



Illinois State Board of Education

Nita M. Lowey 21st Century Community Learning Centers

Project Directors' Meeting

October 17, 2023

Equity • Quality • Collaboration • Community

Agenda:

- Welcome; Introduction
- Expenditure Reporting
- Evaluation
- Monitoring
- Website, Power BI, Dates and Deadlines
- Benchmarking
- Reminder: Continuation Application
- Adjourn



Introductions

- 21st CCLC principal consultants
 - Chris Baxter – cbaxter@isbe.net
 - Kristina Clements – kclement@isbe.net
 - Damita Coleman – dcoleman@isbe.net
 - Kenya Davis – kedavis@isbe.net
 - Jeff Seiler – jseiler@isbe.net
- Ryan Levin (Supervisor, Wellness) – rlevin@isbe.net
- Kim Barnes-Cummins (Director, Wellness) – kbarnes@isbe.net

Affiliated Personnel

- TBD Technical Assistance Provider - Provides technical assistance and professional development to 21st CCLC grantees. Prior technical assistance located at: <https://iqa.airprojects.org/>
- Education Development Center (EDC) - Conducts the Statewide Evaluation for 21st CCLC programs, assists grantees and their evaluators with local evaluation questions. <https://www.edc.org/>
- Northern Illinois University (NIU) – Supports the Data Warehouse and Benchmarking tool and monitors data upload to the Federal 21APR. <https://iirc.niu.edu/myirc.app>

Purpose of Funds

- This program supports the creation of community learning centers that provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools.
- The program helps students and schools:
 - Meet state and local academic standards in core academic subjects.
 - Offer a broad array of enrichment activities that complement their regular academic programs.
 - Offer literacy and other educational services to the families of participating children.

Illinois 21st CCLC by the Numbers

- In FY 2024
 - 76 grantees
 - 161 grants
 - 492 sites
 - \$64.49 million in 21st CCLC funding
- In FY 2022 (most recent year these data are available)
 - 60,718 students served

Percent of grantees offering programming by age group served.

Programming Type	Elementary (N=156)	Middle (N=151)	High (N=99)
Social-emotional learning	97%	95%	91%
STEM activities	97%	97%	86%
Arts programs	96%	94%	84%

IWAS Applications

- The FY 2024 IWAS application is currently out and due November 1, 2023.
- An official application must be submitted in IWAS.
- Note that no activities can occur until a substantially approvable application is received by ISBE.
- For support in completing IWAS application:
 - FY 2024 Nita M. Lowey 21st CCLC IWAS Application Webinar ([recording](#) and [slides](#)) – located on ISBE 21st CCLC webpage.

IWAS Applications

- No funding will be disbursed until final approval of IWAS application is received.
 - 21st CCLC is a reimbursement grant; funds will be disbursed to the entity once expenditures have been submitted to ISBE.
- Budget tips:
 - See RFP for allowables/non-allowables
 - Function and object codes can be found under instructions on the budget page
 - [State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures Handbook](#)

IWAS Application

- Extremely rare for a 21st CCLC IWAS application to be approved on the first submission.
- Consultants are required to work through the queue in the order in which grants are submitted.
 - Please be patient as first reviews take a while.
- Please ensure all items on Review Checklist have been addressed before re-submitting grants.
- Please ensure returned applications are corrected and resubmitted in a timely fashion.
- Also, we are working on consistency across application reviews.
 - Please understand this may result in more/different questions upon review than you've received before

Sustainability

- Sustainability is extremely important as we have another active cohort ending soon.
 - Cohort 15 ends at the end of this fiscal year (June 30, 2024).
 - Federal regulations only allow one renewability cycle, so this cohort will not be renewed again.
 - We legitimately don't know at this time when the next NOFO/RFP will be released.
 - All grantees, especially Cohort 15, need to start enacting plans for sustainability once grant funding ends.



Illinois State Board of Education

Electronic Expenditure Reporting

Funding and Disbursements Division

Electronic Expenditure Reporting

Overview

- Expenditure reports are submitted via IWAS (ISBE Web Application Security) to report to the Illinois State Board of Education (ISBE) **actual** expenditures for approved grants.
- Expenditures are to be cumulative (year-to-date) amounts.
- Expenditures should be documented from the Local Education Agency's (LEA's) general ledger and be for approved program costs only.
- Expenditure reports can be submitted for approved projects only.
- Expenditure reports are required on a quarterly basis (even if there are 0 expenditures to report/no new expenditures to report) and due at ISBE 20 days after the quarter ends. If the project end date is other than 6/30, an END DATE report is required.
- **Required reports due at ISBE on the 20th of the month must be submitted to ISBE by 11:59 p.m. on the 19th to ensure receipt by ISBE on the 20th.**
- Reports can be submitted more often than quarterly. Submit other reports as needed.

Expenditure Reports Due

Expenditure Reports are due 20 calendar days after the expenditure through date. Reports not received by the due date will result in project funds being frozen until an acceptable report is submitted.

Quarter	Reporting Period:	Report Due Date
	Project begin date through approval date*	Prior to disbursement
1	Project begin date through September 30	October 20
2	Project begin date through December 31	January 20
3	Project begin date through March 31	April 20
4	Project begin date through June 30	July 20

*if the number of calendar days from the project begin date and the initial budget approval date by ISBE is greater than 30 days, the grantee must submit to ISBE an additional GATA expenditure report that reflects eligible expenditures made from the grant start date up to and including the date of grant execution.

If the grant is extended after 6/30, the expenditure report is due 20 days after the new end date.



Electronic Expenditure Reporting

When is an obligation and expenditure made?

If the obligation is for:	The obligation is made:	The expenditure is made and may be reported when an obligation is made AND...
a) Acquisition of real or personal property.	-on the date on which a written commitment to acquire the property has been made...	...AND when payment has been issued and sent to the seller.
b) Personal services by an employee.	-when the services has been performed...	...AND when paycheck has been issued and sent to the employee.
c) Personal services by a contractor (not an employee).	-on the date on which a binding written commitment to obtain the services has been made...	...AND when payment has been issued and sent to the contractor.
d) Performance of work other than a personal service.	-on the date on which a binding written commitment to obtain the work has been made...	...AND when payment has been issued and sent to the service provider.
e) Public utility service.	-when the service is received...	...AND when the payment has been issued and sent to the service provider.
f) Travel.	-when the travel is taken...	...AND when the payment has been issued and sent to the traveler/travel provider.
g) Rental of real or personal property.	-when the property is used...	...AND when the payment has been issued and sent to the renter.
h) A pre-agreement cost that was properly approved by the State.	-when the pre-agreement costs were approved by the State...	...AND when the payment has been issued and sent to the recipient.



Electronic Expenditure Reporting

Reminder Email: New Process

Monthly Reminders for Expenditure Reports will now be sent by Email

Mailed Reminders will be phased out.

Electronic Expenditure Reporting

Illinois State Board of Education
Dr. Steven Isoye, *Chairman* Dr. Tony Sanders, *State Superintendent of Education*

W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S

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Need to access the Educator Licensure Information System (ELIS)? [Click here for ELIS.](#)

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New Partner - Sign up Now

Some ISBE web-based systems require electronic signatures. You can create your own logon id and password by clicking on the following link. After you establish your logon, you will then have the ability to request authorization to use ISBE's systems.

[Sign Up Now](#)

Forgot Your Password?
If you have forgotten your login name or password, please click on the link below.
[Find Login/Password](#)

Need Help?
If you need help logging in, the sign up procedure or your password, please click on the link below.
[Help](#)

Established IWAS User | New IWAS User

This web site has been optimized for Internet Explorer 6.0 or above / Firefox 2.0 or above. You can download the latest version of these browsers by clicking on the following icons.

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Electronic Expenditure Reporting

Illinois State Board of Education
James T. Meeks, Chairman Tony Smith, Ph.D., State Superintendent

I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S

Login: KLEWIS **Click on System Listing** My Systems

Home
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Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once authorized" to access a system, simply click on the system description to use it.

[Click Here for Due Dates](#)

Categories - Click to Expand/Collapse Tree	Authorization
Grants	
eGMS Dashboard	Authorized
eGMS Reports	Authorized
GATA Risk Assessment	Authorized
Active Grants	
21st Century Continuation	Authorized
21st Century New Awards	Authorized
Advanced Placement	Authorized
Agricultural Education - FCAE	Authorized

[IWAS Training Video](#)

Education

Electronic Expenditure Reporting

Illinois State Board of Education
James T. Meeks, Chairman Tony Smith, Ph.D., State Superintendent

Login: RCDT475

My Systems

Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it.

[Click Here for Due Dates](#)

Categories - Click to Expand/Collapse Tree	Reporting	Authorization
Reporting	American Recovery and Reinvestment Act (ARRA) Reporting	Authorized
	District Spec Ed Profile	Authorized
	Electronic Expenditure Reports	Authorized
Annual	0-3 Prevention Initiative Outcomes Questionnaire	Authorized

Legend: ⓘ : System Description - Detailed 📅 : Due Dates 👤 : Profile

[Want to Signup for Other Systems?](#)

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[IWAS Training Video](#)

Electronic Expenditure Reporting



Illinois State Board of Education

Dr. Steven Isoye, *Chairman*

Dr. Tony Sanders, *State Superintendent of Education*

ELECTRONIC EXPENDITURE REPORTS FISCAL YEAR & PROGRAM SELECTION SCREEN

Please Choose a Year and Program.

Fiscal Year: 2024 (project year)

Program: -- Please select a project --

Select a Fiscal Year and Program from the drop-down lists

ELECTRONIC EXPENDITURE REPORTS FISCAL YEAR & PROGRAM SELECTION SCREEN

Please Choose a Year and Program.

Fiscal Year: 2024 (project year)

Program: 3705-00 Early Childhood - Block Grant

Program codes that begin with
3xxx = state-funded program;
4xxx = federal-funded program

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Electronic Expenditure Reporting



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ELECTRONIC EXPENDITURE REPORTS LIST EXPENDITURES SCREEN

View Submitted Reports: Shows reports submitted to ISBE but not yet processed

SUBMITTED EXPENDITURE REPORTS					
#	FY	PROGRAM CODE	PROGRAM NAME	THRU DATE	STATUS
1	2015	3705 - 00	Early Childhood - Block Grant	12/31/2014	Submitted to ISBE

[Click here to view list of processed expenditures at ISBE](#)

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Illinois State Board of Education

James T. Meeks, Chairman Christopher A. Koch, State Superintendent

ELECTRONIC EXPENDITURE REPORTS LIST EXPENDITURES SCREEN

Approve/Disapprove Expenditures:
Approvers only: list of submitted reports ready to be approved/disapproved

SUBMITTED EXPENDITURE REPORTS					
#	FY	PROGRAM CODE	PROGRAM NAME	THRU DATE	LAST UPDATED
1	2014	4300 - 00	Title I - Low Income	08/31/2014	9/17/2014 4:54:48 PM

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Electronic Expenditure Reporting

Select a month-end thru date
or the Current Date (if applicable)
NOTE: Required reports must be
submitted first

ELECTRONIC EXPENDITURE REPORTS THRU DATE SELECTION SCREEN

UNIT SCH DIST NO 1

Project No

Please select a Thru Date / Current Date as Thru Date.

<p>Select Thru Date</p> <p><input checked="" type="radio"/> 09/30/2023 @# ▼</p>	<p>OR</p>	<p>Current Date</p> <p><input type="radio"/> 10/12/2023</p>
--	------------------	--

Legend :
@ - Expenditure Report is Required for this Thru Date.
- Expenditure Report has been Processed at ISBE for this Thru Date.
+ - Outstanding obligations reported.

Check here to copy previously submitted expenditures

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Electronic Expenditure Reporting



Illinois State Board of Education

James T. Meeks, Chairman Tony Smith, Ph.D., State Superintendent

ELECTRONIC EXPENDITURE REPORTS EXPENDITURE REPORT ENTRY SCREEN

Fed. - Sp. Ed. - Pre-School Flow Through FISCAL YEAR 2018 EXPENDITURE REPORT

SECTION I. - PROJECT INFORMATION

Please update the 'CONTACT PERSON', 'TELEPHONE NUMBER' and 'FAX NUMBER' with your name and number (s) so that we may contact you for any questions about this expenditure report.

Complete the Contact person/ Phone/Fax of the person responsible for the information on this report

PROJECT NUMBER		DISTRICT NAME		DUE DATE	PROJECT START DATE
					07/24/2017
EXPENDITURE REPORT SUBMISSION DATE	CUMULATIVE EXPENDITURES THROUGH DATE	CONTACT PERSON	TELEPHONE NUMBER	FAX NUMBER	PROJECT END DATE
08/14/2017	07/31/2017	Kim Lewis	217/782-5256	217/782-3910	06/30/2018



ILLINOIS
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Electronic Expenditure Reporting

Project Summary: READ ONLY
Fiscal Summary of selected project

PROJECT SUMMARY	AMOUNT
BUDGET AMOUNT	\$42,900
PRE-PAYMENT AMOUNT*** (PP)	\$0
CARRYOVER ALLOTMENT (COA)	\$18,696
CURRENT YEAR ALLOTMENT (CYA)	\$44,185
TOTAL ALLOTMENT (PP+ADJ+COA+CYA)	\$62,881

*** Pre-payments are disbursements made in the prior year project applied to the current year project. Line 31 includes the pre-payment amount.



Electronic Expenditure Reporting

Section II: Expenditure Objects (100-400). Enter CUMULATIVE (year-to-date) expenditures in the appropriate functions/objects (100-400)

SECTION II. - EXPENDITURE OBJECTS (100 - 400)

Please enter your **CUMULATIVE** expenditures through the '**CUMULATIVE EXPENDITURES THROUGH DATE**' specified in SECTION I for Expenditure Objects (100 - 400). To see the budgeted amount for each cell, click on or hover the mouse pointer over the **B**.

LINE	FUNC	EXPENDITURE ACCOUNTING 2	SALARIES 3 (Obj 100's)	EMPLOYEE BENEFITS 4 (Obj 200's)	PURCHASED SERVICES 5 (Obj 300's)	SUPPLIES & MATERIALS 6 (Obj 400's)
1	1000	Instruction	B 16048	B 7603	0	B 0
2	2110	Attendance & Social work Services	B: Click on or hover over the "B" to see what is budgeted in each cell. Expenditures entered are edited against current approved budget.	Expenditures can be entered within 10% or \$1000, whichever is greater, of what is budgeted, per object/column total (but not going over the total budget or allotment – whichever is applicable)(beginning in FY18).		
3	2120	Guidance Services				
4	2130	Health Services			0	0
5	2140	Psychological Services	0	0		
6	2150	Speech Pathology and Audiology Services	0	0	0	0
7	2210	Improvement of Instruction Services	0	0	B 0	0
8	2220	Educational Media Services	0	0	0	0



Electronic Expenditure Reporting

Section III: Expenditure Objects (500-800). Enter CUMULATIVE (year-to-date) expenditures under the appropriate functions/objects (500-800).

SECTION III. - EXPENDITURE OBJECTS (500 - 800)

Please enter your **CUMULATIVE** expenditures through the '**CUMULATIVE EXPENDITURES THROUGH DATE**' specified in SECTION I for Expenditure Objects (500 - 800). To see the budgeted amount for each cell, click on or hover the mouse pointer over the **B**.

LINE	FUNC	EXPENDITURE ACCOUNTING 2	CAPITAL OUTLAY** 7 (Obj 500's)	OTHER OBJECTS 8 (Obj 600's)	NON-CAPITALIZED EQUIPMENT 9 (Obj 700's)	TERMINATION BENEFITS 10 (Obj 800's)
1	1000	Instruction	<input type="text" value="0"/>		<input type="text" value="0"/>	
2	2110	Attendance & Social work Services	<input type="text" value="0"/>		<input type="text" value="0"/>	
3	2120	Guidance Services	<input type="text" value="0"/>		<input type="text" value="0"/>	
4	2130	Health Services	<input type="text" value="0"/>		<input type="text" value="0"/>	
5	2140	Psychological Services	<input type="text" value="0"/>		<input type="text" value="0"/>	
6	2150	Speech Pathology and Audiology Services	<input type="text" value="0"/>		<input type="text" value="0"/>	
7	2210	Improvement of Instruction Services	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	
8	2220	Educational Media Services	<input type="text" value="0"/>		<input type="text" value="0"/>	



Electronic Expenditure Reporting

The budget template indicates which cells are valid for the selected program. This screen utilizes the template to restrict expenditures being entered in valid/approved cells only


LINE	FUNC	EXPENDITURE ACCOUNTING 2	SALARIES 3 (Obj 100's)	EMPLOYEE BENEFITS 4 (Obj 200's)	PURCHASED SERVICES 5 (Obj 300's)	SUPPLIES & MATERIALS 6 (Obj 400's)
1	1000	Instruction	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
2	2110	Attendance & Social work Services	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
3	2120	Guidance Services	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
4	2130	Health Services				
5	2140	Psychological Services				
6	2150	Speech Pathology and Audiology Services				
7	2210	Improvement of Instruction Services	B <input type="text" value="0"/>	B <input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
8	2220	Educational Media Services	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
9	2230	Assessment & Testing	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
10	2300	General Administration	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>



Electronic Expenditure Reporting

Section IV: Enter expended indirect costs if indirect costs are approved on the budget. Max indirect cost rate is calculated in the top box. The indirect cost amount is limited to the max calculated.

Max Indirect Costs Expended Calculation

Total of Lines 1-28	Max Indirect Cost Expended for this Report
7623277	292977 


SECTION IV. - APPROVED INDIRECT COSTS (Line 30)

LINE	EXPENDITURE ACCOUNTING 2	TOTAL 11
30	Approved Indirect Costs X 3.85 %	B 227214

Electronic Expenditure Reporting

Section V (A): Enter Outstanding Obligations (if applicable) Federal programs: only allowable on report through dates of: project end, 6/30 or after 6/30

SECTION V - (A) - OUTSTANDING OBLIGATIONS (Line 34)

LINE	EXPENDITURE ACCOUNTING 2	AMOUNT
34	Outstanding Obligations (Use Whole Dollars)	15000 

An outstanding obligation is any liability for which funds are committed prior to the end of the reporting period and is expected to be paid within 90 days.

Electronic Expenditure Reporting

Customized section for TANF (Temporary Assistance for Needy Families)

Early Childhood Programs only:

- Enter the number of students served in the Early Childhood program (unduplicated) for this quarter only
- Of the number of students served (in the line above) in the Early Childhood program (unduplicated), how many are eligible for Free & Reduced Lunch? (THIS QUARTER ONLY)

CUSTOMIZED PROGRAM SECTION for TANF

Please provide information on Temporary Assistance for Needy Families. These numbers are NOT cumulative. The numbers entered for each quarter are unrelated to services in prior quarters.

DESCRIPTION	TOTAL
Number of students served in this program (unduplicated) this past period (THIS QUARTER ONLY)	<input type="text" value="224"/>
Of the number of students served in this program, how many are eligible (unduplicated) for Free & Reduced Lunch? (THIS QUARTER ONLY)	<input type="text" value="201"/>



Electronic Expenditure Reporting

Section V (B): -OPTIONAL-

FEDERAL PROGRAMS ONLY: Enter amount needed for expenditures ONE MONTH in advance (if applicable)

SECTION V - (B) - COMMITMENT AMOUNT (Line 36)

LINE	EXPENDITURE ACCOUNTING 2	AMOUNT
36	Enter the amount needed for expenditures on a cash basis from : 02/01/2015 to: 02/28/2015 (maximum 1 month allowed)	<input type="text" value="0"/>

Section V (B): FEDERAL PROGRAMS ONLY:

- Available on month-end reports only
- Available on reports IF the current date is less than the selected through date plus 19 days
- IF a commitment amount is requested, the next MONTH-END expenditure report will be required

NOTE - IF the report that is being completed has a through date equal to or after the project end date, the Commitment Amount can ONLY be used for liquidating outstanding obligations – NOT for new activities.



Electronic Expenditure Reporting

Section VI: Calculate Totals for the Following Sections

SECTION VI. - CALCULATE TOTALS FOR FOLLOWING SECTIONS

Press this button when you are finished entering the information for Sections II, III, IV and V above. Each time this button is pressed, validity checks are performed and you may be asked to react to an exception before moving on. You may calculate the totals at any time.

Calculate Totals for Following Sections

Amounts entered are edited against the most currently approved budget for validity and the allowable variance of 10% or \$1000, whichever is greater per budgeted column total.



Electronic Expenditure Reporting

Federal programs ONLY:

Section IV (a): Enter Expenditure Split for Amounts Expended June 30 or prior and after June 30

IF: The project end date is AFTER 6/30; AND



IF: The selected report's through date is AFTER 6/30; AND

IF: The expenditures (not outstanding obligations/commitment amount) are greater than the 6/30 reported expenditures;

THEN: Section VI (a) must be completed

SECTION VI. (a). - EXPENDITURE SPLIT FOR AMOUNTS EXPENDED AFTER JUNE 30

\$13,796 has been expended since June 30. Please provide a split of \$13,796 between Lines A and B:

LINE #	DESCRIPTION	TOTAL
A.	Expenditures (i.e. cash paid) for activities June 30 or Prior 	13000
B.	Expenditures (i.e. cash paid) for activities July 1 through 08/31/2015 	796

A. Expenditures for activities occurring June 30 or prior. Example: liquidation of obligations for which the payment was made after 6/30 for activities that have occurred JUNE 30 or PRIOR.

B. Expenditures for activities occurring July 1 through the current report through date or the project end date (whichever is earlier). Example: SUMMER school activities or SUMMER staff development activities. This does NOT include payment to staff (salaries/benefits) on a 12-month salary schedule when the activities were completed by June 30 (these costs would be reported under A).

DOES NOT CHANGE PAYMENT TO LEA



Electronic Expenditure Reporting

Federal programs ONLY:

Section IV (b): Enter obligation split for outstanding obligations reported June 30 and prior and after June 30

IF: Outstanding obligations are reported; AND

IF: The project end date is AFTER 6/30; AND

IF: The selected report's through date is AFTER 6/30;

THEN: Section VI (b) must be completed

SECTION VI. (b). - OUTSTANDING OBLIGATIONS SPLIT FOR AMOUNTS OBLIGATED AFTER JUNE 30

\$5,000 has been reported as outstanding obligations. Please provide a split of \$5,000 between Lines A and B:

LINE #	DESCRIPTION	TOTAL
A.	Obligations incurred June 30 or Prior ?	<input type="text" value="2000"/>
B.	Obligations incurred July 1 through 08/31/2015 ?	<input type="text" value="3000"/>

A. Obligations for activities occurring June 30 or prior. Example: an obligation was made prior to 6/30 for activities that have occurred JUNE 30 or PRIOR.

B. Obligations for activities occurring July 1 through the current report through date or the project end date (whichever is earlier). Example: an obligation was made on July 1 or later for activities that occurred July 1 through the current report or the project end date (whichever is earlier).



Electronic Expenditure Reporting

Section VII: Total Direct Costs: READ ONLY. Function/line totals from Section II and III above. Review for accuracy.

SECTION VII. - TOTAL DIRECT COSTS (COLUMN 11) - LINE TOTALS

To update these totals, press the 'Calculate Totals for Following Sections' button in SECTION VI.

LINE	FUNC	EXPENDITURE ACCOUNTING 2	CUMULATIVE TOTAL 11	BUDGET	VARIANCE	ACTUAL TOTAL
1	1000	Instruction	1000000	1481185	67.51%	234639
2	2110	Attendance & Social work Services	0	0	0.00%	0
3	2120	Guidance Services	0	0	0.00%	0
4	2130	Health Services	0	0	0.00%	0
5	2140	Psychological Services	0	0	0.00%	0
6	2150	Speech Pathology and Audiology Services	0	0	0.00%	0
7	2210	Improvement of Instruction Services	38963	148467	26.24%	5995
8	2220	Educational Media Services	0	0	0.00%	0
9	2230	Assessment & Testing	0	0	0.00%	0
10	2300	General Administration	0	0	0.00%	0
11	2400	School Administration	0	0	0.00%	0
12	2510	Direction of Business Support Services*				
13	2520	Fiscal Services*	1600	2000	80.00%	0



Electronic Expenditure Reporting

Section VIII: Total Direct Costs: READ ONLY. Object/column totals from Section II and III above. Review for accuracy.

SECTION VIII. - TOTAL DIRECT COSTS (Line 29) - COLUMN TOTALS

To update these totals, press the 'Calculate Totals for Following Sections' button in SECTION VI.

LINE	OBJECT	COLUMN NAME	CUMULATIVE TOTAL	BUDGET	VARIANCE	ACTUAL TOTAL
29	100	Salaries	613494	917965	66.83%	139335
29	200	Employee Benefits	305953	492419	62.13%	42949
29	300	Purchase Services	66121	101902	64.89%	0
29	400	Supplies & Materials	108745	202058	53.82%	58350
29	500	Capital Outlay	0	0	0.00%	0
29	600	Other Objects	0	0	0.00%	0
29	700	Non-Capitalized Equipment	0	0	0.00%	0
29	800	Termination Benefits				



Electronic Expenditure Reporting

Section IX: Total Expenditures: READ ONLY. Total expenditures from Section II and III above. Review for accuracy.

SECTION IX. - TOTAL EXPENDITURES (Line 31)

To update these totals, press the 'Calculate Totals for Following Sections' button in SECTION VI.

LINE	EXPENDITURE ACCOUNTING 2	TOTAL 11
31	TOTAL EXPENDITURES	439256

Electronic Expenditure Reporting

Section X: Cash Summary: READ ONLY. Totals from Section II through VI above. Review for accuracy. All figures are based on data from the project begin date through the selected report through date.

Balance (Line 38): A positive balance indicates excess cash on hand. A negative balance indicates amount owed to LEA.

SECTION X. - CASH SUMMARY

To update these totals, press the 'Calculate Totals for Following Sections' button in SECTION VI.

LINE	EXPENDITURES AND RECEIPTS	AMOUNT
32	Vouchered to Date (includes pre-payment & negative adjustment)	100049
33	Cumulative Expenditures (i.e. Year-To-Date) (Line 31)	439256
34	Outstanding Obligations	0
35	Total Expenditures + Obligations (Line 33 + Line 34)	439256
36	Commitment Amount	0
37	(FUTURE USE)	
38	BALANCE (Line 32 - Line 33)	-339207
39	Adjusted Commitment Amount	0



Electronic Expenditure Reporting

SECTION XI. - SUBMIT EXPENDITURE REPORT


Press the 'Submit for Approval' button when you are ready to submit this expenditure report. Totals will be recalculated before submission. This expenditure report can be printed from [FRIS Inquiry](#) usually within one business day.


Section XI: Document

Author/Level 1/Level 2:

Calculate & Save: saves report as a pending/draft document.

Submit for Approval: sends report to the next level for approval

 Calculate & Save

 Submit for Approval

[Return to Main Screen](#)

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SECTION XI. - SUBMIT EXPENDITURE REPORT


Press the 'Submit To ISBE' button when you are ready to submit this expenditure report. Totals will be recalculated before submission. This expenditure report can be printed from [FRIS Inquiry](#) usually within one business day.


I hereby certify that the financial expenditures reported are accurate to the best of my knowledge and belief. The expenditures being reported are on a cash basis for the time period submitted and are only being used to support the activities approved within this Federal grant.

Section XI: Administrators only: Please read and understand certification prior to approval.

Calculate & Save: saves report as a pending/draft document.

Submit to ISBE: submit report to ISBE

 Calculate & Save

 Submit to ISBE

[Return to Main Screen](#)

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Electronic Expenditure Reporting

Initiators Only

Calculate and Save: SAVES document as a PENDING/DRAFT document

Submit for Approval: Submits document to the next level for approval

Administrators only: Submit to ISBE: Submits document to ISBE

Return to Main Screen link: **DOES NOT SAVE** the document and returns the user to the main screen

Electronic Expenditure Reporting

Approvers Only

SECTION XI. - SUBMIT EXPENDITURE REPORT

Press the 'Approve' Button when you are ready to submit this expenditure report. Totals will be recalculated before submission. This expenditure report can be printed from [FRIS Inquiry](#) usually within one business day.

Section XI: Level 1/Level 2:
Disapprove back to Document Author/
Approve to the next level

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SECTION XI. - SUBMIT EXPENDITURE REPORT

Press the 'Approve' Button when you are ready to submit this expenditure report. Totals will be recalculated before submission. This expenditure report can be printed from [FRIS Inquiry](#) usually within one business day.

I hereby certify that the financial expenditures reported are accurate to the best of my knowledge and belief. The expenditures being reported are on a cash basis for the time period submitted and are only being used to support the activities approved within this Federal grant.

Section XI: Administrator:
Please read and understand certification prior to approval.
Disapprove back to Document Author/
Approve to ISBE

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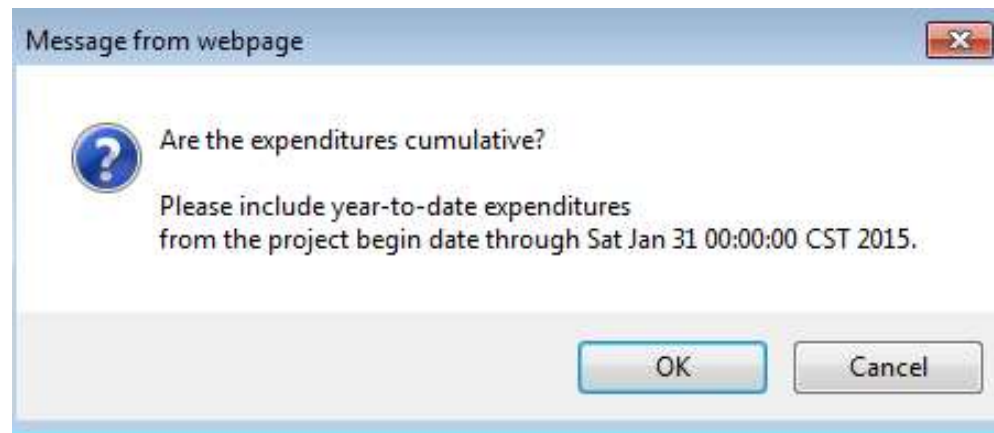
Electronic Expenditure Reporting

Approvers Only

- **Disapprove:** returns document back to document author
- **Close Window:** Closes the system (does NOT save document)
- **Approve:** Submits document to the next level for approval/Administrators: Submits document to ISBE

Electronic Expenditure Reporting

Confirmation that the expenditures reported are CUMULATIVE (year-to-date) – from the **project begin date** through the selected report through date



Electronic Expenditure Reporting



Illinois State Board of Education

James T. Meeks, Chairman Tony Smith, Ph.D., State Superintendent

ELECTRONIC EXPENDITURE REPORTS CONFIRMATION SCREEN

Your Expenditure Report has been Successfully Submitted to ISBE - Thank You!

It is recommended that you print this confirmation screen for your records.

Entity Name	
Program Name	Title I - Low Income
Project Number	
Expenditures Thru Date	
Expenditures Submit Date	
Total Expenditures	\$439,256.00
Scheduled Payment	\$339,207.00
Commitment Amount	\$0.00
Total Scheduled Payment	\$339,207.00
Date & Time	

Confirmation Screen: **PRINT**
for your records

Close Window

Return To Main Screen

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Electronic Expenditure Reporting

From: Electronic Expenditure Reports [mailto:iwas@isbe.net]

Sent: Wednesday 15 10:38 AM

To: LEWIS KIM

Subject: Exp. Report Receipt Confirmation:

Confirmation email sent to administrator when the report is successfully submitted to ISBE

0

Dear Educational,

Thank you for using the ISBE Electronic Expenditure Report web site.

ISBE has received your expenditure report for the following project:

Entity Name:	Program Name:	Title II - Teacher Quality Project Number:	0 Expenditures
Through:	Date Submitted	Date & Time:	10:38:15 AM Total (Exp):
\$100341.00 Month End Adv. Amount: \$0.00			

Please do not reply to this message. Because this message has been automatically generated, your reply will not receive attention.

If you require technical assistance, after reviewing the online help, please contact our Call Center at

217-583-6600 during our business hours:

Monday - Friday, 7:00 AM - 5:00 PM.



State Board of
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Electronic Expenditure Reporting

- Required reports must be submitted first.
- One report per day/per program can be submitted.
- All reports submitted to ISBE by 11:59 p.m. will be loaded the next business day.
- Required reports are **DUE at ISBE on the 20th of the month following the quarter or month-end. The report must be submitted to ISBE by 11:59 p.m. on the 19th to ensure receipt by ISBE on the 20th.**
- If the required report(s) are not submitted in a timely manner, the project will be FROZEN (no further disbursements will be made) until the required report has been received at ISBE.



• Quarterly Reports are due EVERY quarter even if you have spent & reported all your funds.

Electronic Expenditure Reporting

****HELP****

Funding and Disbursements Division

217/782-5256

Elyse Calhoun: ecalhoun@isbe.net

Tiffany Mills: tmills@isbe.net

Megan Moore: mmoore@isbe.net

Technology Questions

ISBE Help Desk

217/558-3600



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EDC

Education
Development
Center

21ST CCLC PROGRAM STATEWIDE EVALUATION

ISBE 21st CCLC Project Director's Meeting

October 17, 2023

Sophia Mansori

Leslie Goodyear

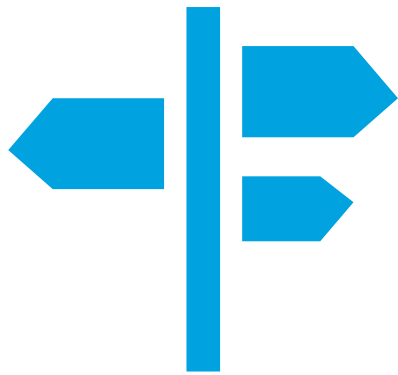
Sheila Rodriguez

Joshua Cox



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Today's agenda



- ▶ Overview of the statewide evaluation
- ▶ Evaluation requirements and expectations for grantees



Overview of the statewide evaluation

Our goal

To provide ISBE with instructive, relevant, and actionable data and information on the progress of the 21st CCLC program and subgrantees toward meeting the state's program objectives.

Our Team

Leslie Goodyear

Sophia Mansori

Josh Cox

Sheila Rodriguez

Nora van Wassenaer

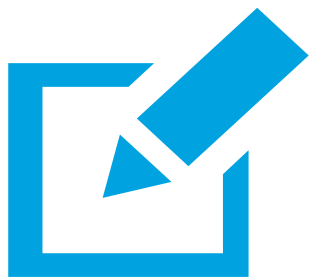


What is included in the statewide evaluation?

- We complete an **annual evaluation report** on the program as a whole for the state, based on data we collect from grantees:
 - The **annual survey and local evaluation reports** from grantees
 - Data from the Data Warehouse system
- We conduct **site visits** to learn about grantee accomplishments:
 - This year, we will visit Cohort 2015 grantees
- We provide **support and technical assistance** for grantees on evaluation:
 - You can find past presentations on the ISBE and IQA websites



Statewide Evaluation: Grantee Requirements



- ✓ Annual Statewide Evaluation Survey for each grant (May-June 2022)
- ✓ APR data and student roster information submitted to the IIRC system for each term
- ✓ Annual local evaluation report for each grant

Teacher Survey Data is submitted to the Annual Survey and the Data Warehouse

Grantee evaluation requirement: Local evaluation report



Report	Due Date
FY23 Cohorts 15, 21, 22, 23	January 15, 2024
FY24 Cohort 15	June 30, 2024
FY24 Cohorts 21, 22, 23	January 15, 2025

Report templates are available on the ISBE 21st CCLC website.
Note that there is a separate template for Cohort 2015.



Grantee evaluation requirement: Annual Survey



Link emailed on June 3, 2024.

Due June 30, 2024.

The annual statewide evaluation survey collects information about grantee implementation during the previous year.

- ✓ Recruitment and retention
- ✓ Communication
- ✓ Programming and activities
- ✓ Transportation
- ✓ Sustainability
- ✓ Professional development
- ✓ Progress in implementation
- ✓ Challenges and barriers
- ✓ Site-specific information
- ✓ **Teacher survey data**



Grantee evaluation requirement: Teacher survey

GPRA Required Items:

- Homework completion
- Classroom participation
- Classroom behavior

Grantees are expected to administer teacher surveys for all participants in grades 1 through 5.

What questions should the survey include?

ISBE does not have a standard survey. Additional items that may be useful to include address: Motivation, Attention, and Collaboration.

See our May 2023 webinar materials on the ISBE website for more guidance!



Evaluation information on the ISBE website

21st CCLC: Local Evaluation



Home > College and Career Readiness > Programs > Nita M. Lowey 21st Century Community Learning Centers > 21st CCLC: Current Grantees >

21st CCLC: Local Evaluation

COLLEGE AND CAREER READINESS Programs
Nita M. Lowey 21st Century Community Learning Centers
21st CCLC: Current Grantees
21st CCLC: Local Evaluation

COLLEGE & CAREER 21ST CCLC: LOCAL EVALUATION

Each grantee must undergo a periodic evaluation to assess its progress toward achieving its goal of providing high-quality opportunities for academic enrichment. The evaluation must be based on the factors included in the measures of effectiveness. The results of the evaluation must be made available to the public upon request and be used to refine, improve, and strengthen the program and to refine the performance measures. Local grantees, working with the ISBE Wellness Department, must evaluate the academic progress of children participating in the Nita M. Lowey 21st CCLC program. A template for local evaluations, which is designed to align with the Statewide Evaluation, can be found below. Local evaluations for all cohorts are due **January 15, 2024**.

States must conduct a comprehensive evaluation (directly or through a grant or contract) of the effectiveness of programs and activities provided with Nita M. Lowey 21st CCLC funds. States are required to describe the performance indicators and performance measures they will use to evaluate local programs in their applications to U.S. Department of Ed. States must also monitor the periodic evaluations of local programs and must disseminate the results of these evaluations to the public. These results can be found below.

- Local Evaluation Technical Assistance
- Template
- Statewide Evaluations
- Annual Spring Survey

<https://www.isbe.net/Pages/21CCLC-LE.aspx>



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QUESTIONS?

Contact the evaluation team at any time:
21stCCLC.Evaluation@edc.org



Monitoring Overview

- ISBE conducts three tiers of monitoring. This enables ISBE principal consultants to gain invaluable insights into the program's dynamics and progress.
 - Tier I – Biannual Calls
 - Tier II – Desktop Audit
 - Tier III – On-Site Visit

Tier I Monitoring – Biannual Calls

- Everyone is monitored on Tier I.
- July-December and January-June
- Your principal consultant will contact you via email to schedule your biannual call. In the email, you will be asked to complete a questionnaire and return it at least 24 hours before your call. Plan on your call lasting about one hour.

Topics on the Questionnaire

- Academic Programming
- Building Supportive Relationships
- Data Collection
- Fiscal
- Program Organization
- Project Design
- Quality Assurance

Tier II Monitoring (Desktop Audit)

Purpose

- To ensure that grantees and their programs are in compliance with the 21st CCLC legislation.
- To verify grantees are meeting the goals of their proposals, data is being collected in an efficient and timely manner and grantees are offering quality programming to participants.
- To identify any technical assistance that may be needed or can be provided.

Tier II Monitoring (Desktop Audit)

- A desktop audit may occur when a grantee receives a medium–risk score on the Risk Analysis or due to additional requirements from a Corrective Action Plan that is in place.
- The Risk Analysis is derived from ISBE partners (EDC & NIU), along with principal consultant program knowledge. A Risk Analysis is composed of several weighted elements and criteria will be used to determine the level of additional monitoring for each grantee.
- These efforts are used to monitor program compliance. Both tiers will review required documentation that aligns with Program Assurances and terms that grantees are expected to maintain.

Keep in Mind

- Not everyone will receive Tier II Monitoring.
- Tier II Monitoring is not a requirement to be monitored for Tier III.
- This is not a program evaluation.
- If chosen to participate, you will:
 - Receive an email from ISBE principal consultant explaining purpose of Tier II Monitoring process.
 - Receive a list of required desktop monitoring documents.
 - Receive a due date of when documents must be submitted for review.

Tier III Monitoring

- Tier III Monitoring is the last part of the monitoring process.
- It is a compilation of an interview, on-site visit, and review of submitted documentation.



Tier III Monitoring

- The U.S. Department of Education requested that each grant, not grantee or site, goes through the Tier III Monitoring process.
- Each grant is selected randomly.
- The visited site is chosen from a review of the previous year's data.

Tier III Monitoring

- Grantees will receive notifications of their requirements to participate in the Tier III Monitoring process.
- A conversation will be held with each grantee to determine a possible date for the on-site visit.
- A request for documentation and the deadline for submission will be communicated.

Tier III Monitoring

- An enhancement from prior years, recipients selected for the Tier III Monitoring process will receive prompt notification in mid-fall.
- At that time, the List of Documentation will be dispatched to those grantees.
- More information about this process will be given to those grantees at that time.

Tier III Monitoring

To help with documentation gathering:

- Have a designated location, either hard copy or electronic, for all documents.
- Have designated personnel to file and pull documents.
 - Update documents periodically.
 - Review documents for validity and need.
 - Remember certain documents are to be kept for three years after the program ends.

Tier III Monitoring

- A modified list of documents used for Tier III Monitoring is available on our website.
- Grantees that will not be monitored can choose to review this list.
- It is **not a requirement** for them to compile the documents on the list.
- However, this list has the potential to enhance programming.

Updates

- Website
- Power BI
- Dates and Deadlines



Benchmarking: NIU

Due Date Reminder

The FY 2023 application has a due date of November 1, 2023, to receive a July 1, 2023, start date.



Questions?

Please reach out to your principal consultant or the 21st CCLC mailbox with any questions that were not addressed in this webinar.

- 21st CCLC Mailbox – 21stcclc@isbe.net

ISBE Principal Consultants:

- Chris Baxter – cbaxter@isbe.net
- Kristina Clements – kclement@isbe.net
- Damita Coleman – dcoleman@isbe.net
- Kenya Davis – kedavis@isbe.net
- Jeff Seiler – jseiler@isbe.net