers paid on a 12-month basis, but working only 9 months).

Extended Project Year - activities occurring between project begin date and August 31. In the rare event that the project must be extended, contact your grant coordinator before selecting the Extended choice.

**Grant Period:**

Begin Date: July 1, 2022, or the receipt date of a substantially approvable application, whichever is later

End Date:

*(NOTE: To change the end date, select the other activity period above and SAVE the page.)*

**Summer Programming:**

Will this project have summer programming?  Yes  No

If yes, provide the dates of programming and the total number of weeks:

From:

To:

Number of Weeks:

## Applicant Information Page

- Check to ensure Activity Period, Grant Period, and Summer Programming information align - If summer programming will continue past June 30th, "Extended Project Year" must be selected under Grant Period.
- If "Extended Project Year" is selected - Program End Date should be 08/31/2024
- Summer Programming must be a **minimum of 3 weeks** and should align to original **RLO** application.
- Any increase or additional summer programming is allowed but must be adhered to in all future years of the grant.

**Slide 4**

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**RLO**

[@SEILER JEFF]should this be 24?  
RYAN LEVIN, 2023-08-07T16:10:08.011

# IWAS Application Pages

<a href="#">Overview</a>	<a href="#">Applicant Information Pages</a>	<a href="#">Amendments</a>	<a href="#">FFATA</a>	<a href="#">Sites Served</a>	<a href="#">Sites To Be Served</a>	<a href="#">Program Specific</a>	<a href="#">Budget Pages</a>	<a href="#">Programmatic Risk Assessment</a>	<a href="#">GATA Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>	<a href="#">Application Print</a>
<a href="#">Applicant Information</a>								<a href="#">Partners and Co-Applicants</a>						

**Partners and Co-Applicants** [Instructions](#)

Yes       No      Does the applicant have partners for this project?\*"

Yes       No      Is this application being submitted with a co-applicant?\*"

Enter the Name of your co-applicants.


Describe any changes in co-applicants since the last approved application and explain why the changes were necessary. Enter NO CHANGES if the co-applicants are the same as the last approved application.\*

[Save Page](#)

\*Required field

## Partners and Co-Applicants Page

- List co-applicants and any changes from previous year.

RLO

## Slide 5

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**RLO**

[@SEILER JEFF]do you want to plan to verbally talk about the difference between co-applicants and partners here?  
RYAN LEVIN, 2023-08-07T16:10:59.336

**SJO 0**

See comments at the bottom - Katie did not include last year, but yeah I think we can mention something about it.  
SEILER JEFF, 2023-08-08T15:52:12.398



# IWAS Application Pages

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**Amendments** [Instructions](#)

Use this page to report any amendment details. If this is an Original application, you still need to respond to the first question, save the page, and continue completing your application.

*THIS PAGE MUST BE COMPLETED AND SAVED FOR THE ORIGINAL APPLICATION AND FOR ANY SUBSEQUENT AMENDMENTS.*

Is this an Original application or Amended application? \*

Original Application       Amended Application

**Grant Changes**

Provide a brief description of the changes, including the function/object codes which have been amended in this submission. (Limited to 1,500 characters)  
(0 of 1500 maximum characters used)

[Save Page](#)

\*Required field

## Amendments Page

- Ensure Original Application is selected when first submitting application.
- This page is to be completed every time an amendment is submitted.

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## IWAS Application Pages

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### Federal Funding Accountability and Transparency Act (FFATA)

[Instructions](#)

The Federal Funding Accountability and Transparency Act (31 U.S.C. 6102; P.L. 109-282, as amended by section 6202(a) of P.L. 110-252) requires a Prime Awardee, such as a State agency, to report an award of \$25,000 or more made to a subrecipient as of October 1, 2010 [also see 2 CFR part 170]].

To fulfill reporting requirements, provide a brief but succinct description of how the funding received will support the activities and actions to meet the purpose and goals of the Federal grant. If there are multiple funding actions, provide a description for each funding action.\*

**Example of Project Description:**

Funds will be used to implement the requirements of the Transformation model and other permissible activities in order to improve student achievement.

**Project Description (do not use the & symbol):\***

(0 of 255 maximum characters used)

**Agency's Annual Gross Revenues:\***

Yes  No

In the previous fiscal year, this organization (including parent organizations, all branches, and all affiliates worldwide) received (a) 80 percent or more of annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements;

**AND**

(b) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements.

Select the Yes button ONLY if both (a) and (b) are true.

[Save Page](#)

\*Required field

### FFATA Page

- Federal Funding Accountability and Transparency Act requires information about your program and revenue.

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# IWAS Application Pages

## Sites Served Page

- Here you must provide information about the sites that your program served during the 2022-23 school year in your grant.
- This information must align with your original application unless a prior change was approved by ISBE.

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# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Sites Served 1-5				Sites Served 6-10				Sites Served 11-12						

21st Century Continuation - Sites Served (Sites 1-5)

[Instructions](#)

For each site served in FY22, provide the site name and information on all schools served by the site. Include:

- Site name
- Name of each school served
- District name and number
- Grade span of school served
- Grades actually served by 21st CCLC After-School program
- Number of students served in each hourly band
- Up to 5 sites with up to 10 schools per site may be entered on this page. For additional sites, click on the next tab. Up to 12 total sites may be entered.

First Site Name

	School Name	District Name and Number	School Grade Span	Grades Served by 21CCLC	Less than 15 Hrs.	15-45 Hrs.	46-90 Hrs.	91-180 Hrs.	181-270 Hrs.	271 Hrs. or More
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Totals</b>					<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Site 1 Totals</b>					<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Sites Served Page

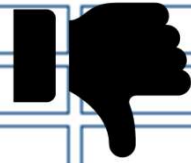
- To align with federal GPRM measures, students served information will be reported by hourly bands.
- This information should align with what was submitted to the Data and Benchmarking tool for the 2022-2023 school year.

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by	Less than 15 Hrs.	15-45 Hrs.	46-90 Hrs.	91-180 Hrs.	181-270 Hrs.	271 Hrs. or More
	4	18	25	53	0	0



Grades Served by 21CCLC	Less than 15 Hrs.	15-45 Hrs.	46-90 Hrs.	91-180 Hrs.	181-270 Hrs.	271 Hrs. or More
8	4	18	25	53		



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# IWAS Application Pages

Site	Site Name	Site Number	Site Budget	Program Budget	Student Budget	1000-1000	1000-1001	1000-1002	1000-1003	1000-1004	1000-1005	1000-1006	1000-1007	1000-1008	1000-1009	1000-1010
1	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...
2	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...
3	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...
4	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...
5	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...
Total Student Budget: \$100,000,000 Total Student Budget: \$100,000,000 Total Student Budget: \$100,000,000 Total Student Budget: \$100,000,000																

### Sites to be Served Page

- List sites to be served for this application year.
- Again, this information should align to your original proposal OR have prior approval of ISBE for the change.
- Student projections are requested in GPRA-aligned hourly bands.

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## IWAS Application Pages

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	Goals and Activities			Graduation Courses		Program Income				Additional Requirements			Program Summary	
	Goal One	Goal Two		Goal Three		Goal Four		Goal Five		Goal Six			Goal Seven	

**Goals and Activities** [Instructions](#)

Briefly describe how your program will attempt to meet each of the State Goals. They should be based on goals included in the original application and/or evaluation to align with state goals. Indicate if goals have changed since the prior year submission. Use SMART goals.  
 SMART Goals: Goals must be Specific, Measurable, Attainable, Relevant and Time bound (S.M.A.R.T.)

Complete information below for Goal One, save page and continue to the next tabs to complete the remaining six goals.  
 Identify a SMART Goal that addresses Program Objective One: Schools will improve student achievement in core academic areas.\*  
 (0 of 1000 maximum characters used)

Check as many innovative programs areas that are applicable to the goal.\*

21st Century Skills

Science, Technology, Engineering, Mathematics (STEM) Programs

Well-rounded Education Activities

Career Competencies and Career Readiness

Social and Emotional Learning Programs and Practices

Other

Describe innovative programming activities and how they will increase student academic achievement to support the goal.\*  
 (0 of 1000 maximum characters used)

Explain how the innovative programming noted above aligns with the supplies and materials on the budget detail page.\*  
 (0 of 1000 maximum characters used)

Provide a timeline for expected completion of the goal.\*  
 (0 of 1000 maximum characters used)

Describe the professional development that will be conducted to support the attainment of the goal.\*  
 (0 of 1000 maximum characters used)

\*Required field

### Program Specific Pages

- Goals:
  - Each of the 7 goals has their own tab of information to complete.
  - Briefly describe how your program will attempt to meet each of the state goals.
  - Goals must be in the SMART format meaning goals are Specific, Measurable, Attainable, Relevant and Time-bound.

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# IWAS Application Pages

Complete information below for Goal One, save page and continue to the next tabs to complete the remaining six goals.  
Identify a SMART Goal that addresses Program Objective One: Schools will improve student achievement in core academic areas.\*  
(0 of 1000 maximum characters used)

Check as many innovative programs areas that are applicable to the goal.\*

- 21st Century Skills
- Science, Technology, Engineering, Mathematics (STEM) Programs
- Well-rounded Education Activities
- Career Competencies and Career Readiness
- Social and Emotional Learning Programs and Practices
- Other

Describe innovative programming activities and how they will increase student academic achievement to support the goal.\*  
(0 of 1000 maximum characters used)

Explain how the innovative programming noted above aligns with the supplies and materials on the budget detail page.\*  
(0 of 1000 maximum characters used)

Provide a timeline for expected completion of the goal.\*  
(0 of 1000 maximum characters used)

Describe the professional development that will be conducted to support the attainment of the goal.\*  
(0 of 1000 maximum characters used)

## Program Specific Pages

- Goals:
  - Show the connection between the innovative programming planned and each individual goal.
  - Ensure you're providing a timeline for expected completion of the goal and associated strategies through the end of the grant cycle.

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Goals and Activities		Graduation Courses			Program Income		Additional Requirements			Program Summary				

**State-Required Graduation Courses** [Instructions](#)

Yes     No    Is the grantee proposing to provide course(s) in the 21st CCLC program that are required under Section 27-22 of the School Code (105 ILCS 5/27-22) for receipt of a diploma from an Illinois public high school? If yes, complete this page. If no, select No and save the page before proceeding to the next page. \*

*If yes, appropriate and complete information MUST be provided on the Budget Detail page (staffing, supplies, materials, etc.).*

Have there been any changes in the courses offered since the last approved application or amendment? If yes, describe.  
 Yes     No

Describe any changes, and explain how offering the course will be supplemental to, rather than supplanting, courses offered in the regular school curriculum.

\* Required field.   

### Program Specific Pages

- Graduation Courses:
  - If your site provides graduation credit, you must identify the information here.

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	Goals and Activities			Graduation Courses		Program Income				Additional Requirements			Program Summary	

**Program Income** [Instructions](#)

Per the U.S. Department of Education, 21st Century grantees must have prior approval to generate program income or fees. As part of the State's plan to the U.S. Department of Education, grantees will include documentation with their continuation application to collect program income or fees. All uses of fees and income generated are only to be used for items and activities that are allowable expenses within the 21st Century grant program. Complete the appropriate question(s) below.

Yes  No Is the grantee proposing to generate program income or fees? If yes, complete this page. If no, select No and save the page before proceeding to the next page.

There will be a limited number of circumstances where generating program income or collecting fees will be permissible.

1. Program registration/participation. 21st CCLC programs may charge a fee to participants; however, staff must ensure equal access to all students (and their families) targeted for services regardless of their ability to pay. Programs that charge fees may not prohibit any family from participating due to its financial situation. No student may be denied services due to lack of ability to pay fees.
2. Sustainability. Grantees may choose to impose a fee as one option for securing additional funds for programming.
3. Fundraising. Fundraising must be related to program goals and innovative programming elements.

**Complete the following:**

1. Under what circumstances will this grant be generating program income/fees adhering to the statute, State Plan, Uniform Guidance or any other federal or state regulations, as-well-as the approved application? Please reference the three allowable circumstances (listed above) where generating program income is permissible.
2. How will the State's clearly delineated criteria for allowing Subrecipients to generate program income/fees be followed if this request is approved?
 
  - a. Describe how income collected from fees will be used to fund program activities during the fiscal year in which they are received and as specified in the grant application.
  - b. How will 50% of the income collected from fundraising be used to fund program activities during the fiscal year in which they are received and as specified in the grant application. The remaining 50% must be used to fund program activities during the grant period in which they are received and as specified in the grant application.

[Save Page](#)

### Program Specific Pages

- Program Income:
  - If your site generates income, you must identify the information here.
  - Income generated can only be used on allowable 21st CCLC purchases.

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Goals and Activities		Graduation Courses			Program Income		Additional Requirements			Program Summary				

**Additional Program Requirements** [Instructions](#)

**A. By checking each box below, the applicant acknowledges that additional information is required throughout the year as noted below, and that such information will be provided promptly upon direction or request. \***

- The Spring Survey, part of the annual statewide evaluation, will be completed and submitted by the due date.
- All federal reporting data requirements will be current and complete by the set deadline so that state reports can be submitted to the US Department of Education.
- The latest written program evaluation completed internally or by an external evaluator for school year 2020-2021 is completed and submitted to ISBE. The evaluation for the 2021-2022 school year has begun and is on schedule for completion and submission to ISBE by the due date.
- All corrective action plans submitted to ISBE have been fully implemented (if applicable), OR no correction action plans were required.
- Any and all co-applicants have signed a copy of all assurances and an original signature is on file with the applicant for review upon request.

**B. The Equitable Participation of Private Schools form, provided as a hyperlink below, and Principal letters/Memos of Understanding (MOUs) must be completed, signed and a scanned copy of each must be uploaded using the Upload button below.\***

[Equitable Participation of Private Schools](#)  
[Click here for detailed instructions on how to upload a file](#)

Browse your files to locate the required document. Double-click to display it in the Browser window. Click on the Upload button. The name of the uploaded document will display in the area below.

Choose File | No file chosen Upload

Any uploaded files will appear below. Files can be deleted by selecting the document to be deleted and clicking on the Delete Selected Files button below. Please note that files can be deleted only until the application is transmitted to ISBE.

[Delete Selected Files](#)

**How to Name Uploaded Files**  
**NOTE: IN THE FILE NAME, DO NOT USE ANY SPECIAL CHARACTERS SUCH AS THE AMPERSAND SYMBOL OR FORWARD OR BACK SLASHES (&, /, OR \).**

- Equitable Participation Forms  
Name the document PrivateSchool, followed by a hyphen, followed by the Region-County-District-Type code number, hyphen, and grant number - see example below:  
*PrivateSchool-01-001-1720-Grant1*
- MOUs  
Name the document MOU, followed by a hyphen, followed by the Region-County-District-Type code number, hyphen, and school name - see example below:  
*MOU-01-001-1720-22-WashingtonElem*

If required files are not able to be uploaded, please contact your principal consultant.  
 REMINDER: Copies of all forms with original signatures must be retained by the applicant for review upon request.

[Save Page](#)

\* Required information

### Program Specific Pages

- Additional Requirements:
  - This page allows you to identify and upload principal letters, MOUs, equitable participation of private schools, etc. A signed principal letter and signed equitable participation of private school form is needed each year. A new MOU will be needed if the previous MOU has expired.
  - We will not be accepting documents via US Mail that can be uploaded into the continuation application.

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## Slide 16

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**RL0**

I thought we were moving away from needing that each year, just not advertising such.

RYAN LEVIN, 2023-08-07T16:16:45.633

**SJ0 0**

We decided last year not to hold up apps of this was all that was missing. But, like you said not advertising it. I felt obliged to include it because then if we didn't it would be sort of eyebrow raising for them as to why we didn't mention it, thus sort of advertising it inadvertently.

SEILER JEFF, 2023-08-07T18:44:39.547

**RL0 1**

fair enough - thanks!

RYAN LEVIN, 2023-08-08T19:40:32.554



## IWAS Application: Uploads

Label the file name appropriately. Do not use ampersand signs (&) or any special character.

### Memorandum of Understanding (MOU) and Principal Letters of Support

- Please make sure all signatures and dates are legible.
- You must upload a current MOU between the **program** and the **school district**.
  - If you as the fiscal agent are the school district, we expect to see an MOU with the schools being served within the district outlining responsibilities of 21st Century program/staff and school site/staff. This should be signed by district/21st Century administration as well as administration at each school site being served.
- If you have a multiple year MOU, you must also upload a current signed Principal Letter of Support for each school being served.
  - Upload *both* the multiple year MOU and the current Principal Letter of Support(s).



## Equitable Participations Forms

*\*Now with  
digital signature  
capability!\**

- Equitable Participation of Private School form
  - This form only needs to be filled out if the site offering programming is a **public school** site and there are private schools in the area not being offered 21CCLC programming.
- Equitable Participation of Public School form
  - This form only needs to be filled out if the site offering programming is a **private school** site and there are public schools in the area not being offered 21CCLC programming.

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## IWAS Application: Uploads

### Equitable Participation of Private School form

- All grantees proposing to serve public school students are required to consult with private schools in the area
- Please make sure the form is current for FY24 and all signatures and dates are legible.
- For speed and ease of review, please add the site name(s) to the bottom of each form.

RL0

RL1

## Slide 19

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- RL0** have the forms themselves been updated for FY24?  
RYAN LEVIN, 2023-08-07T16:18:48.187
- SJ0 0** yes and on the website  
SEILER JEFF, 2023-08-07T18:45:00.827
- RL0 1** great - thank you  
RYAN LEVIN, 2023-08-08T19:41:59.900
- RL1** I'm confused by this - doesn't it just depend on how many private schools are in the area?  
RYAN LEVIN, 2023-08-07T16:20:00.018
- SJ1 0** This was not changed from last year...I blame Katie 😊 - next slide sort of explains it  
SEILER JEFF, 2023-08-07T18:46:20.956
- RL1 1** Let's try to reword it; I'm still confused by it.  
RYAN LEVIN, 2023-08-08T19:42:53.856



## IWAS Application: Uploads

### Equitable Participation of Private School form

- Each site listed as being served by the grant should have a corresponding form for each non-public that serves students within the grade level of the “host site.”
  - If you have 3 sites, then you would need to submit three separate forms.
    - **Please submit as one file with multiple pages.**





## IWAS Application: Uploads

- Equitable Participation of Private School form (cont.)
- Special Circumstances:
  - If you have a program at an elementary school (K-5) and at a middle school (6-8) and there is a non-public school serving grades K-8, then you may submit one (1) form with both program sites at the bottom of the form.
  - If there are no non-public schools serving a corresponding grade band within a feasible distance of the site, you may indicate “Not applicable.”
    - *You must upload a map of the school area in addition to the Private School form. You may choose to upload one (1) form if you have multiple program sites in this situation. Each site must be listed at the bottom of the form.*
  - If you have made multiple attempts to contact non-public schools and there has been no response from them, indicate “No response” on the form and grantee should sign and date the form.
    - **You must upload a contact log in addition to the Private School form.**



# IWAS Application Pages

**Program Summary**

**A. Students Served\***

Number of students projected to be served in 2022-2023 as entered on the FY22 application:

Number of students actually served in 2021-2022:

Indicate any difference between the projected and actually served counts. If no difference, enter N/A below.

**B. Schools Served\***

The schools to be served are the SAME as those served in 2021-2022.

The schools to be served are DIFFERENT from those served in 2021-2022.

Describe any proposed changes to the schools served and provide reasons for any such changes.

**NOTE: All changes must be approved by ISBE.**

**C. Program Changes\***

Indicate any changes to the scope of the program (from the last approved application or amendment) that are proposed for the 2022-2023 school year.

No Changes

Program Changes (describe all changes below)

**D. Activity Funding\***

Indicate how the activities listed below will be funded by checking the applicable boxes. Check all that apply. If Other Federal, State, Local Funds is checked for any of the activities, provide an explanation in the text area below the activity.

Activity Description	Federal	State	Local	Other
Family Engagement (describe Other Funds explanation if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Development (describe Other Funds explanation if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evaluation Services (describe Other Funds explanation if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Innovative Programming (describe Other Funds explanation if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**E. Activity Description\***

Describe activities in each of the two areas listed below, regardless of the funding source paying for the activity.

1. Will any Professional Development activities require out-of-state travel? If yes, include an explanation of the activities below and include all the required information on the Budget Detail page as outlined in the instructions linked on that page.

Yes

No

2. Evaluation Services\*

Yes

No

## Program Specific Pages

- Program Summary:
  - Indicate number of students projected to be served in 2022-2023 as entered on the FY23 application. An explanation must be provided for any difference in number of students served. If no difference, indicate N/A.
  - Innovative Programming information has been moved to Goals tabs.
  - Indicate how activities are funded and provide information about Professional Development and Evaluation Services.

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## Slide 22

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**RL0**      **[@SEILER JEFF]update these dates, please.**  
RYAN LEVIN, 2023-08-07T16:21:03.106

**SJ0 0**      **done - good catch!**  
SEILER JEFF, 2023-08-07T18:47:53.595



# IWAS Application Pages

**Technology Acquisition Information**

No     Yes    The applicant is requesting approval to purchase technology. \* If yes, complete this page. If no, save the page and move on to the next one. If yes, provide the application threshold ( dollar figure above which an equipment item will be depreciated)

**A. Enter the item description, the number requested, and the per unit cost. The total cost will be calculated when the page is saved.**

Item Description	Number Requested	Unit Per Unit	Total Cost
1.			
2.			
3.			
4.			
5.			
6.			
			Total

**B. List the locations where all technology purchases will be used and where they will be stored when not in use.**

**C. Provide user information.**

**D. Define the timeframe for implementation of this technology (i.e., start date, number of weeks, etc.).**

**E. Explain the purpose of the technology and its use in direct instruction of students or parents. If the intended use is for students, specify the focus area involving core academic subjects with the technology.**

**F. Indicate the delivery system using this technology (e.g., lesson plans, curriculum, software, etc.).**

**G. Describe the process used to measure student academic growth through use of this technology.**

**H. The applicant is utilizing the International Society for Technology in Education (ISTE) within the 21st CCLC program.**

**I. Students and/or parents will be allowed to check out technology equipment.**

**J. Describe the inventory procedures for technology items.**

NOTE: Inventory records should, at a minimum, include item description, original per unit price, location, and item serial number.

\* Required fields

## Budget Pages

- Technology Acquisition:
  - If you're requesting to purchase technology, this page needs to be completed.
  - Technology requested needs to be for student and family use and to support the goal of increasing student achievement and family engagement.
  - Technology purchased can only be used by 21st Century participants for 21st Century purposes.

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# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Technology Acquisition		ELT Pages		Allotment		Indirect Cost Calculation			Budget Detail		Budget			
Expanded Learning Time Sites				ELT Activity Description				ELT Services						

**Expanded Learning Time** [Instructions](#)

To determine whether or not funds are eligible to be used for Expanded Learning Time (ELT) services, [click here](#).

Yes  No Funds from this grant are being used to support ELT services at one or more site(s).\*

\*Required field

## Budget Pages

- ELT Pages:
  - This page identifies if funds are eligible for Expanded Learning Time services.

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# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
	Technology Acquisition		ELT Pages		Allotment			Indirect Cost Calculation			Budget Detail			Budget

Allotment
[Instructions](#)

	<b>CCLC-21Cent</b>
Current Year Allotment	\$300,000
Reallotted Funds (+)	0
Released Funds (-)	0
Carryover (+)	0
PrePayment (+)	0
<b>SUB TOTAL</b>	<b>\$300,000</b>
<b>Multi-District</b>	
Transfer In (+)	0
Transfer Out (-)	0
Administrative Agent	
<b>ADJUSTED SUB TOTAL</b>	<b>\$300,000</b>
<b>TOTAL AVAILABLE</b>	<b>\$300,000</b>
	<b>CCLC-21Cent</b>

## Budget Pages

- Allotment:
  - This page shows you information on your current allotment.



# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
	Technology Acquisition	ELT Pages		Allotment			Indirect Cost Calculation			Budget Detail		Budget		

**Indirect Cost Calculation** THIS PAGE IS INFORMATIONAL ONLY AND REQUIRES NO DATA ENTRY

*Indirect cost rates will display on the Budget Detail page when they are available but will be 0% until rates are calculated and loaded for the grant year. Watch for an IWAS message indicating that rates are loaded to budget or amend for indirect costs.*

**A. Rates To Be Used for Calculating Indirect Costs**

1. If the program is mandated to use a RESTRICTED rate, these rates will be loaded:
  - a. LEAs - rates calculated from the Annual Financial Report
  - b. ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements - the statewide average rate
  - c. Colleges and universities - 8%
  - d. Not-for-profit and community organizations - 8%
2. If the program allows an UNRESTRICTED rate, these rates will be loaded:
  - a. LEAs - rates calculated from the Annual Financial Report
  - b. ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements - the statewide average rate
  - c. Colleges and universities - 8%
  - d. Not-for-profit and community organizations - as selected by the entity; options are 0%, 10% de minimus, or negotiated rate

**B. Basis for Calculating Indirect Costs**

1. If RESTRICTED rates are used, the Modified Total Direct Cost (MTDC) basis will be used.
2. If UNRESTRICTED rates are used, the basis will be MTDC for:
  - a. LEAs
  - b. ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements - the statewide average rate
  - c. Colleges and universities
  - d. Not-for-profit or community organizations taking the de minimus rate of 10%
3. If UNRESTRICTED rates are used, not-for-profit or community organizations that have a negotiated rate may use a basis other than MTDC for calculating indirect costs

**THE INDIRECT COST RATE FOR THIS PROGRAM IS: RESTRICTED**

v.09.08.2021

## Budget Pages

- Indirect Cost Calculation:
  - This page explains information on indirect costs.
  - **21st CCLC grant has a federally restricted indirect cost rate of 8%**





## IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
	Technology Acquisition			ELT Pages	Allotment			Indirect Cost Calculation			Budget Detail		Budget	

**Budget Detail** BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)

[Instructions](#)

Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding teacher's retirement. Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

[Description of Function Codes and Object Codes](#)

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	CCLC-21Cent Funds	Delete Row
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>

[Create Additional Entries](#)

Total Direct Costs	<input type="text" value="0"/>
Less Functions 2530 and 4000, Capital Outlay Costs, Contract amounts over \$25,000	<input type="text" value="0"/>
Modified Total Direct Costs	<input type="text" value="0"/>
Indirect Cost Rate %	<input type="text" value="0.00"/>
Maximum Indirect Cost *	<input type="text" value="0"/>
Indirect Cost	<input type="text" value="0"/>
Grand Total	<input type="text" value="0"/>
Allotment Remaining	<input type="text" value="300000"/>

Total Allotment

### Budget Pages

- Budget Detail:
  - This is a budget breakdown where each expenditure can be itemized and explained.
  - Please refer to the function and object code link at the top of the page.
  - Check your math for each function and object.

RLO

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## Slide 27

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**RL0**

I think this error points at the wrong link. Shouldn't it be the one on the top left (Description of Function Codes and Object Codes)?

RYAN LEVIN, 2023-08-07T16:23:34.786

**SJ0 0**

done

SEILER JEFF, 2023-08-07T18:49:02.637



## Salary related expenses

- Put all pertinent aspects of equation including hours, wages, number of staff, etc. WITH UNITS (\$, hours, # of staff).
- Total should be displayed in () following:

1 tutor X 1.5 hrs/day x 93 days @ RLO \$29/hour (\$4046)

- **Please note, any and all costs (mileage, meals, etc.) associated with similar calculations should be demonstrated in a similar fashion.**

**Slide 28**

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**RLO**

does this symbol mess up our system?

RYAN LEVIN, 2023-08-07T16:24:14.628



## Salary related expenses

### Staff that are on salary:

- Please provide the amount of their full salary and the “Full Time Equivalent (FTE)” that employee is conducting that function as part of their overall salary.
  - For example, a project director makes \$50,000 per year, paid out of 21CCLC funds.
    - 50% (.5 FTE) = salary for overall administrative functions (2300)
    - 10% (.1 FTE) = salary for Family Engagement functions (3000).



## Example of Budget Detail Entry – Salary Employees

Function Code	Object Code	Description	CCLC-21Cent Funds
2300	100	Wilbur Wright – Project Director – .5 FTE (\$50,000)	25000
3000	100	Wilbur Wright – Family Engagement Coordinator – .1 FTE (\$50,000)	5000

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**Slide 30**

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**RL0**

**Title**

RYAN LEVIN, 2023-08-07T16:25:41.280

**SJ0 0**

**done**

SEILER JEFF, 2023-08-07T18:50:20.520



# Salary Related Expenses

- Provide headers to identify the group of people wages are being paid.
  - For example, provide site name if it is for a cohort of staff there.
  - Please use dash between site and calculations. If there are multiple 'groups' within the site you can delineate by using a SEMICOLON (;). DO NOT USE COMMAS ANYWHERE!

**Meadow Valley High School - 2 teachers X \$35/hour X 20 hours (\$1400); 3 tutors X \$27/hour X 14 hours (\$1134)**

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**Slide 31**

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**RLO**

can we use Principal Consultant instead of evaluator/evaluation staff? I don't want them to confuse us with their evaluators.

RYAN LEVIN, 2023-08-07T16:34:29.549





## Supplies and materials

- Please provide as many examples as possible of the supplies and materials you intend to purchase. You do not need to provide an individual cost breakdown for each item.
- For all items budgeted under the 400 object code, please provide language in the description to the effect that all items that are purchased are under \$500.
- If any supply or materials you purchase exceed your entities capitalization threshold (or arbitrarily \$500 per unit) then it needs separated from this group into its own budget line under the 400 object code and itemized on the Technology Acquisition page even if it is not deemed “technology.”



## Budgets and Amendments

- You cannot use the Excel template upload feature. All amendments must be done manually to the existing cell.
- **Do not remove any existing language from original application.**
  - Leave a space after block of existing language and provide a header that indicates the amendment like this: 'AMENDMENT 1.'
  - If future amendments are done, again leave any existing language in the box and use the appropriate header in all CAPS that aligns with the amendment number.



## Budgets and Amendments

- When amending costs, provide complete new calculation for total cost that is being budgeted for, not a calculation for the amount the cost is increasing. In the example below, the high school site added 4 teachers and 4 tutors.

ORIGINAL: Meadow Valley High School - 2 teachers X \$35/hour X 20 hours (\$1400); 3 tutors X \$27/hour X 14 hours (\$1134)

AMENDMENT 1: Meadow Valley High School - 6 teachers X \$35/hour X 20 hours (\$4200); 7 tutors X \$27/hour X 14 hours (\$2646)



## Reminders

- Check your math on the budget page.
- Refer to the non-allowable/allowable expenses in the RFP.
- If you will be using indirect costs, the indirect cost percent may not be loaded to your application yet. You will need to use a function/object as a placeholder. Once indirect costs have been loaded you will need to submit an amendment.
- Indirect Costs for this program are federally restricted at 8%.



## Budget

- 50% or more of funding must go directly to student and family programming. ***See handout for what codes would count toward that.***
- Funding allocated for administrative cost should be 5% or less.
  - This is for the 2300 function and includes all object codes aligned to this function.
- Funding allocated for evaluation cost should be 10% or less.
  - This is for the 2620 function and includes all object codes aligned to this function.
  - This is for contracted evaluators and/or any other persons whose salary is allocated in this function code.
- Purchased items are to be used during the project year. Stockpiling items is not allowed.

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## IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Technology Acquisition		ELI Pages	Allotment			Indirect Cost Calculation			Budget Detail		Budget			

Budget (Read Only) [Instructions](#)

LINE	FUNCTION	EXPENDITURE ACCOUNTING	SALARIES 100	EMPLOYEE BENEFITS 200	PURCHASED SERVICES 300	SUPPLIES & MATERIALS 400	CAPITAL OUTLAY** 500	OTHER OBJ 600	NONCAP EQUIP** 700	TOTAL
1	1000	Instruction								
2	2110	Attendance & Social Work Services								
3	2120	Guidance Services								
4	2130	Health Services								
5	2140	Psychological Services								
6	2150	Speech Pathology and Audiology Services								
7	2210	Improvement of Instruction Services								
8	2220	Educational Media Services								
9	2230	Assessment & Testing								
10	2300	General Administration								
13	2520	Fiscal Services*								
15	2540	Operation & Maintenance of Plant Services								
16	2550	Pupil Transportation Services								
17	2560	Food Services								
18	2570	Internal Services*								
20	2620	Planning, Research, Dev. & Eval. Services								
21	2630	Information Services								
22	2640	Staff Services*								
23	2660	Data Processing Services*								
24	2900	Other Support Services								
25	3000	Community Services								
27	4000	Payment to Other Districts and Governmental Units								
29	Total Direct Costs									
30	Indirect Costs									
31	Total Budget									

### Budget Pages

- Budget:
  - This is a budget overview of how much of your budget is allocated into each function and object code.
  - This page will reflect the information entered into the Budget Detail.

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## IWAS Application Pages

**2016 Section of Program Risk Assessment**  
 2016: Please answer each of the following questions for each program, sub-program, or activity. Receive your administrator access details on a separate page. Access an online site user ID card.

**Quality of Management Systems**  
 2.1 How many years of experience does the program leader have managing the complex activities required under this program?  
 None of last year  
 One to four years  
 Five to ten years  
 More than ten years

**History of Performance**  
 2.2 How many years of experience does your organization have with grants of comparable scope and complexity?  
 None of last year  
 One to four years  
 Five to ten years  
 More than ten years

2.3 Did a sub-grantee/sub-grantee/contractor fail to deliver, administer or complete a project?  
 Yes  
 No

2.4 Did responsibilities from the sub-grantee/contractor/contract award perform?  
 Yes  
 No

2.5 Did the percentage of grant funds from the organization pass on to sub-grantees/contractors/contractors?  
 100%  
 90-99%  
 80-89%  
 Not applicable (see comment on 2.3 above)

**Personnel and Budget from quality performance**  
 2.6 How many personnel were involved in this program or comparable programs within the last two fiscal years?  
 Yes  
 No

2.7 Did all personnel activities for this program or comparable programs been implemented in the specified timeframe within the last two fiscal years?  
 Yes  
 No

2.8 How many personnel activities for this program or comparable programs had issues open within the last two fiscal years?  
 Yes  
 No

2.9 How many budget (regarding quality) of issues for this program or comparable programs within the last two fiscal years?  
 Yes  
 No

**Assessment of ability to effectively implement activities, objectives or other requirements**  
 3.0 How many years of experience does the organization have in implementing activities, objectives or other requirements?  
 10 or less years  
 11-20 years  
 21-30 years  
 More than 30 years

3.1 How the organization has met or exceeded with any activities, objectives or other requirements of this program or comparable programs, within the last two fiscal years?  
 Yes  
 No

**Agency Specific Questions**

3.2  Yes  No  Not Applicable  
 Development with training, best of all, the working requirements related to program delivery

3.3  Yes  No  Not Applicable  
 Development and program management requirements related to program delivery

3.4  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.5  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.6  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.7  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.8  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.9  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.10  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.11  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.12  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.13  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.14  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.15  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.16  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.17  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.18  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.19  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.20  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.21  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.22  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.23  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

3.24  Yes  No  Not Applicable  
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 Development with State Board or Illinois State Board of Education

3.100  Yes  No  Not Applicable  
 Development with State Board or Illinois State Board of Education

### Programmatic Risk Assessment

- This page is to be completed each year to analyze risk.

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# IWAS Application Pages

Overview	Amendment Information Page	Amendment	STATE	State Agency	State of Illinois	Program	State	Department/Division	State	Agency	State	Page Link	Application Page											
State Award Identification		STATE OF ILLINOIS		State Agency		Program		Department/Division		Page Link		Application Page												
Notice of State Award																								
STATE OF ILLINOIS GRANT INFORMATION																								
Name of State Agency (Grantor) <input type="text" value="Illinois State Board of Education"/> Department/Organizational Unit <input type="text" value="Equity Department"/> State Award Identification Number (SAIN) <input type="text" value="030-01-0422-00012"/> State Program Description Announcement Type (pre-populated from Amendment page; cannot be changed here) <input type="radio"/> Initial announcement (Original Application) <input type="radio"/> Modification of an existing award/Amendment (Amendment) <input type="radio"/> Budget modification (see Amendment page)																								
Agency (Grantor) Contact Information <input type="text" value="Barbara Davis, State Director, Ryan Lewis, Melissa Knox, Jeff Foster"/> <input type="text" value="bdavis@isbe.net kmlw@isbe.net jfoster@isbe.net melknox@isbe.net lewis@isbe.net"/> <input type="text" value="617-784-8276"/>																								
GRANTEE INFORMATION Name: <input type="text" value="ISBF"/> Address Line 1: <input type="text" value="1001 S. Dearborn St"/> Address Line 2: <input type="text" value="Chicago, IL 60605"/> City: <input type="text" value="Chicago"/> State: <input type="text" value="IL"/> Zip 4: <input type="text" value="60605"/> Phone: <input type="text" value="617-784-8276"/> Email: <input type="text" value="bdavis@isbe.net"/> DUNS #: <input type="text" value="03000124"/>																								
PERIOD OF PERFORMANCE Start and End Date: <input type="text" value="07/01/2022"/> to <input type="text" value="06/30/2023"/>																								
FUNDING INFORMATION <table border="1"> <thead> <tr> <th>FUND</th> <th>CSFA</th> <th>Assistance Listing Number/CFDA</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td><input type="text" value="100"/></td> <td><input type="text" value="100-01-0422"/></td> <td><input type="text" value="030-01-0422"/></td> <td><input type="text" value="100000"/></td> </tr> <tr> <td colspan="3">TOTAL</td> <td><input type="text" value="100000"/></td> </tr> </tbody> </table>													FUND	CSFA	Assistance Listing Number/CFDA	AMOUNT	<input type="text" value="100"/>	<input type="text" value="100-01-0422"/>	<input type="text" value="030-01-0422"/>	<input type="text" value="100000"/>	TOTAL			<input type="text" value="100000"/>
FUND	CSFA	Assistance Listing Number/CFDA	AMOUNT																					
<input type="text" value="100"/>	<input type="text" value="100-01-0422"/>	<input type="text" value="030-01-0422"/>	<input type="text" value="100000"/>																					
TOTAL			<input type="text" value="100000"/>																					
TERMS AND CONDITIONS Rate (as a percent): <input type="text" value="0"/> Based: <input type="text" value="Funding Total Direct Cost"/> Period: <input type="text" value="07/01/22 - 06/30/2023"/> List and cite all statutory or programmatic restrictions, limits, or caps on indirect costs. <input type="text" value="None. In programmatic restrictions on the Budget Detail page for terms."/> Uniform Term(s): <input type="text" value="None"/> Grantor Specific Term(s): <input type="text" value="None"/> Project Specific Term(s): <input type="text" value="None"/>																								
<input type="checkbox"/> The district/territory administrator assures that this page has been reviewed. (Check the box and save the page.) <input type="button" value="Save Page"/>																								

## GATA Pages

- Notice of State Awards:
  - NOSA Grant Information
    - This page is a GATA requirement to be completed and the box checked.

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# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	EFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Notice Of State Awards		ICQ Conditions		Program Risk Conditions		Uniform Grant Agreement		Prequalification Status						
NOSA Grant Information														

**Conditions - F & A ICQ**

**ICQ Section 2. Quality of Management Systems (2 CFR 200.302)**  
No additional conditions imposed

**ICQ Section 3. Financial and Regulatory Reporting (2 CFR 200.328-329)**  
No additional conditions imposed

**ICQ Section 4. Budgetary Controls (2 CFR 200.308)**  
No additional conditions imposed

**ICQ Section 5. Cost Principles (2 CFR 200.400)**  
No additional conditions imposed

**ICQ Section 6. Audit (2 CFR 200.500)**  
No additional conditions imposed

**ICQ Section 7. Organizational Governance**  
No additional conditions imposed

**ICQ Section 8. Property Standards (2 CFR 200.311-316)**  
No additional conditions imposed

**ICQ Section 9. Procurement Standards (2 CFR 200.317-326)**  
No additional conditions imposed

**ICQ Section 10. Subrecipient Monitoring and Management (2 CFR 200.331-333)**  
No additional conditions imposed

**ICQ Section 11. Fraud, Waste and Abuse**  
 Conditions: Grantees are required to submit annual documentation of the completion of training in the prevention of fraud, waste and abuse.  
 Risk Explanation: Medium to high risk increases the likelihood of fraud, waste, and abuse occurring and not being identified in the normal course of employees duties, also decreases the likelihood of employees or clients not reporting fraud, waste, and abuse.  
 How to Fix: Grantee is required to submit documentation of corrective action including implementing a fraud awareness policy including information on how to report fraud, waste, and abuse without fear of retaliation.  
 Timeframe: One year from the implementation of corrective action.

In order to save the page, the entity must assure that this page has been reviewed and conditions accepted.  
 • If conditions 2-4 are not noted above and if there is no checkbox displayed below, the Fiscal ICQ has not been approved.  
 • The Fiscal ICQ must be completed annually by the organization's administrator in the GATA Grantee Portal (<https://grants.illinois.gov/portal/>) and approved by ISBE prior to submitting your application.  
 • If the Fiscal ICQ has been approved but error messages continue, please email your entity's GATA ID number, Region-County-District-Type (RCDT) code, entity name, and your name, email address, and phone number to: [gataicq@isbe.net](mailto:gataicq@isbe.net)

The district/entity assures that this page has been reviewed and conditions accepted. (Check the box and save the page.)\*

## GATA Pages

- Notice of State Awards:
  - ICQ Conditions
    - This page is a GATA requirement to be completed and checked.

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# IWAS Application Pages

Overview	Applicants Information Pages	Amendments	FFATA	Sites Served	Sites To be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Notice Of State Awards			ICD Conditions			Program Risk Conditions			Uniform Grant Agreement			Prerequisite Status		
<p><b>Conditions - Program Risk Assessment</b></p> <p><b>PRA Section 1. Quality of Management Systems and ability to meet management standards</b> No additional conditions imposed</p> <hr/> <p><b>PRA Section 2. History of Performance</b> No additional conditions imposed</p> <hr/> <p><b>PRA Section 3. Compliance - Audit reports and findings</b> No additional conditions imposed</p> <hr/> <p><b>PRA Section 4. Implementation of statutory, regulatory or other requirements</b> No additional conditions imposed</p> <hr/> <p><b>PRA Section 5. Agency and grant-specific parameters</b> No additional conditions imposed</p> <p><small>In order to save the page, the administrator must assure that this page has been reviewed and conditions accepted. If there are not five conditions noted above and if there is no checkbox displaying below:</small></p> <ul style="list-style-type: none"> <li>• Return to the main tab strip for this program,</li> <li>• Complete and/or resave the PRA - ISBE Specific page, and</li> <li>• Complete this fiscal year's separate IWAS system, Organizational Risk Assessment.</li> </ul>														

## GATA Pages

- Notice of State Awards:
  - Program Risk Conditions
    - This page is a GATA requirement to be reviewed and the box checked.

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## IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Notice Of State Awards						Uniform Grant Agreement								
NOSA Grant Information			ICQ Conditions			Program Risk Conditions			Prequalification Status					

**Grantee Prequalification Status**

Grantee Prequalification must be complete prior to submission of this grant.

GATA Grantee Prequalification is complete  ICQ Status  PRA Status

**Complete Grantee Prequalification Status includes the components above. This grant cannot be submitted to ISBE until the district/entity meets these requirements and the entity status above states Yes in the completion box.**

Review any deficiency above. Resources to remediate registration deficiencies may be obtained at the ISBE GATA web page, under the Prequalification and Registration Status tab, or at the links provided below for the components.

**If a checkbox and Save Page button do not appear at the bottom of this page, compare your entity's status above to the following:**

- Grant Accountability and Transparency Act (GATA) Grantee Prequalification must be Yes. <https://grants.illinois.gov/portal>
- Internal Control Questionnaire (ICQ) Status must be Approved.
- Program Risk Assessment (PRA) and Organizational Risk Assessment (ORA) must be Approved.

\*Required field

v.04.01.2022

### GATA Pages

- Notice of State Awards:
  - Prequalification Status
    - This page is a GATA requirement. Boxes should state "yes", "good", "approved", or "not required". If any boxes state "no", the application will not be approved.

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## IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Notice Of State Awards							Uniform Grant Agreement							
UGA Overview		UGA Parts One, Two, and Three					Exhibits			UGA Summary				
<b>Uniform Grant Agreement Overview</b>														
<p>The Uniform Grant Agreement (UGA) is divided into three parts along with exhibits.</p> <p>Part One contains the uniform requirements applicable to all grants in the State of Illinois.</p> <p>Part Two contains additional agency-specific requirements.</p> <p>Part Three contains grant or program-specific requirements. It includes information that is currently in ISBE's Program-Specific Terms of the Grant, including financial and performance reporting requirements, applicable state and federal rules and regulations, and other specific requirements, restrictions, or limitations for the grant program or project.</p> <p>Exhibits are provided as follows:</p> <ul style="list-style-type: none"> <li>Exhibit A - Project Description</li> <li>Exhibit B - Deliverables or Milestones</li> <li>Exhibit C - Payment</li> <li>Exhibit D - Contact Information</li> <li>Exhibit E - Performance Measures</li> <li>Exhibit F - Performance Standards</li> <li>Exhibit G - Specific Conditions</li> </ul> <p>Once Parts One, Two, and Three and the Exhibits have been assured to, via check boxes on the applicable pages, complete the UGA Summary page.</p>														
<small>v.03.14.2022</small>														

### GATA Pages

- UGA/IGA:
  - UGA/IGA Overview
    - This page is a GATA requirement to be completed and checked.



## IWAS Application Pages

<a href="#">Overview</a>	<a href="#">Applicant Information Pages</a>	<a href="#">Amendments</a>	<a href="#">FFATA</a>	<a href="#">Sites Served</a>	<a href="#">Sites To Be Served</a>	<a href="#">Program Specific</a>	<a href="#">Budget Pages</a>	<a href="#">Programmatic Risk Assessment</a>	<a href="#">GATA Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>	<a href="#">Application Print</a>
<a href="#">Notice Of State Awards</a>							<a href="#">Uniform Grant Agreement</a>							
<a href="#">UGA Overview</a>	<a href="#">UGA Parts One, Two, and Three</a>							<a href="#">Exhibits</a>		<a href="#">UGA Summary</a>				
<a href="#">Uniform Grant Agreement</a>														

### GATA Pages

- UGA/IGA:
  - UGA/IGA Part One, Two, and Three
    - This page is a GATA requirement to be completed and checked.

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# IWAS Application Pages

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
<b>Part I: Project Description</b>																	
<b>Part II: Evaluation or Milestones</b>																	
<b>Part III: Personnel</b>																	
<b>Part IV: Performance Measures</b>																	
<b>Part V: Appendix</b>																	

## GATA Pages

- UGA/IGA:
  - Exhibits
    - This page is a GATA requirement to be completed and checked.

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# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Notice Of State Awards								Uniform Grant Agreement						
UGA Overview		UGA Parts One, Two, and Three						Exhibits		UGA Summary				

**Uniform Grant Agreement Summary**

NOTE: The below check boxes will be automatically filled in as each of the separate Uniform Grant Agreement sections are read and completed.

- Part One - The Uniform Terms
- Part Two - The Grantor-Specific Terms
- Part Three - The Project-Specific Terms - Currently within the Program Assurances
- Exhibits
- The above check boxes accurately reflect that the Uniform Grant Agreement was completed.\*

[Save Page](#)

## GATA Pages

- UGA/IGA:
  - UGA/IGA Summary
    - This page is a GATA requirement to be completed and the box checked.

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# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FEATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Program Assurances	Debarment	Lab/Visits			State Assurances			GEPA 442		GATA Assurances			Assurances	

**Specific Terms of the Grant**

By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the program for which funding is requested.

- The program will be administered in accordance with all applicable statutes, regulations, program plans, and applications:
  - the control of funds provided under the program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities; and
  - the public agency, nonprofit private agency, institution, or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes.
- The applicant will adopt and use proper methods of administering each such program, including:
  - the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
  - the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
- The applicant will cooperate in carrying out any evaluation of the program conducted by or for the State Educational Agency, the Secretary, or other Federal officials.
- The applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, federal funds paid to the applicant under each such program.
- The applicant will:
  - submit such reports to the Illinois State Board of Education (which shall make the reports available to the Governor) and the Secretary as the State Educational Agency and Secretary may require to enable the State Educational Agency and the Secretary to perform their duties under each such program; and
  - maintain such records, provide such information, and afford such access to the records as the Illinois State Board of Education (after consultation with the Governor) or the Secretary may reasonably require to carry out the duties of the State Educational Agency or the Secretary.
- Before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and considered such comment.
- The before- or after-school program will take place in a safe and easily accessible facility. The grantees will ensure that any program to be located in a facility other than an elementary or secondary school is at least as accessible to the students to be served as if the program were located in an elementary or secondary school. The learning center will make available a description of how the students participating in the program carried out by the community learning center will travel safely to and from the center and home. Buildings that house the Nita M. Lovey 21st Century Community Learning Centers programs will meet local standards and codes for public facilities. Indoor and outdoor facilities must be safe and in good repair.
- The grantees will ensure that students participating in the program carried out by the community learning center will travel safely to and from the center and home. Program funds may be used to cover reasonable transportation costs for program participants. If transportation is provided, the transportation plan must be clearly and appropriately related to project activities.
- Funds under this part will be used to increase the level of state, local and other non-federal funds that would, in the absence of funds under Title IV, Part B, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local or non-federal funds.
- The program will primarily target students who attend schools eligible for schoolwide programs under Title I, Section 1114, and the families of such students.
- Applicants will give notice to the community of the intent to submit an application. The application and any waiver request will be made available for public review and after submission of the application.
- The program will be developed and carried out in active collaboration with the schools the students attend. At a minimum, grantees will have a letter of collaboration from each school that will have students participating in the Nita M. Lovey 21st Century Community Learning Centers activities. Each school will acknowledge its willingness to provide the program with, at a minimum, copies of participating student grade records, school attendance records, and information regarding whether or not the participating students were promoted to the next grade level as well as facilitate attainment of state assessment scores and surveys of teachers. Schools will receive parental/guardian consent before school records are submitted to the Nita M. Lovey 21st Century Community Learning Centers Programs.
- The organization selected for funding will meet all statutory and regulatory requirements of this program. In order to ensure that a local grantee, including faith-based organizations, meets the purposes and criteria of the program, it shall not discriminate against beneficiaries on the basis of religion. Funds shall be used solely for the purposes set forth in this grant program. No funds provided pursuant to this program shall be expended to support religious practices, such as religious instruction, worship, or prayer. Faith-based organizations may offer such practices, but not as part of the program receiving assistance and faith-based organizations shall comply with generally accepted cost accounting requirements to ensure that funds are not used to support these activities.
- Grantees will keep attendance records of program participants. Participants are required to be enrolled in the before- or after-school program. Drop-in services cannot be funded by Nita M. Lovey 21st Century Community Learning Centers program funds. Grantees are expected to maintain attendance at the level for which funding is requested. Enrollment and retention activities should be described in the proposal.
- Grantees will conduct criminal background checks for all program staff and volunteers who have direct contact with children and youth. Grantees are required to have a written protocol on file requiring background checks, as well as evidence of their completion. Further, no person shall be employed who has been convicted of a crime as listed in Section 10-21.9(c) of the School Code (105 ILCS 5/12-21.0(c)).
- In accordance with the Child Abuse and Neglect Reporting Act (225 ILCS 5), adults working with children and youth under the age of 18 years old are required to be mandated reporters for suspected child abuse and neglect. All Nita M. Lovey 21st Century Community Learning Centers programs must have a written protocol for training their employees about the Act and identifying and reporting suspected incidents of child abuse or neglect.
- Grantees will obtain permission from parents or guardians of participants prior to using students for public relations purposes, gathering data by methods such as youth surveys and interviews, and obtaining academic and school data.
- The grantees are not delinquent in the payment of any debt to the State (or, if delinquent, has entered into a deferred payment plan to pay the debt), and acknowledges that the Illinois State Board of Education may declare the grant agreement void if this certification is false (30 ILCS 500/50-11).
- Grantees are required to submit an annual performance report (APR) that describes participant information, project activities, accomplishments, and outcomes. All information related to the APR must be entered into the 21st CCLC 21APR System as required by the U.S. Department of Education. Failure to do so based on the timeline provided by the federal government may result in the freezing of funds until the information is completed. The dual purpose of the APR is to:
  - demonstrate that substantial progress has been made toward meeting the goals and objectives of the project, and
  - collect data that addresses the performance indicators for the 21st Century Community Learning Centers program. This will be aligned with the integrated evaluation system that the Illinois State Board of Education has developed.
- Grantees are also required to conduct needs assessments, parent and student satisfaction surveys, and self-assessments. Resources developing these instruments may be found at the ISBE website for [21st Century Grants](#).
- Grantees will attend workshops and trainings offered by the Illinois State Board of Education or another entity contracted by the state. The workshops and trainings are designed to improve the quality of the program and give technical assistance to the staff for continuous improvement.
- Grantees will submit additional information as may be requested by the State Superintendent of Education.
  - Student participation will be reported in hour increments. A written procedure has been established for documenting student participation.
- Grantees will evaluate their programs annually as described in the approved proposal. Copies of the evaluation will be made available to the Illinois State Board of Education or others upon request.
- Any course offered for state-required graduation credits meets the minimum requirements of the school district that will be issuing credit for the course. Any such courses will be taught by an appropriately qualified individual, and providing this course in the before-school, after-school, or summer school setting will not reduce the number of such offerings at the school and will not supplant other federal, state or local funds.
- Funding in subsequent years of the grant shall be provided based upon the satisfactory progress of the grantee in the preceding grant period and submission to the State Board of Education of an approvable continuation application in the format that the State Board specifies. Failure of the grantee to submit the information requested by the timelines indicated in the continuation application may result in the loss of continuation funding or the freezing of funds until such times as the requirements are fulfilled.
- Co-applicants have signed a printed copy of all grant assurances and copies with original signatures will be maintained by the primary applicant for review upon request.

[Save Page](#)

## Assurance Pages

- Program Assurances:
  - By checking the box at the top of the page, the applicant certifies that he or she has read, understood and will comply with the assurances for this program.
  - Documentation of compliance with all program assurances should be saved internally by your entity for any monitoring and compliance visits.

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## Slide 47

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**RL0**

This changed, right? Do we want/need to call out the change? Might be a Kim question.

RYAN LEVIN, 2023-08-07T16:38:03.373

**SJ0 0**

They were supposed to but I didn't see them added in when I tested. I don't think we need to bring those points to their attention.

SEILER JEFF, 2023-08-07T18:58:28.113

**RL0 1**

ok

RYAN LEVIN, 2023-08-08T19:44:18.197



# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Program Assurances	Debarment	Lobbying	State Assurances	GEPA 442	GATA Assurances	Assurances								

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**  
**Lower Tier Covered Transactions** [Instructions](#)

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

**Before completing this certification, read instructions below.**

**CERTIFICATION**

By checking this box, the prospective lower tier participant certifies that:

- Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- It will include the clause titled 'Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transactions,' without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions; and
- The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into.

[Save Page](#)

**Instructions for Certification**

- By checking the box and saving this page, the prospective lower tier participant is providing the certifications set out herein.
- If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
- Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
- The terms 'covered transaction,' 'debarred,' 'suspended,' 'ineligible,' 'lower tier covered transaction,' 'participant,' 'person,' 'primary covered transaction,' 'principal,' 'proposal,' and 'voluntarily excluded,' as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
- A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the 'GSA Government-Wide System for Award Management Exclusions' (SAM Exclusions) at: [www.sam.gov](http://www.sam.gov)
- Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

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## Assurance Pages

- Debarment:
  - This page should be reviewed and the box checked.



## IWAS Application Pages

<a href="#">Overview</a>	<a href="#">Applicant Information Pages</a>	<a href="#">Amendments</a>	<a href="#">FFATA</a>	<a href="#">Sites Served</a>	<a href="#">Sites To Be Served</a>	<a href="#">Program Specific</a>	<a href="#">Budget Pages</a>	<a href="#">Programmatic Risk Assessment</a>	<a href="#">GATA Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>	<a href="#">Application Print</a>
<a href="#">Program Assurances</a>	<a href="#">Debarment</a>		<a href="#">Lobbying</a>		<a href="#">State Assurances</a>		<a href="#">GEPA 442</a>		<a href="#">GATA Assurances</a>		<a href="#">Assurances</a>			

### Certification Regarding Lobbying

[Instructions](#)

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By checking this box, the applicant hereby certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the contractor/grantee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the contractor/grantee shall complete and submit [ISBE 85-37](#) "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

[Save Page](#)

v.09.08.2021

### Assurance Pages

- Lobbying:
  - This page should be reviewed and box checked.







# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Program Assurances	Debarment		Lobbying		State Assurances		GEPA 442		GATA Assurances		Assurances			

**GEPA 442 Assurances** [Instructions](#)

By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

- The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

**DEFINITIONS**

"APPLICANT" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"LEA" means the local educational agency.

"AWARD RECIPIENT" means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"GRANT" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award. The terms "grant", "award" and "project" may be used interchangeably.

"PROGRAM" means any applicable program under which federal funds are made available to the applicant.

"PROJECT" means the activities to be performed for which grant funds are being sought by the applicant.

"SECRETARY" means the Secretary of Education.

**PROJECT**

- The LEA will administer each Program in accordance with all applicable statutes, regulations, program plans, and applications;
- The control of funds provided to the LEA under each Program and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
- The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds paid to that agency under each Program, in accordance with 2 CFR 200.302 and 2 CFR 200.303 and the Illinois State Board of Education's State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures manual, maintained on the Illinois State board of Education's Internet website. The LEA's administration and expenditure of Program funds shall be in accordance with all applicable requirements of the Education Department General Administrative Regulations (EDGAR), 2 CFR 200, and other applicable federal state statutes, regulations, and administrative rules.
- The LEA will make reports to ISBE and to the Secretary as may reasonably be necessary to enable ISBE and the Secretary to perform their duties and meet federal reporting requirements, and the LEA will maintain such records, including the records required under 20 U.S.C. 1232f, and provide access to those records, as ISBE or the Secretary deem necessary to perform their duties;
- The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each Program;
- An application, evaluation, periodic program plan or report relating to each Program will be made readily available to parents and other members of the general public;
- In the case of any Program project involving construction: (A) the project will comply with state requirements for the construction of school facilities; and (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under 29 U.S.C. 794 in order to ensure that facilities constructed with the use of federal funds are accessible to and usable by individuals with disabilities;
- The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each Program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
- None of the funds expended under any applicable Program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or an affiliate of such an organization.

[Save Page](#)

## Assurance Pages

- GEPA 442:
  - This page is an assurances requirement to be reviewed and box checked.



# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Program Assurances		Debarment		Lobbying		State Assurances		GEPA 442		GATA Assurances		Assurances		

## GATA Assurances

[Instructions](#)

By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that he/she has reviewed the:

1. NOSA Grant Information page
2. Prequalification Status page
3. ICQ Conditions page and assures the conditions have been accepted
4. Program Risk Conditions page and assures the conditions have been accepted
5. Parts One, Two, and Three of the Uniform Grant Agreement and confirms the Agreement terms
6. Exhibits to the UGA
7. UGA in its entirety

[Save Page](#)

## Assurance Pages

- GATA Assurances:
  - This page is an assurances requirement to be reviewed and box checked.

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## IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Program Assurances	Debarment	Lobbying	State Assurances	GEPA 442	GATA Assurances	Assurances								

**Assurances** [Instructions](#)

GRANT AGREEMENT: The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in each tab of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds described in the "Budget Detail" tab. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification. This grant agreement may not be amended or modified except as by receiving approval for an amendment through the IWAS application process or otherwise by the approval of the Illinois State Board of Education. By hitting "Submit" on the Submit page, this grant agreement shall be deemed to be executed on behalf of the applicant.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood, and will comply with all of the provisions of the following certifications, and assurances.

The person approving these Grant Application Certifications and Assurances hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so.

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete, and accurate to the best of his/her knowledge. He/she also provided the required assurances and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil, or administrative penalties, in accordance with applicable federal and state law, including, but not limited to, 18 U.S.C. 101, the federal False Claims Act (31 U.S.C. 3729 et seq.), and the Illinois False Claims Act (740 ILCS 175/). The list of certifications and assurances is included below and/or incorporated into the Uniform Grant Agreement contained herein.

NOTE: These boxes will be automatically filled in as each of the separate certifications/assurances are read and completed.

- Assurances for 21st Century CLC Continuation
- Grant Application Certifications and Assurances (State Assurances)
- Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion; see the Overview page for instructions
- Certification Regarding Lobbying
- GEPA 442 Assurances
- GATA Assurances

v.09.08.2021

Not calling IWAS Web Serv  
 administrator

Signature of School District Superintendent / Agency Administrator

Signature of Board-Certified Delegated Authority for the School District Superintendent

Agreed to on this Date: 07/25/2022  
RCDT when agreed to:

### Assurance Pages

- Assurances:
  - This page is an assurances requirement to be completed and box checked.
  - Digital signature of Superintendent or Organization CEO must be obtained on this page



# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
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Submit [Instructions](#)

**The Consistency Check must be successfully processed before you can submit your application.**

Application was created on: 7/25/2022  
 Assurances were agreed to on: 7/25/2022  
 District Data Entry  
 Business Manager  
 District Administrator  
 ISBE Program Administrator #1

## Submit

- This page will allow you to submit the application. A consistency check will be performed to show if errors exist, and where any errors are located.
- The user is required to correct any errors and save before the application can be submitted.





# IWAS Application Pages

<a href="#">Overview</a>	<a href="#">Applicant Information Pages</a>	<a href="#">Amendments</a>	<a href="#">FFATA</a>	<a href="#">Sites Served</a>	<a href="#">Sites To Be Served</a>	<a href="#">Program Specific</a>	<a href="#">Budget Pages</a>	<a href="#">Programmatic Risk Assessment</a>	<a href="#">GATA Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>	<a href="#">Application Print</a>
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Application History(Read Only) [Instructions](#)

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This Application has not been submitted

## Application History

- This page shows the username and date/time an application was submitted.



## IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Page Review Status <a href="#">Instructions</a>														
<input checked="" type="checkbox"/> Expand All														
<b>21st CCLC Continuation</b>														
21st CCLC Continuation <span style="float: right;">Page Status</span> <span style="float: right;">Open Page for editing</span>														
<a href="#">Applicant Information Pages</a>														
Partners and Co-Applicants <span style="float: right;">OPEN</span> <input type="checkbox"/>														
FFATA <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">Sites Served</a>														
Sites Served 1-5 <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Sites Served 6-10 <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Sites Served 11-12 <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">Sites To Be Served</a>														
Sites To Be Served 1-5 <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Sites To Be Served 6-10 <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Sites To Be Served 11-12 <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">Program Specific</a>														
<a href="#">Goals and Activities</a>														
Goal One <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Goal Two <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Goal Three <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Goal Four <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Goal Five <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Goal Six <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Goal Seven <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Graduation Courses <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Program Income <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Additional Requirements <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Program Summary <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">Budget Pages</a>														
Technology Acquisition <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">ELT Pages</a>														
Expanded Learning Time Sites <span style="float: right;">OPEN</span> <input type="checkbox"/>														
ELT Activity Description <span style="float: right;">OPEN</span> <input type="checkbox"/>														
ELT Services <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Allotment <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Budget Detail <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">Programmatic Risk Assessment</a>														
PRA - ISBE <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">GATA Pages</a>														
<a href="#">Notice Of State Awards</a>														
NOSA Grant Information <span style="float: right;">OPEN</span> <input type="checkbox"/>														
ICQ Conditions <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Program Risk Conditions <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Prequalification Status <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">Uniform Grant Information</a>														
UGA Parts One, Two, and Three <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Exhibits <span style="float: right;">OPEN</span> <input type="checkbox"/>														
UGA Summary <span style="float: right;">OPEN</span> <input type="checkbox"/>														
<a href="#">Assurance Pages</a>														
Program Assurances <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Debarment <span style="float: right;">OPEN</span> <input type="checkbox"/>														
Lobbying <span style="float: right;">OPEN</span> <input type="checkbox"/>														
State Assurances <span style="float: right;">OPEN</span> <input type="checkbox"/>														
GEPA_442 <span style="float: right;">OPEN</span> <input type="checkbox"/>														
GATA Assurances <span style="float: right;">OPEN</span> <input type="checkbox"/>														
AssurancesText <span style="float: right;">OPEN</span> <input type="checkbox"/>														

### Page Lock Control

- Whenever an application needs to be edited, the user must unlock the pages which they intend to edit.
- For faster review, **please only unlock the pages that need edits.**

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# IWAS Application Pages

Overview	Applicant Information Pages	Amendments	FFATA	Sites Served	Sites To Be Served	Program Specific	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
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Selectable Application Print

Request Print Job

21st CCLC Continuation

Request Print

Requested Print Jobs

Completed Print Jobs

## Application Print

- This page allows the user to submit a request for a PDF version of the grant. It may take up to 24 hours for one to be generated, and once it is, can be downloaded from this page.

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## Reminders

- Work left to right.
- **Remember to save each page. Save OFTEN!!**
- Check your math on the budget page.
- Refer to the non-allowable/allowable expenses in the RFP.
- Upload all necessary documents.



## Reminders

- Remember, if your application is returned to you, please read all of the notes on the Review Checklist.
- The Review Checklist will open in a second window so if it does not open, please check for any pop-up blockers.
- Respond to all issues expeditiously and thoroughly.
- If you are having trouble solving or responding to the issue, **please take a screenshot** and email your principal consultant for help.
- Please be sure to check in with District admins. or Organizational admin. to be sure they approved after you have submitted. Often times apps get held up between PDs and ISBE at that approval level.

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## Questions?

Please contact your assigned principal consultant.

Chris Baxter

[cbaxter@isbe.net](mailto:cbaxter@isbe.net)

RLO

Kristina Clements

[kclement@isbe.net](mailto:kclement@isbe.net)

Damita Coleman

[dcoleman@isbe.net](mailto:dcoleman@isbe.net)

Kenya Davis

[kedavis@isbe.net](mailto:kedavis@isbe.net)

Jeff Seiler

[jseiler@isbe.net](mailto:jseiler@isbe.net)

**Slide 60**

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**RLO**

can we just adjust the formatting so the emails look the same (all caps, all lowercase, whatever)? And maybe alphabetize the names?

RYAN LEVIN, 2023-08-07T16:40:29.423